

MICHIGAN DEPARTMENT OF STATE POLICE
MICHIGAN JUSTICE TRAINING COMMISSION

APPLICATION FOR JUSTICE TRAINING GRANT FUNDS

MJTC USE ONLY		
DATE RECEIVED	CONTROL NUMBER	COMMISSION NUMBER

SECTION 1 - IDENTIFICATION

APPLICANT AGENCY Ferris State University - Criminal Justice Institute		FEDERAL I.D. NUMBER 386 90 05159
STREET ADDRESS/CITY/ZIP 518 Bishop Hall, 1349 Cramer Circle, Big Rapids, MI 49307		
PROJECT TITLE Central West Michigan Law Enforcement Training Consortium		
PROJECT START DATE JANUARY 1, 2000	PROJECT END DATE DECEMBER 31, 2000	FUNDS REQUESTED \$ 35,436.00

AUTHORIZED OFFICIAL (PERSON AUTHORIZED TO ENTER INTO CONTRACTS)

NAME AND TITLE Dr. Richard Duffett, Vice President for Administration and Finance	TELEPHONE 231-591-2155
STREET ADDRESS/CITY/ZIP Ferris State University, 157A Prakken Building, 420 Oak Street, Big Rapids, MI 49307	FAX 231-591-2978
SIGNATURE	DATE

PROJECT ADMINISTRATOR (PERSON RESPONSIBLE FOR IMPLEMENTING PROJECT)

NAME AND TITLE Dr. Robert L. Parsons, Director, Criminal Justice Institute	TELEPHONE 231-591-2838
STREET ADDRESS/CITY/ZIP Ferris State University, 518 Bishop Hall, 1349 Cramer Circle, Big Rapids, MI 49307	FAX 231-591-3792
SIGNATURE	DATE

FINANCIAL OFFICER (PERSON SUPERVISING FINANCIAL MATTERS)

NAME AND TITLE Karen Thompson, Investments and Grants Officer, Administration and Finance	TELEPHONE 231-591-2157
STREET ADDRESS/CITY/ZIP Ferris State University, 255A Prakken Building, 420 Oak Street, Big Rapids, MI 49307	FAX 231-591-2978
SIGNATURE	DATE

By authority of P.A. 302 of 1982, as amended.

Submission of this application is required to participate in this program.

MJT-520 (05/99)

Applications must be postmarked by July 26, 1999

GRANT APPLICATION

SECTION 2 - PROJECT NARRATIVE

A. PROBLEM STATEMENT

Why is the training needed and who needs to be trained?

In a brief paragraph, define the problem which this project is intended to address. Explain how this proposal will address the problem.

Identify the trainees by department, position title and rank (if applicable), and explain why these trainees have been selected as the target population.

Explain why the training proposal is a worthwhile endeavor and should be funded in lieu of similar applications.

Applications for funding should focus on training initiatives which have not been previously supported with local, federal, or other state funds. If justice training funds are requested for support of an **existing** program, explain why prior funding sources are no longer available, or how the program outlined in this application differs from the existing program.

The Central West Michigan Law Enforcement Training Consortium (CWMLETC) is applying for 302 funding for its seventh year of operation. More than ever, law enforcement officers are in need of quality on-going in-service training. Recently the U.S. Supreme Court stated in the case of *Canton v. Harris* (1989), that police officers must receive regular training in subject matter areas that the officer is routinely involved. With this decision, regular training becomes paramount for a police agency; to increase the effectiveness of its officers, to keep officers up-to-date in changes in laws and tactical operations, as well as reduce the potential of litigation. It is highly apparent that officers who do not receive regular in-service training increase the risk of successful litigation against themselves, as well as their departments.

