

Ferris State University
University General Education Committee
Minutes

Thursday, October 2, 2008

Present:

Teresa Cook, Chuck Drake, Don Flickinger, Susan Morris (for John Gray), Susan Hastings-Bishop, Fred Heck (Chair), Paul Kammerdiner, Cynthia Konrad.

Action Items:

- A. Membership and terms for Writing Intensive Course subcommittee: Committee agreed unanimously that a WIC committee will consist of 3 members from the Department of Languages and Literature as well as 1 member from each college that offers a WIC course which at this time includes the colleges of Arts and Sciences, Technology, and Education & Human Services. The Arts and Sciences college member will not be from the Department of Languages and Literature. Heck will contact the appropriate departments and colleges to staff this 6 person committee.
- B. Terms for UGEC membership: Discussion also took place regarding a desire to establish terms for members of the UGEC. After discussion, a motion was made and seconded (Konrad, Hastings-Bishop) to establish 3 year terms for UGEC. Motion passed unanimously. Heck will work up a draft term schedule for committee members to review and respond to.
- C. Terms for subcommittees: Committee also agreed unanimously to establish 3 year terms for members of all Gen Ed subcommittees. Heck will ask subcommittee chairs to produce term schedules for their committees.
- D. TracDat for Gen Ed program: Committee was in agreement that current Gen Ed learning outcome areas should be entered as Outcome Names in TracDat, the broad statement associated with each outcome area should be used in the Outcomes field, and the Methods and Criteria for Success fields in TracDat will be summarized from information in the recently completed Gen Ed self-study.

Updates:

- A. MAPP assessment: Will soon be underway for Freshmen this semester. Seniors will be assessed W'09.
- B. APR: APRC will meet with the UGEC and past chair Robert von der Osten on Oct. 14 at 6 pm in ASC 2082 to discuss their review of the recently completed Gen Ed self study.
- C. Course proposals in subcommittee: LITR 371 is under review in the CE and REG subcommittees.
- D. Committee minutes and other public documents will be posted on the Groups site in MyFSU.

Open Discussion:

General Education Website: There was good discussion and agreement on the need to reorganize the Gen Ed website to make it more accessible. In particular we need to: 1. make it easier for faculty to find exactly what we expect them to submit as justification for a Gen Ed designator, 2. clarify the submission process which needs to be electronic to the Gen Ed coordinator who will then forward to the appropriate subcommittee, and 3. establish separate links for students and faculty such that students can not access the faculty information which could then include Gen Ed documents such as committee memberships, minutes, assessment information, etc. Committee agreed to ponder and submit other ideas for improving the site. Heck will contact UCC about including more information with Form G to help address item #1 above.

Next meeting:

For sure in late November after the APRC report to the Academic Senate and also perhaps earlier after the APRC meeting on October 14 if that meeting requires the UGEC to address something in the self study. Times, dates, places to be established later.