

**University Graduate and Professional Committee**  
**2004-2005**  
**Minutes for December 14, 2004**

**Members present:** Mary Cairry, Nancy Hogan, Stephen Jakubowski, Paul Kammerdiner, Bob Loesch, Rick Mislán, Tom Oldfield, John Schmidt, Maureen Watson

Members excused: Mary Cline, Tom Oldfield, Rick Mislán, John Schmidt, Maureen Watson

Members unexcused: Elsie Lovsted

**Previous Business:**

We are waiting for approval of the graduate program policy and formatting policy. Tom Oldfield to discuss with Dr. Harris. Also, we are still in the application process for Council of Grad Schools.

**New Business:**

Betty Nelson from the registrar was in attendance to discuss graduate issues. We discussed in length the I & IP process and the suggestion of a PC (pass continuation?) for theses and projects. Under the I, we discussed the accountability of filling out the form, suggestions for revisions of the restrictions on the form for graduate level, extensions, and who the forms should be submitted to. We also discussed IP's for extenuating circumstances. PC's would have a 1 credit fee attached and would automatically be generated until a grade was submitted. These issues would be discussed by the Dean's Council, Dave Engels, and Craig Westman. After a very informative meeting, drafts for each of the suggestions will be presented at the January meeting.

Meeting adjourned: 12:00pm

**Next Meeting: January 18, 2005 BISHOP 526**

Respectfully submitted,

Nancy Hogan