Michigan has had mandatory basic police training since 1971, but has not implemented recommended or mandated training requirements beyond that of the basic training level. The development of the Central West Michigan Law Enforcement Training Consortium was primarily to fill this "training void". Currently, the Consortium represents six Central West Michigan Law Enforcement agencies as follows:

Department Name	Number of Sworn Officers
Big Rapids Department of Public Safety	17
Ferris State University Department of Public Safety	16
Mecosta County Sheriff Department	24
Osceola County Sheriff Department	19
Ewart City Police Department	4
Michigan State Police - Reed City Post	22
<i>Total Number of Sworn Police Officers</i>	102

Providing quality in-service training via a training consortium, which can meet local, as well as regional agency needs at a local training site is the most cost-effective training method for multiple departments in a specific geographic area.

Thus far, 1993 to date, the CWMLETC has provided a total of 658 hours of training to (417) officers from consortium departments as well as officers from other Michigan law enforcement agencies.

- **Please see the attached report for a complete summary of training provided by CWMLETC since its inception in 1993.**

*** Please note that the Police Mountain Bike Training sponsored by CWMLETC is NOT grant funded.**

GRANT APPLICATION

SECTION 2 - PROJECT NARRATIVE

B. TRAINING OBJECTIVES

What specific training needs to be provided?

Give a detailed description of the subject matter.

Give 3 or 4 training objectives for each program or course. State what the trainees are expected to know and do as a result of this training. Each objective should be measurable, observable, limited in time, and presented as an action statement. The use of an implied stem is strongly recommended; for example, *At the completion of training, the trainee will be able to...*

Global objectives, which highlight the main topics of the training, are preferred. Keep in mind that these objectives will be the basis for the evaluation of the project's success in addressing the identified problem.

The CWMLETC proposal for the 2000 training year will provide 5 major in-service training topics for a total of 12 training days. Four of the topics will be offered twice, once each month for two consecutive months, and one topic "Simmunition Live Fire Drills/Subject Control Tactics" will be offered in a 2 days back to back each month for 2 months.

The 1999 CWMLETC Training Schedule is as follows:

Session # 1	(2) training days	January & February, 2000
Session # 2	(2) training days	March & April, 2000
Session # 3	(4) training days	2 days in May, 2000 2 days in June, 2000
Session # 4	(2) training days	September & October, 2000
Session # 5	(2) training days	November & December, 2000

The 2000 CWMLETC training project will provide a total of 40 hours of standardized in-service (COLES approved) law enforcement training for each officer from a consortium department. Note: Law enforcement agencies within a one and one-half hour drive from Big Rapids will be invited to each of the (classroom) training sessions.

A mailing of training topic notices will go out to the departments prior to each training session. Each year's training topics are selected by surveying the CWMLETC Advisory Board as well as road officers regarding the regional needs. The in-service training topics selected by the CWMLETC for the 2000 training season are as follows:

Topic # 1	Death Investigation	2 sessions	8 hours each
Topic # 2	Field Force (Civil Disorder Training)	2 sessions	8 hours each
Topic # 3	Simmunition Live Fire Drills/Subject Control Tactics	4 sessions	8 hours each *
Topic # 4	Precision Driving/Emergency Vehicle Operation	2 sessions	8 hours each *
Topic # 5	Crime Scene Investigation	2 sessions	8 hours each

* Denotes course is team-taught.

NOTE: Because of the logistics involved in obtaining and scheduling of instructors, the training programs may not be presented in the order shown above.

Each of the in-service training sessions scheduled are designed to enhance the trainee's job performance as a law enforcement officer. Specific training objectives by topic are as follows:

1. Death Investigation - (8) hours

This (8) hour training program will provide police officers with an overview of the 29 national guidelines for death investigation recently developed by the U.S. Department of Justice. The overview will include the following steps:

- A. Investigative tools and equipment
- B. Arriving at the scene
- C. Documenting and evaluating the scene
- D. Establishing and recording decedent profile information
- E. Completing the scene investigation

Officers who successfully complete this (8) hour training program will possess a much higher degree of skill in dealing with death scene investigation.

1. Field Force/Incident Command Training - (8) hours

This (8) hour program will concentrate on the mobilization of local law enforcement agencies should large crowd control or riot formation become necessary. This training facilitates multi-agency cooperation under emergency situations and is particularly needed in a "college community" such as Ferris State University and Big Rapids.

