

Ferris State University - College of Business
Sports, Entertainment & Hospitality Management Department
Special Event & Meeting Planning Certificate - 12 Credits

NAME: _____

ID: _____

Required		Course Title - Prerequisites Shown in Brackets ()	Crs	Gr
Required Courses - 6 Credits				
RFIM	204	Food and Beverage Operations in Clubs	3	
RFIM	229	Dining Room Service Management	3	
HOMT	305	Convention and Meeting Sales	3	
HOMT	401	Special Event Planning (HOMT 305)	3	

NOTE: Not more than 50% of the credits in this certificate may be transferred from another institution, nor, will this certificate be granted if more than 50% of the certificate credits are required in the student's major.

For more information, please contact the Hospitality Programs Office at (231) 591-2382 or the Sports, Entertainment & Hospitality Management Department Office at (231) 591-2380.

NOTICE REGARDING WITHDRAWAL, RE-ADMISSION AND INTERRUPTION OF STUDIES

Students who return to the university after an interrupted enrollment (not including summer semester) must normally meet the requirements of the curriculum which are in effect at the time of their return, not the requirements which were in effect when they were originally admitted.

NOTE: A 2.00 GPA is required for completion of this certificate.

Student: _____ **Date:** _____

Advisor: _____ **Date:** _____

Dept. Chair: _____ **Date:** _____

Suggested Schedule for Special Event & Meeting Planning Certificate

FIRST YEAR

Fall Semester			Crs
RFIM	204		3
		TOTAL	3

Spring Semester			Crs
HOMT	305		3
		TOTAL	3

SECOND YEAR

Fall Semester			Crs
HOMT	401		3
		TOTAL	3

Spring Semester			Crs
RFIM	229		3
		TOTAL	