

## **Report of the Library/Historical/Archival Committee for 2005-2006 year**

Oct. 2005      The first meeting of the committee was on Oct. 11, 2005. At this meeting, Thomas Hollen, of the College of Technology, was elected Chair of the committee.

Discussion was held of changes in the library's employees, computers, and consideration for a possible coffee shop in FLITE.

Nov. 2005      The mission statement of the committee was discussed and the need to update it. The Ferris Heritage Lectures have not been held for many years and should be removed from the Mission Statement. The statement was revised as shown below:

**This committee shall:**

- 1. Review and make recommendations on all policies concerning the library, including but not limited to, policies concerning circulation of materials, acquisition of materials, automation, document delivery and so forth**
- 2. Support the development and expansion of the Ferris Archival program**

The Dean reported on changes and updates on FLITE personal. Also discussed consideration of Laptop computers being considered for loaning to students, for use in FLITE. Consideration of the type of data storage available on the machine was discussed.

Archivist, Melinda McMartin, had been questioned as to whether there were any ghosts on campus. The question had been raised by some of Prof. Hollen's students. Melinda could find no records of any ghost appearing around campus, but there is the possibility they exist.

Jan. 2006      The staff is looking into better utilization of the 39 display cases in Flite. It was discussed that the same display could be rotated to different floors, as many people don't visit some floors. Other ideas for usage were discussed.

Barry Mehler would be donating his archives on Racism to FLITE. Possible locations were discussed.

Feb. 2006      Additional ideas for use of display cases in FLITE was discussed, with several promising ideas being considered by the FLITE staff.

The Ferris Heritage Account was found to have a balance of \$25,945. The money has not been spent or used in many years, which was one reason the committee proposed a change in the Mission Statement. There are no restriction on how the money is to be spent, but the committee determined it would be best used to fund projects which preserve the historical aspects of Ferris State University

Dean Cochran informed the committee that Dr. Harris had offered \$100,000, one time dollars, to FLITE. Various options for proposed use of these funds are being considered by FLITE staff.

Mar. 2006 Dean Cochran presented a document containing the 2006-2007 Unit Action Plan for FLITE, and on-going or Proposed Significant Actives at FLITE. This information would be presented at the Unit Action meetings in March. It discusses the areas of success that FLITE has developed to meet the Presidents "Three Pillars of Success".

Submitted by:

Thomas Hollen, Committee Chair

Committee members:

John Kane  
Art Sherwood  
Russell Lewis  
Gary Rodabaugh  
Kristine Stewart  
Scott Atwell  
Melinda McMartin - University Archivist  
Richard Cochran - Dean of FLITE  
Keith Jewett  
Larry Langell  
Barry Mehler  
Dan Noreen  
Todd McGee – student representative  
Charles Peirce - student representative