The officers attending will also be exposed to incident command tactics and strategies dealing with natural and/or man-made disasters. Officers successfully completing this (8) hour program will be much better prepared to handle at multi-agency emergency situation arising in the community.

2. Simmunition Live Fire Drills and Subject Control Training - (8) hours - Team taught

This (8) hour training program will utilize a series of scenarios where-in officers will be paired as partners and have to react to various high-risk situations. Both officers and subjects will be using weapons converted to fire simmunition ammunition and each exercise will require officers to make good use-of-force decisions. Officers will also receive update training in subject control tactics such as vehicle extraction, speed cuffing, securing multiple subjects, use of police batons, etc. All trainees will be de-briefed upon completion of these exercises.

Officers who successfully complete this program will possess a much higher degree of skill in dealing with high risk/dangerous patrol situations and making good use-of-force decisions.

NOTE: This section of training will be team taught and be strictly limited as it requires strict safety standards as well as a low student to instructor ratio.

4. Precision Driving/Emergency Vehicle Operation - (8) hours - Team taught

This (8) hour course will be a follow-up to the 1999 training. Because of the strict limitation of a maximum of 20 officers per session - (2) additional "hands on" instruction days will be provided on the precision driving ranges. The course will include (4) police precision driving maneuvers as follows:

- A. Backing
- B. Evasive steering
- C. Serpentine
- D. Braking

Additionally, a "skid car" will be leased to provide "skid car" exercises for the drivers.

5. Crime Scene Investigation - (8) hours

This (8) hour course will provide the trainees with updated skills in basic crime scene investigation. This course will focus on the following topics:

- A. Initial response to the crime scene

- B. Preserving the crime scene
- C. Recording the crime scene
- D. Collection and preservation of evidence
- E. Processing of evidence
- F. Courtroom testimony

Officers successfully completing this program will possess a much higher degree of skill in preliminary crime scene investigation.

GRANT APPLICATION

SECTION 2 - PROJECT NARRATIVE

C. TRAINING METHODS

How will the training be provided?

Identify program developers and instructors. List their qualifications and explain how their time will be allocated. Specify the number of hours of instruction and preparation. If these individuals cannot be identified at the time of application, or if only tentative choices have been made, explain the process and criteria to be used for selection.

Specifically identify any providers who are not based in the state of Michigan. In compliance with the *Guidelines*, include an explanation of the contacts made and justification for selection of the out-of-state vendor or training program.

Outline the method(s) of presentation, hours of training, and number of trainees for each course or topic.

Provide both the **minimum** operational number and **budgeted** number of trainees projected for each training session/program. Be realistic when establishing these numbers. If the session/program has been previously taught, support your recommendations with actual attendance figures from the most recent session(s).

Identify where the training will occur. Indicate both the geographical location and the facility, if available.

Describe the training materials to be developed and/or provided. Indicate where/how the materials will be made available to other criminal justice practitioners.

If the request includes production of instructional aids such as audio or video tapes, or computer software, indicate how any income from Michigan sales will offset funds awarded for the production of such products.

Methods of Training

The CWMLETC proposal for the 2000 training year will provide (5) in-service law enforcement training topics. Four of the training topics will each be held twice, once each month for two consecutive months, allowing all available officers from each department to attend (see Section 2-B, project Narrative for Training Topics Outline and Scheduling). The fifth training topic "Simmunition Live Fire Drills/Subject Control Training" will be offered (2) days each month for (2) months for a total of 4 (8) hour sessions.

NOTE: Both the Simmunition Live Fire Drills and Precision Driving Range exercises will be strictly limited. (24 maximum for Simmunition and 20 maximum for Driving)

Training Location

CWMLETC continues to utilize the Big Rapids Holiday Inn and Conference Center located directly adjacent to the campus of Ferris State University. The conference center offers excellent classrooms and seminar space as well as breakout rooms with state of the art audiovisual equipment.

