

Structured Learning Assistance Program Facilitator, SLA Program

We are continuously seeking to enhance our facilitator staff. If you are interested in becoming an SLA facilitator, please read the information provided carefully and submit your interest in writing to the program coordinator (see below).

SLA Facilitator Position (Para-professional position)

Minimum Requirements:

- Two years of college, **or** an Associate Degree, **or** Comparable work-related experience in subject area, **or** Significant teaching, training, or tutoring experience
- Excellent public speaking and communication skills
- Good time management and organizational skills
- Ability to enforce program rules and policies
- Knowledge of subject material

Prefer:

- Bachelor's Degree, **or**
- Upper-level BS student in subject content area with over 3.5 GPA

SLA Facilitator Responsibilities

- Facilitate 3-4 hours of structured workshops each week
- Facilitate development study skills as applied to specific course content
- Attend lecture as related to specific workshop(s) and lab(s) as applies
- Prepare practice materials and worksheets
- Meet with the professor(s) weekly for workshop communication and feedback
- Attend monthly SLA staff meetings with Program Coordinator
- Maintain workshop attendance records
- Meet deadlines in a timely manner

SLA Facilitator Salary Information:

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| Base salary | \$ 1,375 to 2,500 (per course) |
| Multiple SLA section/workshop stipend | \$ 500 |
| Lab session stipend (if applicable) | \$ 400 |
| One-time training stipend for new hires | \$ 100 (per full day) |

Application Information:

Submit letter of interest, resume with 3 current references, and official college transcripts (if not a current Ferris student) to:

SLA Program Coordinator
Ferris State University
820 Campus Drive, ASC 1045
Big Rapids, MI 49307