

HLC STEERING COMMITTEE
MEETING MINUTES
JUNE 17, 2009

PRESENT:

Kitty Manley, Mike Cairns, Mike Hughes, Mike Cooper, Wendy Samuels, Andresa Maciejewski, Michelle Johnston, Kristen Salomonson, Robbie Teahen, Rick Griffin, Doug Haneline, Abdi Ferdowski, Steve Durst, Mo Milzarski, Enid Carlson-Nagel, Todd Stanislav and Marilyn Bejma

Robbie handed out the planned outcomes that we had brainstormed a few meetings back. There were some suggestions:

- that maybe we should narrow those down to about 4 or 5
- that we make 4 or 5 categories and list the bullet points under those categories

Robbie will be re-arranging this information and bringing it back to us at a future Steering Committee meeting. Please see attached Planned Outcomes handout from Robbie.

Mike Cooper gave us a power point presentation of how to go about reviewing and analyzing survey data and making meaning of the data. Please see Mike's power point presentation that I have attached.

The survey is fairly important because it is the only time that all of the FSU employees have been invited to share their input in the ongoing self-study process.

The suggestion was made that we should write the story, and the survey results will be evidence to support the story.

As a Steering Committee member, you should scan the results of ALL criteria survey results and have some working knowledge of the results. Criteria Chairs please review your survey data. The Data Committee will be reviewing the survey results also and doing some interpretation of those results. We, as a Steering Committee, will be coming back together as a whole group on July 9, for validation and "cross-pollination" of the survey results in relationship to their emerging drafts.

Criterion Committee Updates:

Criterion 1: Abdi Ferdowski

- done with 1st and 2nd draft on diversity

Criterion 2: Carol Quigley & Mike Hughes

- been a real challenge to get the drafts done
- round of 1st drafts done by Friday, June 19
- next Criterion 2 meeting is June 29

Criterion 3: Todd Stanislav & Enid Carlson-Nagel filling in for Chris VonderHaar and Ron McKean

- it's been a struggle to get people to respond
- it has also been a struggle with understanding just what to do

Criterion 4: Steve Durst & Doug Haneline

- met June 11
- finalized a plan to give Sandy a complete draft of the narrative by the week before new faculty orientation
- discussed turning some lists and bullet points into a narrative
- July 9 first complete draft of narrative

Criterion 5: Wendy Samuels

- have a plan, but not really coming together
- all of their evidence is kept on spreadsheets
- they don't have good meeting turn-outs
- summaries by June 20
- narrative draft by July 20

We will have a guest speaker from Grand Valley State University at our next regular Steering Committee meeting which will be held on July 14, 2009, from 3:30 - 5:00 in the Rankin Center Room 252.

The next HLC Steering Committee meeting is scheduled for June 17, 2009, from 8:30 - 10:30 in FLITE 133.

There has been a special Steering Committee meeting called on July 9, 2009, from 8:30 - 10:30 in FLITE 133. We strongly urge all members to attend if possible.

Respectfully Submitted,

Andresa Maciejewski