The "hands-on" Precision Driving (8) hours will be conducted on the precision driving range(s) at Ferris. The Simmunition Live Fire Training Program will be held at a special law enforcement training facility adjacent to the Mecosta County Fair Grounds or another suitable site within the Big Rapids area.

Program Developers and Instructors

1. Death Investigation - 2 sessions (8 hours each)

This instructor for this program will be Dr. Steven Clark, Director of Occupational Research and Assessment, Inc. Dr. Clark, under contract with the U.S. Justice Department, developed the National Guidelines for Death Investigation.

2. Field Force/Incident Command - 2 sessions (8 hours each)

The instructor for this program will be Mr. Kevin Courtney, Director of Public Safety, Big Rapids, MI. Director Courtney is a graduate of the FBI National Academy and has presented both Field Force and Incident Command programs on numerous occasions.

3. Simmunition Live Fire Drills and Subject Control Training - 4 sessions (8 hours each - team taught)

The instructors for this program will be Frank West, Deputy Director of the Big Rapids Department of Public Safety and Officer Joseph Ferrera, Southfield Police Department.

- For Safety purposes (2) range safety officers will also be employed.

Both Mr. West and Officer Ferrera have extensive experience in simmunition and live role-play exercises.

4. Precision Driving/Emergency Driving Operation - 2 sessions (8 hours each - team taught)

The primary instructor(s) for this (8) hour "hands-on" program will be Dr. Terry Nerbonne and Mr. Robert Schneider. Four driving range instructors will also be needed for the (4) driving exercises and the challenge course.

5. Crime Scene Investigation - 2 sessions (8 hours each)

The instructor for the (8) hour program in Crime Scene Investigation has not yet been identified. The instructor for this session will be a recognized expert in the crime scene investigation area along with M-COLES Certification.

Methods of Instruction/Number of Trainees

Three of the programs (Death Investigations, Field Force/Incident Command and Crime Scene Investigation) will be presented twice (once each month for two consecutive months) and will host up to 30-40 law enforcement officers. The average number of trainees attending the 1998 & 1999 CWMLETC classes has been 28/per session. CWMLETC will not run these (6) sessions with below 20 officers.

Two of the (8) hour sessions (Precision Driving/Emergency Vehicle Operation and Simmunition Live Fire Drills) will be strictly limited as follows:

- Simmunition Live Fire Drills - maximum of 24/per session
- Precision Driving/Emergency Vehicle Operation - maximum of 20/per session

CWMLETC will not run either of these two "hands on" training sessions with less than 15 officers.

Training Material - Development and Distribution

The training material will be developed by each of the program instructors. A copy of the program material is kept on file at the Criminal Justice Institute and additionally a copy is provided to M-COLES as a part of in-service course approval. The requested statewide distribution of any training materials should not be a problem as development and delivery of same was made possible by State 302 funding.

GRANT APPLICATION

SECTION 2 - DETAILED PROJECT NARRATIVE

D. EVALUATION

In addition to student evaluations, the applicant is required to design and implement a plan to evaluate the project's success in addressing the identified problem. This plan should assess the skill or knowledge acquisition by the trainees.

Describe the methods and/or tools that will be used to objectively judge and measure the actual training against each of the objectives stated above.

When designing your evaluation plan, keep in mind that you will be expected to implement the plan at the conclusion of the training project and report your findings to the Michigan Justice Training Commission as a part of your Final Program Report.

Each of the training topics to be provided during the 2000 CWMLETC Training programs are designed to provide enhanced cognitive knowledge as well as improve officer performance in the field.

The acquisition of cognitive knowledge and certain skills can be measured, in part, by an objective testing-quiz program following each training session. The acquisition of psychomotor skills (Precision Driving/Defensive Tactics) can be assessed by a practical exam at the end of the course.

Improvement in an officer's performance in the field (long-term skill acquisition) can only be measured by a longitudinal study, which would be beyond the confines of this one-year program.

