

Revised 7/23/07

PROPOSAL SUMMARY AND ROUTING FORM

Proposal Title: Special Studies in Criminal Justice

Initiating Unit or Individual: Frank Crowe

Contact Person's Name: Frank Crowe e-mail: crowef@ferris.edu phone: 591-2840

Date or Term of Proposal Implementation: Spring 2009

- Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program Faculty		10/3/08	<u>Support</u> ___ Support with Concerns ___ Not Support
Department Faculty		10/7/08	<u>9 Support</u> ___ Support with Concerns ___ Not Support
Department Head		10/7/08	<u>9 Support</u> ___ Support with Concerns ___ Not Support
College Curriculum Committee	n/a		___ Support ___ Support with Concerns ___ Not Support
Dean		10/8/08	___ Support ___ Support with Concerns ___ Not Support
University Curriculum Committee	n/a		___ Support ___ Support with Concerns ___ Not Support
Senate	n/a		___ Support ___ Support with Concerns ___ Not Support
Academic Affairs		10/19/08	<input checked="" type="checkbox"/> Support ___ Support with Concerns ___ Not Support

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)

Board of Trustees (Date Approved)

President's Council (Date Approved)

1. Proposal Summary

(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights. Additional rationale may be attached.)

This special studies course has been designed to allow students to work closely with a faculty member to pursue a topic of specialized interest. Topics for study and project requirements will be negotiated jointly between the faculty member and the student. CRIM 197 is designed for freshmen and CRIM 297 is designed for sophomores. This will give our first and second year students the option of completing an independent study in lieu of one of our foundation courses, (i.e. CRIM 110, 111, 220 or 260) for elective credit.

2. Summary of All Course Action Required*

a. Newly Created Courses to FSU:

Prefix	Number	Title
CRIM	197	Special Studies in Criminal Justice
CRIM	297	Special Studies in Criminal Justice

b. Courses to be Deleted From FSU Catalog:

Prefix	Number	Title
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c. Existing Course(s) to be Modified:

Prefix	Number	Title
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d. Addition of existing FSU courses to program

Prefix	Number	Title
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e. Removal of existing FSU courses from program

Prefix	Number	Title
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*Contact Senate Secretary or UCC Chair if spaces for additional courses are needed.

CREATE NEW COURSE
Course Data Entry Form

FORM F

Create New Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: CREATE A NEW COURSE

Notes

1. Complete each item in Section I and Section II.
2. If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective (6 digit code only): 200901 Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. PROPOSED FOR NEW COURSE: Complete all sections a through r, See manual for clarification.

a. Course Prefix

CRIM

b. Number

197

c. Enter Contact Hours per week in boxes.

LECTure LAB INDEpendent Study – Check (x) X

Practicum: Seminar:

d. Course Title: Special Studies in Criminal Justice (Limit to 30 characters/spaces.)

e. College Code: ED f. Department Code: CRIM

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: X Variable Fixed h. Minimum Credit Hours 1 i. Maximum Credit Hours 4

j. May Be Repeated for Added Credit: Check (x) Yes X No

k. Levels: Check (x) X Undergraduate Graduate Professional

l. Grade Method: Check (x) X Normal Grading Credit/No Credit only (Pass/Fail)

m. Does proposed new course replace an equivalent course? Check (x) Yes X No

n. Equivalent course: Prefix Number See instructions on Replacement courses.

o. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

This special studies course has been designed to allow students to work closely with a faculty member to pursue a topic of specialized interest. Topics for study and project requirements will be negotiated jointly between the faculty member and the student. Typically offered on demand


p. Term(s) Offered: Fall, Spring (See instructions for listing.) q. Max. Section Enrollment: 10

r. Prerequisites/Co-requisites/Restrictions: (If none, leave blank.) Limited to 100 spaces.

UCC Chair Signature/Date:

_____ / /

Academic Affairs Approval Signature/Date:

 10/10/08

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) General Education (GE) Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __

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Course Data Entry Form

FORM F

Create New Course
Rev. 07/23/07

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II. PROPOSED FOR NEW COURSE: Complete all sections a through r. See manual for clarification.

a. Course Prefix CRIM b. Number 297 c. Enter Contact Hours per week in boxes.
LECTure LAB INDEpendent Study – Check (x) X
Practicum: Seminar:

d. Course Title: Special Studies in Criminal Justice (Limit to 30 characters/spaces.)

e. College Code: ED f. Department Code: CRIM
Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: X Variable Fixed h. Minimum Credit Hours 1 i. Maximum Credit Hours 4

j. May Be Repeated for Added Credit: Check (x) Yes X No

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10/10/08

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