

Ferris State University - College of Business
Sports, Entertainment & Hospitality Management Department - Hotel Management Certificate

NAME: _____

ID: _____

Required		Course Title - Prerequisites Shown in Brackets ()	Crs	Gr
Required Courses - 9 Credits				
HOMT	301	Property and Facilities Management	3	
HOMT	305	Convention and Meeting Sales	3	
HOMT	404	Front Office Procedures/Accounting	3	
Select One of the Following Courses - 3 Credits				
MGMT	373	Human Resources Management (JR Status)	3	
HOMT	403	Hospitality Law (Select Majors Only)	3	

NOTE: Not more than 50% of the credits in this certificate may be transferred from another institution, nor, will this certificate be granted if more than 50% of the certificate credits are required in the student's major.

For more information, please contact the Hospitality Programs Office at (231) 591-2382 or the Sports, Entertainment & Hospitality Management Department Office at (231) 591-2380.

NOTICE REGARDING WITHDRAWAL, RE-ADMISSION AND INTERRUPTION OF STUDIES

Students who return to the university after an interrupted enrollment (not including summer semester) must normally meet the requirements of the curriculum which are in effect at the time of their return, not the requirements which were in effect when they were originally admitted.

NOTE: A 2.00 GPA is required for completion of this certificate.

Student: _____ **Date:** _____
Advisor: _____ **Date:** _____
Dept. Chair: _____ **Date:** _____

Suggested Schedule for Hotel Management Certificate

FIRST YEAR

Fall Semester			Crs
HOMT	301		3
AND/OR			
MGMT	373		3
		TOTAL	3/6

Spring Semester			Crs
HOMT	Choice 305, 403, 404		3
AND			
HOMT	Choice 305, 403, 404 *		3
		TOTAL	3/6

SECOND YEAR

Fall Semester			Crs
HOMT	301		3
AND/OR			
MGMT	373		3
		TOTAL	3/6

Spring Semester			Crs
HOMT	Choice 305, 403, 404		3
AND			
HOMT	Choice 305, 403, 404 *		3
		TOTAL	3/6

* - If choice is to take HOMT 403 rather than MGMT 373