A year-end training/performance survey can be distributed to the trainees, agency command staff, and the prosecutor's staff in an effort to capture some longitudinal performance data.

SECTION 3 - BUDGET DETAIL

PERSONNEL

A. SALARIES AND WAGES

EMPLOYEE's NAME and ASSIGNMENT	HOURLY SALARY RATE	Hours Devoted DEVELOP	Hours Devoted PREPARE	Hours Devoted INSTRUCT	Hours Devoted ADMINISTER	TOTAL
1. Project training coordinator - not yet identified	\$35.00/hour				10 hrs mo x 12 mo = 120	\$ 4,200.00
2. Project secretary - not yet identified	\$18.50/hour				21 hrs mo x 10 mo = 210	3,885.00
3. Dr. T. M. Nerbonne - 2 (8) hour sessions	\$45.00/hour			16		720.00
4. Mr. Robert Schneider - 2 (8) hour sessions	\$45.00/hour			16		720.00
5. (4) driving range assistants selected from FSU adjunct instructors - teaching driving 16 hours x 4 assistants = 64 hours	\$25.00/hour			64		1,600.00
6. (2) Simmunition Range Safety Officers selected from FSU adjunct instructors 32 hours x 2 = 64 hours	\$25.00/hour			64		1,600.00
7. Dr. Steven Clark - 2 (8) hour sessions	\$50.00/hour			16		800.00
8. Director Kevin Courtney - 2 (8) hour sessions	\$50.00/hour			16		800.00
9. Deputy Director. Frank West - 4 (8) hour sessions	\$50.00/hour			32		1600.00
SALARIES & WAGES SUBTOTAL						\$15,925.00

B. FRINGE BENEFITS

DESCRIPTION AND CALCULATION METHOD	TOTAL
Total salaries and wages of \$15,925.00 x 26% (Standard Ferris Fringe)	\$ 4,140.50
FRINGE BENEFITS SUBTOTAL	\$4,140.50
TOTAL PERSONNEL	\$20,065.50

SECTION 3 - BUDGET DETAIL (Continued)

CONTRACTUAL SERVICES

A. CONTRACTOR FEES

CONTRACTOR'S NAME and FUNCTION	HOURLY SALARY RATE	Hours Devoted DEVELOP	Hours Devoted PREPARE	Hours Devoted INSTRUCT	Hours Devoted ADMINISTER	TOTAL
Simmunition Live Fire Drills/Subject Control Training - Officer Joe Ferrera 4 (8) hour sessions = 32 hours	\$50.00/hour			32		\$ 1,600.00
Crime Scene Investigation - instructor unknown 2 (8) hour sessions = 16 hours	\$50.00/hour			16		800.00
CONTRACTOR FEES SUBTOTAL						\$2,400.00

B. TUITION

CONTRACTOR/COURSE TITLE	NO. OF STUDENTS	COST PER STUDENT	TOTAL
			\$
TUITION SUBTOTAL			\$
TOTAL CONTRACTUAL SERVICES			\$

SECTION 3 - BUDGET DETAIL (Continued)

TRAVEL

NAME (Identification)	DESCRIPTION (Lodging, Meals, Mileage)	CALCULATION (Rate X Quantity = Cost)	TOTAL
A. PERSONNEL			
Mr. Robert Schneider	Mileage - 2 round trips from Escanaba, MI to Big Rapids, MI 4 overnight stays 4 days meals	624 miles x 2 trips = 1248 miles x .31 = 4 x \$60/per night = 4 x \$29/day =	\$ 386.88 240.00 116.00
PERSONNEL SUBTOTAL			\$742.88
B. CONTRACTUAL			
Mr. Joseph Ferrera Crime Scene Investigation Instructor unknown	Mileage - 4 round trips from Detroit, MI to Big Rapids, MI 4 overnight stays 4 days meals Mileage - 2 round trips from Detroit , MI to Big Rapids, MI 2 overnight stays 2 days meals	400 miles x 4 trips = 1600 miles x .31 4 x \$60/per night = 4 x \$29/day = 400 miles x 2 trips = 800 miles x .31 2 x \$60/per night = 2 x \$29/day =	496.00 240.00 116.00 248.00 120.00 58.00
CONTRACTUAL SUBTOTAL			\$ 1,278.00
C. TRAINEE			
			\$
TRAINEE SUBTOTAL			
TOTAL TRAVEL			\$ 2,020.88

