

Revised 7/23/07

PROPOSAL SUMMARY AND ROUTING FORM

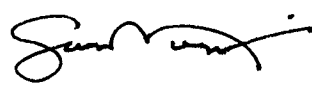


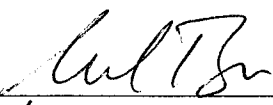
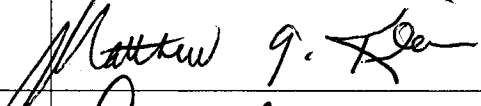
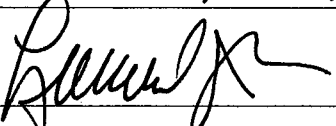
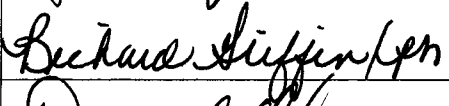

Proposal Title: Minor changes to Film Studies minor

Initiating Unit or Individual: Susan Morris

Contact Person's Name: Susan Morris e-mail: morrisus@ferris.edu phone: 2774

Date or Term of Proposal Implementation: F08

- Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program or Academic Unit Faculty		2/17/08	<u>5</u> Support ___ Support with Concerns <u>0</u> Not Support
Department Faculty		2/29/08	<input checked="" type="checkbox"/> Support ___ Support with Concerns ___ Not Support
Department Head		3/13/08	<input checked="" type="checkbox"/> Support ___ Support with Concerns ___ Not Support
College Curriculum Committee		4/1/08	<u>5</u> Support ___ Support with Concerns <u>0</u> Not Support
Dean		4/1/08	<input checked="" type="checkbox"/> Support ___ Support with Concerns ___ Not Support
University Curriculum Committee		4/9/08	<input checked="" type="checkbox"/> Support <u>7-0</u> ___ Support with Concerns ___ Not Support
Senate		9/23/08	<input checked="" type="checkbox"/> Support ___ Support with Concerns ___ Not Support
Academic Affairs		10/1/08	<input checked="" type="checkbox"/> Support ___ Support with Concerns ___ Not Support

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)

Board of Trustees (Date Approved)

President's Council (Date Approved)

1. Proposal Summary

(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights. Additional rationale may be attached.)

Many elective courses for the Film Studies minor are not offered regularly. So as to be sure the students can nonetheless meet the requirements for the minor, the following changes to the Film Studies minor are requested:

1. change elective COMM 385: Broadcast Writing to elective COMM 385 OR TVPR 326: Television Production Writing
2. add MUSI 236: Music and Film as an elective
3. Change from requiring three 300 level courses to requiring two 300 level courses

2. Summary of All Course Action Required*

a. Newly Created Courses to FSU:

Prefix	Number	Title
--------	--------	-------

b. Courses to be Deleted From FSU Catalog:

Prefix	Number	Title
--------	--------	-------

c. Existing Course(s) to be Modified:

Prefix	Number	Title
--------	--------	-------

d. Addition of existing FSU courses to program

Prefix	Number	Title
--------	--------	-------

e. Removal of existing FSU courses from program

Prefix	Number	Title
--------	--------	-------

FILM STUDIES MINOR

FERRIS STATE UNIVERSITY - COLLEGE OF ARTS AND SCIENCES

ADVISOR: Susan Morris

PHONE: (231) 591-2774

E-MAIL: Susan.Morris@ferris.edu

CAMPUS ADDRESS: JOH 207

Why Choose the Film Studies Minor?

Film is one of the most important art forms and entertainment forms in U.S. culture. The production and distribution of images in film and television parallels many areas of study in areas like Marketing, Business, Printing Technology and Visual Communication. Furthermore, the interpretation and analysis required in Film Studies compliment the study of Literature and Communication and involve theories relevant to Psychology and Sociology. This is why Film Studies would be a good compliment to many programs.

Admission Requirements

This Film Studies minor is open to any student admitted to Ferris State and pursuing a baccalaureate degree. The minor is designed to complement any Ferris major program.

Graduation Requirements

An academic minor may only be awarded upon completion of a baccalaureate degree at Ferris State.

Required Courses

FILM 222	Introduction to Film	3
FILM 253	American Movies	3

Electives: Choose 12 credits from the following:

LITR 243	Literature and Film	3
FILM 353	Film Directors	3
FILM 360	Race & Gender in Film	3
ARTH 310	Contemporary Art	3
TVPR 277	Film Production	3
TVPR 243	Video Production	3
COMM 385	Broadcast Writing	3
HUMN 240	Popular Culture	

MINOR IN FILM STUDIES

NAME _____ STUDENT NUMBER _____

STUDENT'S COLLEGE: _____ B.S./B.A. PROGRAM: _____

Procedures:

- 1) The student and the advisor for this minor will review and complete the General Requirements and Required Courses sections of this form (Section A).
- 2) Upon completion of Section A, this form will be sent to the department office for approval. The original form will be filed in the appropriate office (either the advisor or the department) and copied for the student. Students in Bachelor of Arts degree programs must also provide a copy of this form to both the B.A. coordinator and their faculty advisor. All deviations from or substitutions for courses listed in this original plan must be approved by the Department Head on official Course Substitution Forms and must accompany this form.
- 3) Upon completion of this minor, the student will notify the advisor of the minor. The department and the advisor will verify that the student has completed the minor and will forward the original form to the College of Arts and Sciences Dean's Office for approval and from there it will be forwarded either to the Registrar's Office (Section B) or to the B.A. coordinator as appropriate.

