

ACADEMIC AFFAIRS POLICY LETTER

February 12, 2002

02:2

ASSIGNING MIDTERM GRADES

Research has demonstrated that providing students with on-going feedback related to academic performance alerts students to deficiencies in meeting instructor expectations and can contribute to academic success. Assigning midterm grades is one mechanism for achieving the goal of improving academic success. The following policy has been adopted to assist the University in improving student success:

Faculty are encouraged to assign midterm grades for all students, but especially students in 100- and 200-level classes. All faculty should include their policy on midterm grades in all course syllabi. If the instructional strategies and learning outcomes are such that it is not possible to assign a midterm grade, the syllabus should state that fact and indicate how the student will be apprised of his or her progress throughout the course. If a midterm grade is given, the syllabus should outline the process/assignments that will determine the midterm grade.