SECTION 3 - BUDGET DETAIL (Continued)

SUPPLIES & OPERATING

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
A. Facility rental for 12 days of instruction - 12 x \$150/day =	12 days	\$150/day	\$ 1,800.00
B. Development, printing of program brochures and materials, notebooks, and handout materials, etc. for (5) topics (12 training days)	5 topics	\$500/per topic	2,500.00
C. Audio visual rentals, purchases, overhead, 35mm VCR, instructional films, etc. for 12 days of training	12 days	\$150/day	1,800.00
D. Purchase of 4000 rounds of 9mm simmunition ammunition for Live Fire Drills 4 x 1000/box x \$450/box =	4 boxes	\$450/per box	1,800.00
E. 10 boxes of 38 caliber simmunition ammunition	10 boxes	\$45/per box	450.00
F. Safety gear for simmunition exercises (helmets/gloves/coveralls/neck guards)	10 sets	\$100/per set	1,000.00
TOTAL SUPPLIES & OPERATING			\$ 9,350.00

EQUIPMENT

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Leasing of pursuit driving "skid car" - 4 days x \$200/per day	4 days	\$200/per day	\$ 800.00
Wrecker transportation from Saginaw, MI to Big Rapids, MI and return		800.00	800.00
EQUIPMENT TOTAL			1,600.00

BUDGET TOTAL	\$ 35,436.00
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GRANT APPLICATION

SECTION 4 - BUDGET NARRATIVE

The budget narrative should be a complete written discussion of the application budget. Provide a description and justification for each item requested in the budget. Show the relationship between the budgeted expenditures and the project narrative. Please follow the sequence outlined in the budget detail.

If the project has several courses/topics, develop a separate "mini" narrative for each course/topic. Include all applicable budget categories and conclude with the course total.

Include sufficient detail to explain the method of calculating the total cost of each line item.

Describe any equipment to be purchased and/or rented and how it will be used to provide direct in-service training.

Include an explanation of any student fees that may be charged to supplement grant funding of this project.

The use of spreadsheets is encouraged, where applicable.

Training Coordinator

This position is pivotal to the grant operation and requires minimally 10 hours per month during the grant operation. Some of the training coordinator's duties will include: all training logistics; secure the training dates at the Conference Center; work with the Conference Center staff to coordinate all audio-visual needs; contact and secure the services of the instructors; handle instructor introductions and logistics of instructional requirements, including instructional materials copying, overlays, etc. The coordinator will also handle COLES approval requests, secure all COLES data, and meet with the Consortium Advisory Board at least quarterly.

The training coordinator's salary is calculated as follows:

$$\begin{array}{rcl} \$35.00/\text{hour} \times 10 \text{ hours/month} \times 12 \text{ months} & = & \$ 4,200.00 \\ \text{Fringe is standard Ferris Fringe: } 26\% \times \$4,200 & = & 1,092.00 \end{array}$$

Project Secretary

The project secretary will be responsible for completing all clerical tasks associated with the operation of the CWMLETC. Some of the duties include: typing and copying of program instructional material; development of instructional aids; development of program training brochures and mailing of same; correspondence with COLES regarding all COLES in-service approval; keeping financial records, handling grant reporting requirements; training record keeping; development of the year-end training report and training certificates issued by CWMLETC submitted to each agency.

