

Senate Executive Committee Meeting

6/18/08 minutes, 2:30 p.m., ASC 2082

Present: Griffin, Jewett, Schmidt, Ngoh, Isler, Berghoef

President Griffin called the meeting to order at 2:31 p.m. Paula informed all that although the request for the new laptop had been faxed 2 weeks ago (June 4), no information has been received to date regarding the status of the purchase order. A color laser jet new printer will be ordered in the near future.

Senate Retreat

Discussion regarding location, Paula will contact several area facilities and email details to Executive committee for decision. Facilities include: Holiday Inn, The Rustic Gate, The Shack, and the Northern Shore Supper Club.

President Griffin reported that Board Chair Haveman inquired about board members attending Senate meetings. A letter will be sent notifying board members of Senate meeting dates in the near future. Board members will be invited to attend Senate meetings and are welcome at the Senate Retreat if they are interested in attending briefly for opening remarks. Official invitations will be sent through the Board Secretary Karen Obermeir.

Senate Retreat Agenda

The following will be invited to participate:

- a. FSU Public Safety – Active Shooter Video
- b. On Line Ad Hoc Committee Report – Gareth Todd and committee members
- c. Interim VPAA Burcham
- d. President Eisler
- e. Kristen Salomonson – Blue Ribbon Enrollment Task Force Update
Note: I asked Linda Telfer, Dr.Burcham’s secretary about this task force when I called with the Retreat date. She told me this is Dr. Eisler’s task force.
- f. Dr. M. Cooper, Dr. M. Cairns – HLC Update

Senate Committee Information and Forms

Senator’s Berghoef and Schmidt will meet with Senate Secretary to revise Senate Committee form for submission as PDF file on line.

Senate VP Berghoef will meet with newly elected committee chairs and committee secretaries shortly after their first fall meeting (Oct. 08) at an informal luncheon or dinner to discuss what is

expected of committee chairs, re: attendance, minutes, and criteria for selection of committee members.

Senate Charter Revisions to include CPTS (FSU-GR)

President Griffin will contact Dr. Eisler regarding the Omnibus agreement and its removal, allowing the inclusion of FSU-GR into the Senate Charter.

APR/TracDat Update

Paula reported that more than 50% of the Academic Program Review reports and documents received since 1986 have been converted to PDF files and will be loaded into the TracDat program later this summer. This newly acquired program will be used to track assessment data, and provide accreditation, strategic planning and quality improvement information.

Respectfully submitted,

Paula Hadley

Academic Senate Assistant