

Ferris State University - College of Business
Sports, Entertainment & Hospitality Management Department
Special Event & Meeting Planning Minor - 18 Credits Required

NAME: _____ **ID:** _____

Required	Course Title - Prerequisites Shown in Brackets ()	Crs	Gr
MKTG 231	Professional Selling (COMM 121 strongly recommended)	3	
RFIM 204	Food & Beverage Operations in Clubs	3	
RFIM 229	Dining Room Service Management	3	
HOMT 305	Convention and Meeting Sales	3	
HOMT 392	Internship	3	
HOMT 401	Special Event Planning (HOMT 305)	3	

NOTE: No more than 50% of the credits in this certificate may be transferred from another institution, nor, will this certificate be granted if more than 50% of the certificate credits are required in the student's major.

For more information, please contact the Hospitality Programs Office at (231) 591-2382 or the Sports, Entertainment & Hospitality Management Department Office at (231) 591-2380.

NOTICE REGARDING WITHDRAWAL, RE-ADMISSION AND INTERRUPTION OF STUDIES

Students who return to the university after an interrupted enrollment (not including summer) must normally meet the requirements of the curriculum which are in effect at the time of their return, not the requirements which were in effect when they were originally admitted.

Student: _____ **Date:** _____
Advisor: _____ **Date:** _____
Dept. Chair: _____ **Date:** _____

Suggested Schedule for Special Event & Meeting Planning Minor

FIRST YEAR

Fall Semester			Crs
RFIM	204		3
AND/OR			
MKTG	231		3
		TOTAL	3/6

Spring Semester			Crs
HOMT	305		3
AND/OR			
RFIM	229		3
AND/OR			
MKTG	231		3
		TOTAL	6/9

SECOND YEAR

Fall Semester			Crs
HOMT	401		3
AND/OR			
MKTG	231		3
		TOTAL	3/6

Spring Semester			Crs
RFIM	229		3
AND/OR			
MKTG	231		3
		TOTAL	3/6

Summer Semester			Crs
HOMT	392		3
		TOTAL	3