The project secretary's salary is calculated as follows:

$$\begin{array}{rcl} \$18.50/\text{hour} \times 21 \text{ hours/month} \times 10 \text{ months} & = & \$ 3,885.00 \\ \text{Fringe is standard Ferris fringe: } 26\% \times \$3,885 & = & 1,010.00 \end{array}$$

Ferris Staff Instructors

Several of the courses taught will involve full-time and/or adjunct Ferris staff as follows:

1. Dr. Terry Nerbonne - will co-teach "Driving & Emergency Vehicle Operation".

$$\begin{array}{rcl} 2 \times 8 \text{ hours} = 16 \text{ hours} \times \$45/\text{hour} & = & \$ 720.00 \\ \text{Ferris fringe @ 26\%} \times \$720.00 & = & \underline{187.20} \\ \text{Total} & = & \$ 907.20 \end{array}$$

2. Mr. Robert Schneider will co-teach with Dr. Nerbonne "Driving & Emergency Vehicle Operation".

$$\begin{array}{rcl} 2 \times 8 \text{ hours} = 16 \text{ hours} \times \$45/\text{hour} & = & \$ 720.00 \\ \text{Ferris fringe @ 26\%} \times \$720.00 & = & \underline{187.20} \\ \text{Total} & = & \$ 907.20 \end{array}$$

3. (4) adjunct Ferris staff – not yet determined to assist in the driving range exercises.

$$\begin{array}{rcl} 16 \text{ hours} \times 4 \times \$25/\text{hour} & = & \$ 1,600.00 \\ \text{Ferris fringe @ 26\%} & = & \underline{416.00} \\ \text{Total} & = & \$ 2,016.00 \end{array}$$

4. (2) Simmunition "Range Safety Officers" – not yet identified to assist in the 4 (8) hour simmunition sessions.

$$\begin{array}{rcl} 32 \text{ hours} \times 2 = 64 \text{ hours} \times \$25/\text{hour} & = & \$ 1,600.00 \\ \text{Ferris fringe @ 26\%} & = & \underline{416.00} \\ \text{Total} & = & \$ 2,016.00 \end{array}$$

5. Dr. Steven Clark will teach 2 (8) hour sessions of "Death Investigation".

$$\begin{array}{rcl} 2 \times 8 \text{ hours} = 16 \text{ hours} \times \$50/\text{hour} & = & \$ 800.00 \\ \text{Ferris fringe @ 26\%} & = & \underline{208.00} \\ \text{Total} & = & \$ 1,008.00 \end{array}$$

6. Mr. Kevin Courtney will teach 2 (8) hour sessions of "Field Force and Incident Command".

$$\begin{array}{rcl} 2 \times 8 \text{ hours} = 16 \text{ hours} \times \$50/\text{hour} & = & \$ 800.00 \\ \text{Ferris fringe @ 26\%} & = & \underline{208.00} \\ \text{Total} & = & \$ 1,008.00 \end{array}$$

7. Mr. Frank West will co-teach with Joe Ferrera – 4 (8) hour sessions of "Simmunition Live Fire Drills/Subject Control Tactics".

$$\begin{array}{rcl} 4 \times 8 \text{ hours} = 32 \text{ hours} \times \$50/\text{hour} & = & \$ 1,600.00 \\ \text{Ferris fringe @ 26\%} & = & \underline{416.00} \\ \text{Total} & = & \$ 2,016.00 \end{array}$$

Contractual Services

- 1. Officer Joseph Ferrera, Southfield Police Department will co-instruct "Simmunition Live Fire Drills/Subject Control Tactics".
4 (8) hour sessions = 32 hours x \$50/hour = \$ 1,600.00

- 2. Crime Scene Investigation (Instructor as yet unknown)
2 (8) hour sessions = 16 hours x \$50/hour = \$ 800.00

Personnel Travel

- 1. Mr. Robert Schneider (Emergency Vehicle Operations) will travel from Escanaba, MI to Big Rapids, MI for 2 (8) hour training sessions.
Mileage round trip – 624 miles x 2 trips x .31/mile = \$ 386.88
Meals – 4 days x \$29/day = 116.00
Lodging – 4 nights x \$60/night = 240.00
Total = \$ 742.88

