

# Assessment Plan

## Western Michigan University

### Sample Academic Department

**Mission Statement:** The mission of this department is to provide an example of the ways in which TracDat might be used by academic departments at WMU. Its various entries into TracDat will reflect the purposes of each entry and will model some of the uses of the features of TracDat.

In a typical academic department, the mission statement would suggest the philosophy and values of the department's faculty, staff, and students. It would also demonstrate how the department aligns itself with its college, the university, and any external agencies.

**Vision Statement:** The future of the Sample Academic Department is to become redundant. In other words, as more departments at WMU begin to use TracDat, there will be no need for a sample department. The models will come from the actual work of the departments.

### Outcome: 1.0 Content Knowledge

Candidates in all programs within the department will demonstrate mastery of the content necessary for professional performance.

**Outcome Type:** a) Undergrad Major  
b) Undergrad Minor  
c) Graduate Degree

**Outcome Status:** Active

**Assessment** A review of appropriate content for each program will take place on a five-year cycle.

**Evaluation:** Undergraduate majors will be reviewed by the department curriculum committee in 2005, 2010, etc. Undergraduate minors will be reviewed in 2006, 2011, etc. Master's degrees will be reviewed in 2007, 2012, etc. Doctoral degrees will be reviewed in 2008, 2013, etc.

Reviews may take place more frequently at the discretion of the faculty and when required by external accreditation.

#### Means of Assessment

Assessment Method	Criterion	Schedule	Active
State Mandated test of content proficiency. <b>Assessment Method Category:</b> Exam-Licensure	At least 80 percent of program completers will meet proficiency scores as established by the state of Michigan.	Tests are administered four times annually.	Yes

## Means of Assessment

Assessment Method	Criterion	Schedule	Active
Candidate performance in required content courses.	Candidates must maintain a 2.75 gpa in all required courses for continued enrollment in the program.	Each semester, candidate gpas will be reported to the assessment committee. Candidates who fail to maintain the required gpa will be dropped from courses for the following semester.	Yes
Grad surveys	All students to indicate high satisfaction.	every year	Yes
response of faculty to electronic survey	80%	Each fall	Yes
<b>Assessment Method Category:</b> Course-Embedded Measure			

### Related Courses

- \* SAD 1100 - Intro to TracDat
- \* SAD 4400 - Customizing TracDat

# Outcome: 2.0 Application of Content Knowledge and Professional Skills

Candidates will demonstrate the ability to apply their knowledge and skills in applied settings.

**Outcome Type:** a) Undergrad Major  
c) Graduate Degree

**Outcome Status:** Active

Means of Assessment			
Assessment Method	Criterion	Schedule	Active
Course-embedded proficiency tests, as identified in program matrix.	Candidates must demonstrate their mastery of each identified skill to receive a satisfactory grade in each methods course.	Each semester the course is offered.	Yes
Assessments of clinical practice.	Candidates will receive a rating of at least "2" on a 3-point scale when evaluated by their clinical supervisors.	Fall and Spring semesters.	Yes

## Related Courses

\* SAD 2200 - Advanced TracDat

## Outcome: 3.0 Higher Level Thinking

Candidates will analyze and synthesize data and ideas in their course-based assignments and in their clinical experiences.

- Outcome Type:** a) Undergrad Major  
b) Undergrad Minor  
c) Graduate Degree

**Outcome Status:** Active

Means of Assessment			
Assessment Method	Criterion	Schedule	Active
Instructor review of written assignments.	80% of all candidates will score in the acceptable level on the department rubric.	Instructors will apply the departmental rubric to at least one assignment from each 300-level and higher course. Instructors will provide a summary of candidate performance on this rubric each semester.	Yes
Cornell Critical Thinking Test	Candidates will score at the 70th percentile or better.	Random sample of senior students will be selected each year to complete the test. Approximately 20% of each graduating class will be tested annually.	Yes

### Related Courses

- \* SAD 3300 - Alternative Uses for TD
- \* SAD 4400 - Customizing TracDat