

Revised 7/23/07

PROPOSAL SUMMARY AND ROUTING FORM

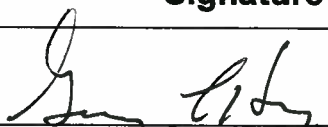
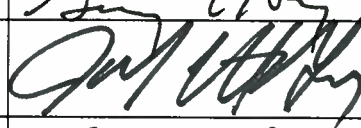
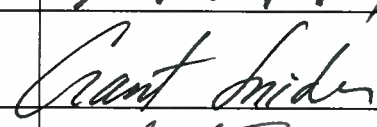
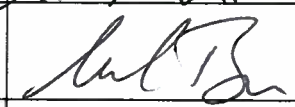
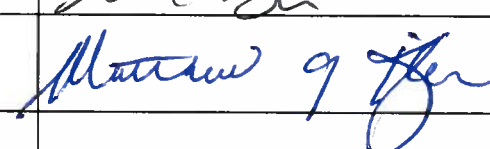
Proposal Title: History 405 (History Education Theory and Practice)

Initiating Unit or Individual: Dept. of Humanities

Contact Person's Name: Jana Pisani e-mail: pisanij@ferris.edu phone: 3699

Date or Term of Proposal Implementation: spring 2009

- Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor**
- Group I - B – New minors or concentrations**
- Group II - A – Minor curriculum clean-up and course changes**
- Group II - B – New Course**
- Group III - Certificates**
- Group IV – Off-Campus Programs**

Group/Individual	Signature	Date	Vote/Action *
Program or Academic Unit Faculty		8/7/08	<u>4</u> Support <u>0</u> Support with Concerns <u>0</u> Not Support
Department Faculty		10-7-08	<u>6</u> Support <u>0</u> Support with Concerns <u>0</u> Not Support
Department Head		8/7/08	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Curriculum Committee		2/10/09	<u>8</u> Support <u>0</u> Support with Concerns <u>0</u> Not Support
Dean		2-10-09	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
University Curriculum Committee			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Senate			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Academic Affairs			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)

Board of Trustees (Date Approved)

President's Council (Date Approved)

1. Proposal Summary

(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights. Additional rationale may be attached.)

The proposal is to add several requirements before students can take the course, which is a capstone course for History Education majors and minors. We want to ensure that students are prepared both in terms of content and in terms of pedagogy before taking this course. Students will now be required to have successfully completed EDUC 339, and either to have completed the EDUC 430/439 sequence OR to be enrolled simultaneously in the HIST 405 course and the EDUC 430/439 sequence. In addition, History Education majors must have completed all but a maximum of two of their History content courses in different clusters prior to taking HIST 405. History Education minors must have completed ALL of their History content courses prior to taking HIST 405.

2. Summary of All Course Action Required*

a. Newly Created Courses to FSU:

Prefix	Number	Title
--------	--------	-------

b. Courses to be Deleted From FSU Catalog:

Prefix	Number	Title
--------	--------	-------

c. Existing Course(s) to be Modified:

Prefix	Number	Title
HIST	405	History Education in Theory and Practice

d. Addition of existing FSU courses to program

Prefix	Number	Title
--------	--------	-------

e. Removal of existing FSU courses from program

Prefix	Number	Title
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*Contact Senate Secretary or UCC Chair if spaces for additional courses are needed.

CURRICULUM CONSULTATION FORM

To be completed by each department affected by the proposed change, new degree, new program, new minor, or new course. Potential duplication of coursework is reason for consultation.

1. This completed form must be forwarded with the proposal to the chair/head of the department to be consulted.
2. The department must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must address any concerns raised by the department. This response will be in writing and be included in the proposal following the consultation form.

RE: Proposal Title HIST 405 changes

Initiator(s): History Program

Proposal Contact: Gary Huey **Date Sent:** September 5, 2008

Department: Humanities **Campus Address:** 117 JOH
(Please print)

Responding Department: College of Education

Chair/Head/Coordinator: _____ Date Returned: _____

Based upon department faculty review on _____ (date), we

- Support the above proposal.
- Support the above proposal with the modifications and concerns listed below.
- Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on scheduling, room assignments, faculty load, and prerequisites for your department. Use additional pages, if necessary.