Contractual Travel

- 1. Officer Joseph Ferrera will travel from Detroit, MI to Big Rapids, MI for 4 (8) hour training sessions.
Mileage round trip – 400 miles x 4 trips x .31/mile = \$ 496.00
Meals – 4 days x \$29/day = 116.00
Lodging – 4 nights x \$60/night = 240.00
Total = \$ 852.00

- 2. Crime Scene Investigation (Instructor not identified).
Mileage round trip – 400 miles x 2 trips x .31/mile = \$ 248.00
(Detroit, MI to Big Rapids, MI)
Meals – 2 days x \$29/day = 58.00
Lodging – 2 nights x \$60/night = 120.00
Total = \$ 426.00

Supplies and Operating Costs

- A. The facility rental is \$150/day x 12 days = \$ 1,800.00

NOTE: CWMLETC utilizes the Holiday Inn Hotel and Conference Center because Ferris classrooms are not available during the academic year (September – June) and parking on campus would simply be impossible. Additionally, the conference center has proven to be an exemplary training facility.

- B. Development and printing of program brochures, materials, notebooks and handout materials for 5 topics (12 training days).
5 topics x \$500/topic = \$ 2,500.00

- C. The consortium routinely rents/leases all specialized audio visual equipment and rents/purchases specific VCR films as well as other media. Estimated cost based upon past expenditures is projected at \$150/per training day.
12 training days x \$150/day = \$ 1,800.00

D & E This year the "Simmunition Live Fire Drills" will require the purchase of 4000 rounds of 9mm simmunition ammunition and 10 boxes of 38 caliber simmunition ammunition.

9mm simmunition - \$450/1000 rounds x 4 boxes	=	\$ 1,800.00
38 caliber simmunition - \$45/box x 10 boxes	=	\$ 450.00

F. The instructors will need 10 replacement sets of safety gear for the "Simmunition Live Fire Drills" exercises. A set includes a helmet with shield, gloves, coveralls and neck guards.

10 sets estimated at \$100/set	=	\$ 1,000.00
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Equipment

CWMLETC would like to lease a "skid car" to be incorporated as the 5th driving exercise this year for the 2 (8) hour "Precision Driving/Emergency Vehicle Driving" sessions.

CWMLETC can lease the skid car for \$200/day x 4 days	=	\$ 800.00
Special wrecker required to transport the skid car from Saginaw, MI to Big Rapids, MI and return	=	\$ 800.00

The total budget requested for the 2000 grant is	=	\$ 35,436.00
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GRANT APPLICATION

SECTION 5 - LIST OF PRIORITIES

Prioritize your funding request(s) in descending order (highest to lowest).

If the application contains several courses/topics, provide a prioritized list of the courses. If only one topic is addressed, provide a list of budget items in priority order.

If the applicant agency is submitting more than one application, provide a list of all applications in priority order, in addition to the list of courses.

The operation of the CWMLETC standardized in-service training program is the first priority for Criminal Justice Institute for the 2000 training year.

If project budget cuts were necessary - CJI request the following prioritization (highest to lowest):

1. Simmunition Live Fire Drills/Subject Control Tactics
2. Precision Driving/Emergency Vehicle Operation
3. Field Force (Civil Disorder Training)
4. Crime Scene Investigation
5. Death Investigation

GRANT APPLICATION

SECTION 6 - CERTIFICATION OF EEO COMPLIANCE

APPLICANT AGENCY: Ferris State University

LOCATION OF EEO PLAN (DEPARTMENT NAME AND ADDRESS):

Office of Affirmative Action
McKessy House
120 E. Cedar Street
Big Rapids, MI 49307-2202

I certify that the applicant agency identified above has formulated an equal employment opportunity program in accordance with the standards established under Executive Directive 79-4. The EEO Plan is on file with the department identified for review or audit by officials of that agency or the Department of Civil Rights as required by relevant laws, directives and regulations.

Authorizing Official (Name and Title):
Louise Yowitz, Director of Affirmative Action

Signature:

Date: