

Academic Affairs Assessment Committee
Minutes 11/7/08

Members Present: David Marion, Bill Potter, Sandra Brigance, Pat Klarecki, Julie Coon, Mike Cron, Robert von der Osten (Chair)

Members Absent: Cheryl Thomas, Robbie Teahen (ex officio)

It was suggested that the committee be expanded to include the chair of the University General Education Committee, Fred Heck. Discussion resolved that rather than significantly expand the committee, those with an interest, such as the Chair of the University Curriculum Committee, be invited as necessary.

Report from Colleges on State of Assessment

College of Technology – Pat Klarecki

- 25% of users trained on TracDat.
- Standardized format for syllabi, including outcomes and assessment. 90% have been completed based on template.
- Models of curriculum mapping have been established.

University College – Bill Potter

- The college assessment committee has been reformulated.
- Interested parties have received TracDat training.
- Reading faculty are interested in entering assessment data into TracDat so they need to have access to TracDat, perhaps by bringing courses live or establishing programs.
- Reading faculty members are heavily involved in assessment.
- Extensive assessment of FSU seminar.
- University College faculty members have attended assessment conferences.

The College of Optometry – Mike Cron

- The college is revising the curriculum so need to identify outcomes and assessment methods.
- Doing assessment is the next challenge.
- There has been some assessment training.
- A goal is to increase assessment training.
- The college needs assessment for accreditation and need to work on self-study.

College of Allied Health Sciences – Julie Coon

- They have an explicit health plan for accreditation.
- Course assessment is an area where there is less knowledge and expertise.
- Currently they are working with Respiratory Care to enhance assessment.

- They are reviewing program outcomes to identify common themes and possible common college outcomes.
- There is a concern about how to determine things like lifelong learning.

Arts and Sciences – Sandra Brigance

- The college has established a committee with representatives from each department who serve as assessment coordinators with reallocated time.
- As a group, they attended an assessment conference.
- They are working on program outcomes and assessment plans which are currently at differing levels.
- Math has completed program outcomes and assessment plans. They have general outcomes and assessment for Applied Math with three additional outcomes for concentrations.

College of Business – David Marion

- College received accreditation.
- Through a Leap Forward initiative, programs have identified outcomes and begun to map outcomes to courses and place those outcomes on syllabi.
- Programs are working to place outcomes and assessment on TracDat.

Some key discussion points.

- General data needs to be made available to all areas.
- We need to readdress survey structures and how we institutionally administer surveys in a way that enhances contact with alumni.
- There is some concern about how the Strategic Plan links to assessment. The Chair explained that there is an initiative in the Strategic Plan on enhancing assessment and that alignment would dictate that unit planning be aligned with the Strategic Plan but that the Strategic Plan does not determine program or course outcomes at this time.
- There is some concern about how to determine acceptable levels of success. This was identified to be something that needs to be claimed at the program or course level.
- There is concern to increase the involvement of faculty which was identified as the commitment of our participation in the HLC Academy.

Assessment Plan was unanimously approved with the following modifications

- The target date for Goals 1 and 2 were moved from September 09 to May 09 with the understanding that little work is accomplished over the summer.
- David Marion will forward a table for the chair.

Assessment Fair was unanimously deferred this year to be reviewed next year.

- Many are working hard to meet the TracDat timeline.
- Much of assessment has formalized through assessment committees so such a fair may no longer be necessary.
- Needs to be more comprehensively developed as the theme of the year.

Suggested Agenda Items for Next Semester

- Share best practices.
- Monitor progress towards the goal.
- Identify areas that need to be supported.
- Hold workshops.
- Identify expertise and conferences to list on support page.

Minutes prepared by Robert von der Osten 11 November 2008