

PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Add Special Studies in Nursing Course for MSN: NURS 597

Initiating Unit or Individual: Scool of Nursing

Contact Person's Name: Julie Coon e-mail: coonj@ferris.edu phone: X-2267

Date or Semester of Proposal Implementation: Spring 2009

- Group I - A – New degree/major or major, or redirection of a current offering
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program Faculty			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Faculty			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Head	<i>Julie A. Coon</i>	10/8/08	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Curriculum Committee			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Faculty			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Dean	<i>Allen Handberg</i>	10/8/08	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
University Curriculum Committee			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Senate			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Academic Affairs	<i>Donald Fluke</i>	10/8/08	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support

* Support with Concerns or Not Support must include a list of concerns.

To be completed by Academic Affairs		
President (Date Approved)	Board of Trustees (Date Approved)	President's Council (Date Approved)

REC'D OCT 14 2008

FORM A CONT.

1. Proposal Summary

This is a request to add NURS 597 to the listing of special studies in nursing courses to accommodate graduate nursing students who require a special studies course to fulfill program requirements in special situations where it is deemed appropriate by the program coordinator.

2. Summary of All Course Action Required*

a. Newly Created Courses to FSU:

Prefix	Number	Title
NURS	597	Special Studies in Nursing

b. Courses to be Deleted From FSU Catalog:

Prefix	Number	Title
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c. Existing Course(s) to be Modified:

Prefix	Number	Title
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d. Addition of existing FSU courses to program

Prefix	Number	Title
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e. Removal of existing FSU courses from program

Prefix	Number	Title
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***Contact Senate Secretary or UCC Chair if spaces for additional courses are needed.**

CREATE A NEW COURSE

Course Date Entry Form

FORM F
Create Course
rev. 9/23/02

I. ACTION TO BE TAKEN: CREATE A NEW COURSE

Note: If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective: Semester Year See instructions.

II. PROPOSED FOR NEW COURSE: Complete all sections of this part through Prerequisites. See instructions in manual for further clarification.

Course Prefix Number Enter Contact Hours per week in boxes.
LECTure LAB INDEpendent Study – Check (x)
Practicum: Seminar:

Full Course Title:

Abbreviated Course Title:

(Abbreviate only if necessary. Use Arabic numerals. Limit to 26 characters and spaces.)

Semester(s) Offered: (See instructions for listing.) Max. Section Enrollment:

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

Type: Variable Fixed Maximum Credit Hours Minimum Credit Hours

Grade Method: Check (x) Normal Grading Credit/No Credit only (Pass/Fail)

May Be Repeated for Added Credit: Check (x) Yes No

Levels: Check (x) Undergraduate Graduate Professional

Does proposed new course replace an equivalent course? Check (x) Yes No

Equivalent course: Prefix Number See instructions on Replacement courses.

CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

Prerequisites: (if no prerequisites, write "None") Limited to 60 spaces.

UCC Chair Signature/Date: _____

Academic Affairs Approval Signature/Date: _____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) General Education (GE) Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Received: _____ Date Completed: _____ Entered: SIS [125 __, 1D4 __]

Donald Flickinger/FSU
10/06/2008 10:35 AM

To Julie A Coon/FSU@FERRIS
cc
bcc

Subject Re: Special studies course question

History: This message has been replied to.

Use a Form A and Form F for the '97 requests and when appropriately signed, send them to me not UCC.

Julie A Coon/FSU

Julie A Coon/FSU
10/04/2008 07:53 AM

To Donald Flickinger/FSU@FERRIS
cc
Subject Special studies course question

Hi Don:

Just a quick question for you. We had a wierd situation this semester with a graduate nursing student who needed to be enrolled in a minimum number of credits to qualify for her financial aid award. We did a special studies course for her, but realized that we don't have a graduate level one on the books, so put her in the existing NURS 397 for 1 credit that you approved for us this past year. We then found out that she had to take a 2 credit undergrad special studies course to equate to a 1 credit grad level special studies course to qualify her for financial aid. We just increased her credits for NURS 397, so I think we are set for now with this student....that only took 3 weeks to sort out! :-)

The question is in regard to getting a NURS 597 or 697 on the books for the future so that we can more easily accommodate students who are in this situation. Since this not an immediate crisis, do you prefer that I send something like that through the UCC or is this the kind of thing that is easier to just have you approve since it is not a course with specified content, etc.? I am fine either way, I just want to know how to proceed.

Thanks!

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