CURRENT

General Requirements:

- 1) At least 50% of the credits of the minor must be numbered 300 or higher
- 2) At least 50% of the credits of the minor must be Ferris State University credits
- 3) This minor requires a minimum of 18 credits
- 4) This minor requires a minimum GPA of 2.0 in these courses.
- 5) A minor will not be entered in the academic record until the student has been certified for a bachelor's degree

SECTION A

Required Courses	Credit Hours	Grade	Semester Completed
FILM 222	3		
FILM 253	3		
Choose six (6) credits from below:			
LITR 243			
FILM 353	3		
FILM 360	3		
TVPR 277	3		
TVPR 243	3		
COMM 385	3		
HUMN 240	3		

Signatures		Date
Student		
Advisor		
Department		

SECTION B

Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE MINOR)		Date
Department		
CAS Dean		
Registrar		

PROPOSED

FILM STUDIES MINOR

FERRIS STATE UNIVERSITY - COLLEGE OF ARTS AND SCIENCES

ADVISOR: Susan Morris

PHONE: (231) 591-2774 E-MAIL: Susan Morris@ferris.edu CAMPUS ADDRESS: JOH 207

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Graduation Requirements

An academic minor may only be awarded upon completion of a baccalaureate degree at Ferris State.

Required Courses

FILM 222	Introduction to Film	3
FILM 253	American Movies	3

Electives: Choose 12 credits from the following:

ARTH 310	Contemporary Art	3
FILM 353	Film Directors	3
FILM 360	Race & Gender in Film	3
HUMN 240	Popular Culture	3
LITR 243	Literature and Film	3
TVPR 277	Film Production	3
TVPR 243	Video Production	3
COMM 385	Broadcast Writing	3
OR		
TVPR 326	Television Production Writing	3

PROPOSED

MINOR IN FILM STUDIES

NAME _____ STUDENT NUMBER _____

STUDENT'S COLLEGE: _____ B.S./B.A. PROGRAM: _____

Procedures:

- 1) The student and the advisor for this minor will review and complete the General Requirements and Required Courses sections of this form (Section A).
- 2) Upon completion of Section A, this form will be sent to the department office for approval. The original form will be filed in the appropriate office (either the advisor or the department) and copied for the student. Students in Bachelor of Arts degree programs must also provide a copy of this form to both the B.A. coordinator and their faculty advisor. All deviations from or substitutions for courses listed in this original plan must be approved by the Department Head on official Course Substitution Forms and must accompany this form.
- 3) Upon completion of this minor, the student will notify the advisor of the minor. The department and the advisor will verify that the student has completed the minor and will forward the original form to the College of Arts and Sciences Dean's Office for approval and from there it will be forwarded either to the Registrar's Office (Section B) or to the B.A. coordinator as appropriate.

SECTION A	General Requirements:				
	1) At least 50% of the credits of the minor must be numbered 300 or higher				
	2) At least 50% of the credits of the minor must be Ferris State University credits				
	3) This minor requires a minimum of <u>18</u> credits				
	4) This minor requires a minimum GPA of <u>2.0</u> in these courses.				
	5) A minor will not be entered in the academic record until the student has been certified for a bachelor's degree				
	Required Courses		Credit Hours	Grade	Semester Completed
	FILM 222		3		
	FILM 253		3		
	Choose twelve (12) credits from below:				
	ARTH 310		3		
	COMM 385 or TVPR 326		3		
	FILM 353		3		
	FILM 360		3		
HUMN 240		3			
LITR 243		3			
TVPR 243		3			
TVPR 277		3			
Signatures			Date		
Student					
Advisor					
Department					
SECTION B	Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE MINOR)			Date	
	Department				
	CAS Dean				
	Registrar				

DECLARATION SENT TO RECORDS _____

COMPLETION SENT TO RECORDS _____

FILM STUDIES MINOR

FERRIS STATE UNIVERSITY - COLLEGE OF ARTS AND SCIENCES

ADVISOR: Susan Morris

PHONE: (231) 591-2774

E-MAIL: Susan.Morris@ferris.edu

CAMPUS ADDRESS: JOH 207

Why Choose the Film Studies Minor?

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Admission Requirements

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Graduation Requirements

An academic minor may only be awarded upon completion of a baccalaureate degree at Ferris State.