MODIFY COURSE
Course Data Entry Form

FORM F

Modify Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:

1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): p

b. Term Effective (6 digit code only): Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix

b. Number

c. Enter Contact Hours per week in boxes.

LECTure

LAB

INDEpendent Study – Check (x)

Practicum:

Seminar:

d. Course Title:

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix

b. Number

c. Enter Contact Hours per week in boxes.

LECTure

LAB

INDEpendent Study – Check (x)

Practicum:

Seminar:

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code:

f. Department Code:

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: Variable Fixed

h. Maximum Credit Hours

i. Minimum Credit Hours

j. May Be Repeated for Added Credit: Check (x) Yes No

k. Levels: Check (x) Undergraduate Graduate Professional

l. Grade Method: Check (x) Normal Grading Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.)

o. Max. Section Enrollment:

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date: _____

Academic Affairs Approval Signature/Date: _____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) General Education (GE) Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: _____ Date Completed: _____ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __

Valerie G Greenfield/FSU
11/07/2008 08:19 AM

To Grant Snider/FSU@FERRIS
cc
bcc
Subject Re: Fw: FORM B for HIST 405

Grant,

No, we haven't received it.

Val

Valerie Greenfield
College of Arts and Sciences Dean's Office
820 Campus Drive ASC 3052
Big Rapids MI 49307
231.591.3661
greenfiv@ferris.edu

Grant Snider/FSU

Grant Snider/FSU
11/06/2008 05:02 PM

To Valerie G Greenfield/FSU@FERRIS
cc
Subject Fw: FORM B for HIST 405

Val,

Please see Liza's comments below. Did Chris ever receive and/or copy the document? In the meantime, I have asked Liza if she made a copy.

Thanks and to be continued . . .
Grant

Dr. Grant Snider
Academic Head, Humanities Department
Ferris State University
JOH 117
1009 Campus Drive
Big Rapids, MI 49307
Phone: 231.591.3675
Facsimile: 231.591.2188

----- Forwarded by Grant Snider/FSU on 11/06/2008 05:01 PM -----



Liza Ing/FSU
11/06/2008 04:52 PM

To Grant Snider/FSU@FERRIS
cc
Subject Re: FORM B for HIST 405



I sent it to Christi Swank as she was the one who sent the email but I believe it was sent to JOH 119.

Liza Ing, Ed. D.
Director- School of Education
Ferris State University
College of Education and Human Services
1349 Cramer Circle, BIS 421
Big Rapids, MI 49307
231-591-5362
Grant Snider/FSU

Grant Snider/FSU

11/06/2008 04:34 PM

To Liza Ing/FSU@FERRIS

cc

Subject FORM B for HIST 405

Liza,


Where did you send the FORM B for the HIST 405 course? We are having trouble tracking it down.

Thanks,
Grant

Dr. Grant Snider
Academic Head, Humanities Department
Ferris State University
JOH 117
1009 Campus Drive
Big Rapids, MI 49307
Phone: 231.591.3675
Facsimile: 231.591.2188



Liza Ing/FSU
10/22/2008 02:33 PM

To Christi Swank/FSU@FERRIS
cc Paul Blake/FSU@FERRIS
bcc
Subject Re: HIST 405 Hist. Ed Theory and Practice curriculum
clean-up/course change 

Christi,

The Education faculty voted on this form B.
They support with the following comment: Only add EDUC 430 as a co-requisite because 339 is a pre-requisite for 430, so there is no need to add that.

Also, Leonard Johnson (Chair of UCC) said you can only choose a co-requisite or a pre-requisite but not both.

I will put the signed form in the campus mail.

Liza Ing, Ed. D.
Director- School of Education
Ferris State University
College of Education and Human Services
1349 Cramer Circle, BIS 421
Big Rapids, MI 49307
231-591-5362
Christi Swank/FSU



Christi Swank/FSU
10/09/2008 04:57 PM

To Paul Blake/FSU@FERRIS, Liza Ing/FSU@FERRIS
cc
Subject HIST 405 Hist. Ed Theory and Practice curriculum
clean-up/course change



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