

**University Graduate and Professional Committee
2003-2004**

Minutes for October 31, 2003

Members present: Mary, Cairy, Yaron Felus, Nancy Hogan, Liza Ing, and Bob Loesch,

Members excused: Scott Atwell, Bob Carter, Mary Cline

Previous Business:

The motion to become a member of the Council of Graduate Schools is scheduled for the November 4th, 2003 Senate meeting. The University Guidelines are now located under UPGC on the Academic Senate webpage. Dr. Eisler will attend our November 14, 2003 meeting scheduled for 8:30 am in Bishop 421G.

New Business:

The College of Arts and Sciences has formed the “Graduate Education Committee, which represents five departments. The committee elected Bob Loesch as chair. Both the University Guidelines and the Thesis Guidelines have been presented for the members input. Bob has also asked them to give the preferred publication style for their discipline.

A Master’s degree has been approved in Nursing and will begin classes in Winter, 2004.

Technology is developing an initiative for a Master’s degree in Architecture.

In preparing for the President’s visit, each subcommittee from last year was asked to highlight their final report. The October 6th meeting will be used to compile an executive summary for the November 14th meeting. The council discussed the need for Ferris State University to be proactive in developing graduate policy to avoid problems when an influx of graduate programs occurs. Also discussed and approved was to request the secretaries/administrative assistants for the graduate programs to meet and then report to the Council problems they encounter daily.

Yaron Felus asked that the Issue of Budgeting be discussed in reference to establishing graduate programs. Liza Ing stated that the Special Ed was approved and the start date was based on available funding.

Yaron Felus also volunteered to insert graphics on the ‘sample’ pages of the thesis guidelines to provide students further clarification.

Meeting adjourned: 9:35 am

Next meeting Thursday, November 6, 2003 in Bishop 525

Respectfully submitted,

Nancy Hogan