Required Courses

FILM 222	Introduction to Film	3
FILM 253	American Movies	3

Electives: Choose 12 credits from the following:

LITR 243	Literature and Film	3
FILM 353	Film Directors	3
FILM 360	Race & Gender in Film	3
ARTH 310	Contemporary Art	3
TVPR 277	Film Production	3
TVPR 243	Video Production	3
COMM 385	Broadcast Writing	3
OR	TVPR	3
326		
HUMN 240	Popular Culture	3
MUSI 236	Music and Film	3

MINOR IN FILM STUDIES

NAME _____ STUDENT NUMBER _____

STUDENT'S COLLEGE: _____ B.S./B.A. PROGRAM: _____

Procedures:

- 1) The student and the advisor for this minor will review and complete the General Requirements and Required Courses sections of this form (Section A).
- 2) Upon completion of Section A, this form will be sent to the department office for approval. The original form will be filed in the appropriate office (either the advisor or the department) and copied for the student. Students in Bachelor of Arts degree programs must also provide a copy of this form to both the B.A. coordinator and their faculty advisor. All deviations from or substitutions for courses listed in this original plan must be approved by the Department Head on official Course Substitution Forms and must accompany this form.
- 3) Upon completion of this minor, the student will notify the advisor of the minor. The department and the advisor will verify that the student has completed the minor and will forward the original form to the College of Arts and Sciences Dean's Office for approval and from there it will be forwarded either to the Registrar's Office (Section B) or to the B.A. coordinator as appropriate.

SECTION A	General Requirements:				
	1) At least 6 credits must be numbered 300 or higher				
	2) At least 50% of the credits of the minor must be Ferris State University credits				
	3) This minor requires a minimum of <u>18</u> credits				
	4) This minor requires a minimum GPA of <u>2.0</u> in these courses.				
	5) A minor will not be entered in the academic record until the student has been certified for a bachelor's degree				
	Required Courses		Credit Hours	Grade	Semester Completed
	FILM 222		3		
	FILM 253		3		
	Choose six (6) credits from below:				
	LITR 243				
	FILM 353		3		
	FILM 360		3		
	TVPR 277		3		
	TVPR 243		3		
COMM 385 OR TVPR 326		3			
HUMN 240		3			
MUSI 236 Music and Film		3			
Signatures			Date		
Student					
Advisor					
Department					

SECTION B	Routing (FOLLOWING COMPLETION OF THE REQUIRED COURSES FOR THE MINOR)		Date
	Department		
	CAS Dean		
	Registrar		



Leonard Johnson/FSU

04/10/2008 11:32 AM

To Susan Morris/FSU@Ferris

Sandra L Alspach/FSU@FERRIS, Chuck
cc Drake/FSU@Ferris, Leonard Johnson/FSU@Ferris, Roy
McLean/FSU@FERRIS, Andrew L Purvis/FSU@FERRIS,

bcc

Subject Film Studies Minor

Hi Sue

The UCC met yesterday and discussed your proposal to make changes in the Film Studies minor. The proposal was approved pending receipt of a revised checksheet.

To make your checksheet consistent with the description of your intended changes on the Form A, please change #1 under general requirements to read: "Six credits of the minor must be 300 level or higher."

Also, please add MUSI 236 to the checksheet.

Thanks.

Leonard

Leonard R. Johnson, Ph.D
Professor
Ferris State University
1349 Cramer Circle
Big Rapids, Michigan 49307
(231) 591-2134
<http://www.ferris.edu/education/education>



Leonard Johnson/FSU

04/14/2008 12:55 PM

To Sandra L Alspach/FSU@FERRIS, Chuck
Drake/FSU@Ferris, Leonard Johnson/FSU@Ferris, Roy
McLean/FSU@FERRIS, Andrew L Purvis/FSU@FERRIS,

cc

bcc

Subject Fw: Film Studies Minor

fyi

Leonard R. Johnson, Ph.D
Professor
Ferris State University
1349 Cramer Circle
Big Rapids, Michigan 49307
(231) 591-2134
<http://www.ferris.edu/education/education>

----- Forwarded by Leonard Johnson/FSU on 04/14/2008 12:55 PM -----



Susan Lee Morris
<smorrisus@ferris.edu>

04/10/2008 03:14 PM

To Leonard_Johnson@ferris.edu

cc grant_snider@ferris.edu

Subject Re: Film Studies Minor

Hi, Leonard,

Thanks for the email regarding the Film Studies changes. Actually, I intended the requirement to be at least 50% at the 200 level or above (not 300) because we are having trouble offering enough 300 courses regularly. If it is OK, I will correct the checksheet to consistently reflect the 200 or above requirement.

Thank you,
Susan

Leonard_Johnson@ferris.edu wrote:

>
>
>
>

>Hi Sue

>The UCC met yesterday and discussed your proposal to make changes in the
>Film Studies minor. The proposal was approved pending receipt of a
>revised
>checksheet.

>To make your checksheet consistent with the description of your intended
>changes on the Form A, please change #1 under general requirements to
>read:

>"Six credits of the minor must be 300 level or higher." Also, please add
>MUSI 236 to the checksheet.

>Thanks.