

Senate Executive Committee Meeting

12/08/08minutes, 8:30 a.m., ASC 2082

Present: Griffin, Jewett, Schmidt, Ngoh, Isler, Berghoef , Dakkuri, Hadley

Guests: Douglas Haneline

President Griffin called the meeting to order at 8:32 a.m.

Senator Isler reported that Lib/Hist/Arch Committee Chair Brian Brady will serve as the Academic Senate Representative on the FLITE Dean search.

Senator Schmidt reported that he will be meeting on Wed. Dec. 9 with Dr. Roberta Teahen and the newly formed AHELL Committee will begin meeting in January 09.

Senator Haneline presented the Senate Exec. Committee with a document titled "Suggested Guidelines for General Education Task Force" composed by him and Dr. Robert Von der Osten. The document is Attachment A of these minutes.

Past President Dakkuri spoke regarding the correct format for motions before the Senate. Following discussion, it was decided that President Griffin would briefly explain about motion structure at the next Senate meeting and a template would be provided to Senators. A link to the template will also be placed on the Academic Senate webpage. A copy of "Robert's Rules In Brief" will be distributed in the Senate packet for the January meeting.

Vice President Berghoef reported that a meeting with committee chairs went very well and was well attended. A minute form will be revised and sent to committee chairs for future use. He reported that one of the committees (Athletic Advisory)has not yet had a quorum attend and that original meeting caller Tracy Boncher has reported this problem to him, asking for assistance.

Senator Jewett with support from **Senator Schmidt** moved to empower Vice President Berghoef to make changes to the **Athletic Advisory Committee** as necessary to make sure that it is functioning properly.

Respectfully submitted,

Paula Hadley

Academic Senate Adm. Asst.