

**Ferris State University
Academic Senate Regular Meeting
Tuesday, December 7, 2004 – 6:00 p.m.
President's Room, Rankin Center**

I. Call to Order: President Dakkuri called the meeting to order at 10:05 a.m.

II. Attendance

Officers Present: President Adnan Dakkuri, Vice-President Robert Loesch, Secretary David Aiken

Officers Absent: None

Senators Present: Abbasabadi, Bandstra, Berghoef, Carter, Cline, Cron, Dickinson, Drake, Green, Griffin, Heck, Jones, Key, Hanna, Johnson, Lewis, Liszewski, Lovsted, Martin, Potter, Miller, Morton, Nagel, Papo, Parry, Schmidt, Tymes, Watson

Senators Absent: Conati, Hettiarachchy (excused), Jewett (excused), Marine, McLean, Vermeer

Ex-Officio Members Present: President David Eisler, Vice President Academic Affairs Michael Harris, Student Government Representative Maria Knirk

Guests: Jacqueline Hooper, Michelle Johnston, David Nicol, Roberta Teahan, Doug Haneline, Jack Buss, Kevin Alexander, Roxanne Cullen, Don Flickinger, Genevieve West, Robert Krueger, Manuel Rupe

III. Approval of the Minutes

The Senate approved the regular minutes of the November 2, 2004 meeting by unanimous consent. The Senate approved the special minutes of the November 22, 2004 minutes with the following correction: On page 2, change "Doctorate in Pharmacy" to "Doctor of Pharmacy".

IV. Open Forum

Senator Parry advised Senators that students have storage on the Novel network. **Senator Nagel** asked that this information be distributed during orientation. **President Dakkuri** asked Senator Parry to make that request to Dr. Daniel Burcham, Vice President for Student Affairs.

President Dakkuri announced that on January 20, 2005, the Senate will meet with VPAA Michael Harris at the West Campus Community Center in an open forum to discuss General Education. The open forum will begin at 6:00 p.m. President Dakkuri announced that during winter semester **Senator Parry** from Allied Health Sciences will be on sabbatical and a replacement will be needed for that seat. **President Dakkuri** encouraged Senators to discuss with him any initiatives they would like the Senate to move on, so that plans can be made during Christmas break.

Vice President Loesch announced that in January we will receive reports from the Senate Health Promotion and Substance Abuse Prevention Committee, the International Education Committee, the University Graduate and Professional Council and the Student Life Committee. The Senate Elections Committee, chaired by Senator Key, will be reporting in February the eligible electorate. There are currently eight (8) committee openings.

President Dakkuri welcomed Maria Knirk, the newly elected President of the Student Government of FSU.

V. Committee Reports

A. University Curriculum Committee – Chair Drake advised Senators that in January proposals will be presented that eliminate the E-Commerce BS degree. A major clean-up in Recreation Management will be present for approval soon. For a complete list of proposals before the Curriculum Committee, see Attachment A of these minutes.

B. Academic Senate Diversity Committee – Chair West announced that the committee has been awarded a Team Timme Grant to be used to allow several member of the committee to attend a national conference. She also announced that they are seeking funds from all university vice

president's and deans to help pay expenses for Tim Wise. Mr. Wise will be asked to be a Spring Lecture if funding can be found. They are approximately half way to their goal.

VI. New Business

Motion by Vice President Loesch, seconded by Senator Aiken to approve the nomination of Mary Cairy as the full time replacement for Senator Parry of Allied Health Sciences for 2004-2005 winter semester as recommended by the Senate Executive Committee. Motion carried.

V. Presentation – Manuel Rupe, Assistant General Counsel of the Governmental Relations/General Counsel's Office.

Mr. Rupe's presentation reviewed what academic misconduct is, what University Board Policy 5-601 describes as academic misconduct and what the legal responsibilities are for faculty members and for the university. He also reviewed what best practices are when responding to academic misconduct. Faculty members may address the misconduct individually or refer the student to Student Judicial Services. A copy of the presentation was distributed to Senators and is Attachment B of these minutes.

VI. Reports

Robert Krueger, Chair, Athletic Advisory Committee, reported that the resume project undertaken by the committee has been distributed to all Department Heads and Program Directors. The idea is to give our coaches a chance to apply for part-time or temporary teaching positions. The committee is discussing how to emphasize academic accomplishments of our athletes. If colleagues or groups are interested in attending sporting events, please contact the coaches. They may be able to help get a group rate. Please try to attend the sports luncheons held in Wheeler Pavilion and the Academic Awards Ceremony for Athletes at the end of March, 2005. The committee will begin reviewing Excused Absence Policy in January 2005.

President Dakkuri asked for and received unanimous consent to change in the agenda, moving Dr. Eisler's and Dr. Harris's report up in the meeting.

President Eisler thanked the Senators for their hard work and their time. The Cherry Commission will announce its findings on Friday, December 10, 2004. The legislature is not going to take up our proposal for a new Optometry building. The state shortfall looks to be less than original projected and it appears that there will not be a major adjustment for our university. The Planning Task Forces will be present their findings on December 16 and 17. Open sessions will most likely be held in the President's Room. The Holiday Reception will be on December 9, 1-3 at the Holiday Inn. Commencement will be December 18.

VPAA Harris reported that the College of Pharmacy and the Construction Management Department recently had accreditation visits. The College of Arts and Sciences Dean position will be filled by Interim Dean Matthew Klein. Dr. Nancy Peterson-Klein will become the Associate Dean of the Michigan College of Optometry in May 2005. Dean Hooper of Allied Health Sciences announced that faculty member Dave Zobek has been appointed to a full term on the Michigan State Board of Licensure for Respiratory Care. Grants have been given to the Surveying Department, the Biology Department, and the College of Education. The Michigan Police Corp grant has been completed and the university has reapplied. Consultants will be reviewing International Education at FSU. On December 10, from 11:30 – 1:30, there will be an Academic Affairs Holiday Luncheon.

President Dakkuri advised Senators that any suggestions or changes to the recently distributed APRC ad hoc Committee Proposal be directed to Dr. Douglas Haneline, Committee Chair, prior to the January 11, 2005 Academic Senate meeting. Action on this document will be taken at that meeting.

Douglas Haneline, Chair, APRC ad hoc Committee, thanked the member of the task force for their many hours of work. Program review is required by the North Central Accrediting. Program review has been successful, it assists with planning and it gives programs an opportunity to look at themselves more closely. Faculty driven program review emphasizes faculty ownership and responsibility for that curriculum. The

process needs to be revised to reflect changes in information resources and technology. Our data and survey quality needs improvement, the administrative role needs to be strengthened and the calendar needs to be revised. The six year review cycle remains. Flexibility has also been added to the system. The calendar and appendix has not been completed at this time. Dr. Haneline responded to questions.

VII. Adjournment – 11:55 a.m.

David Aiken, Secretary

Adnan Dakkuri, President