

Academic Affairs Assessment Committee

Minutes 24 April 2009

Members Present: Sandra Brigance, Julie Coon, William Potter, Todd Stanislav, Robert von der Osten (Chair), Gregory Wellman.

Members Absent: Michael Cron, Pat Klarecki, David Marion (voted in abstentia), Cheryl Thomas(voted in abstentia), Roberta Teahen (ex officio).

Guest Present: Kirk Weller, Head of the Department of Mathematics.

The travel policy was approved as amended.

The Mathematics Department Assessment Project was approved for \$10,000

The Chair discussed the reduction of the Academic Affairs Assessment Committee budget from \$96,000 to \$70,000. Part of this would involve the Chair and Coordinator's reduction in reallocated time. The committee discussed the problem of being able to monitor a relevant, clear, and up-to-date accounting of the budget. For examples, monies not spent this year should be rolled forward to the next year's budget. Robert von der Osten and Bill Potter will meet with Roberta Teahen before the start of the Fall semester to discuss more effective ways of tracking the budget and outlays.

The proposals for Best Assessment Plans were reviewed by the committee.

The proposals identified to be rewarded the \$1,000 for best practices are identified in alphabetical order.

- Nursing (B.S.N.)
- Radiography (A.A.S.)
- Social Work (B.S.W.)

The following programs were identified for honorable mention and would also reasonably serve as examples of effective assessment plans.

- English (B.A.)
- Technical Communication (B.S)

The committee appreciates the work that the other proposals demonstrate but believe that there are still grounds for improvement in those plans.

Minutes prepared by Robert von der Osten 27 April 2009