

Academic Senate
Executive Board
June 18, 2009
Executive Summary**

Members in Attendance: Rick Griffin, President; Mike Berghoef, Vice President; Sandy Alspach, Secretary; Members-at-Large Maureen Heaphy, Melinda Isler, Keith Jewett

Administrative Assistant Paula Hadley

Visitors: Leonard Johnson (University Curriculum Committee chair), Senator John Schmidt

Leonard Johnson shared the progress of the Doctor of Education degree proposed by the College of Professional and Technological Studies. It was agreed to include information about this proposal in the Senate Retreat packets. Johnson hopes to convene the UCC as soon as possible to review this proposal so that it can be moved on to the Senate.

Senator Schmidt shared his position on the importance of taking the August Retreat off campus. He reported that he, Griffin and Hadley have explored the Kettunen Center (Tustin) as the site for the August 25 Retreat.

* It was moved (Berghoef), seconded (Isler) and passed unanimously (MSP) to book the Kettunen Center.

Senator Schmidt sought clarification of his tenure as Senator for 2009-2010, in light of his appointment to an interim director position in the College of Engineering Technology. The Board supported Senator Schmidt's continuation as an elected representative from the College of Engineering Technology for the second year of his term. It was suggested that Senator Schmidt seek a vote of confidence from his constituency if he feels it necessary, since the Charter is unclear about Senate eligibility for "full-time, Board-appointed instructional faculty" who have been temporarily re-assigned to administrative positions.

Senator Schmidt made several recommendations to the E-Board for the coming year, which were taken under advisement during the ensuing discussion.

* President Griffin announced his appointment of Secretary Alspach to serve on the Higher Learning Commission Communications Committee. The Board confirmed the appointment.

President Griffin proceeded with the primary business of the meeting: planning the agenda for the Retreat. The following items were identified:

1. Reports from committees in progress, including
 - a. Higher Learning Commission Self Study
 - b. General Education Task Force
 - c. NSSE Report / Assessment
 - d. University Curriculum Committee
2. Solicitation from Senators of issues to be addressed during the year (**Sen. Isler agreed to lead this discussion.**)
 - a. Concerns relative to the Senate Charter
 - 1) Accountability for Senate committees and committee members
 - 2) Election procedures
 - 3) Officer roles and responsibilities
 - 4) **Participants will be invited to offer other concerns**
 - b. Assessment
 - c. Others?

** The Executive Summary is designed to keep Senators informed in a timely fashion. Complete minutes of meetings will go through the appropriate approval process before being posted on the Senate website. Any questions should be directed to the Senators in attendance at the meeting.

June 25, 2009