

# Financial Information



"My plea in Michigan—and it will be my plea to the last breath I draw, and the last word I speak—is education for all children, all men, and all women of Michigan, all the people in all our states all the time."

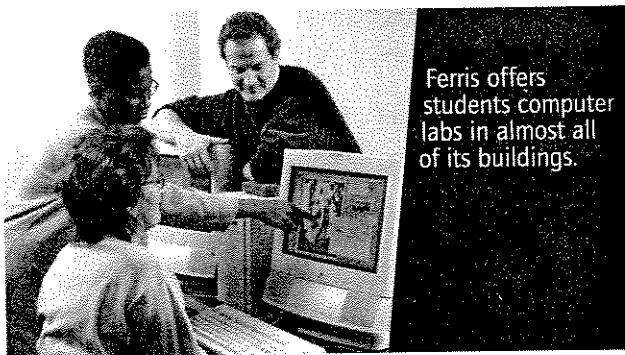
-Woodbridge N. Ferris

# Financial Information

These charges are subject to change without notice at the discretion of the Board of Trustees.

## Tuition

The 1999-2000 academic year resident student tuition was \$4,118. Current tuition rates may be obtained from Enrollment Services, 101 Prakken, 420 Oak Street, Big Rapids, Michigan 49307-2020, or by calling 231-591-2100.



## Fees

### Tuition & Room and Board Fees

Michigan residents who attend full time (12 - 16 credit hours) may pay by the semester-\$2,059. Room and board for one semester is \$2,555.

### Racquet Facility Fee

All students pay an \$11 refundable racquet facility fee each semester. Payment of the fee entitles the student to free, unlimited use of the racquet facility.

### Student Activities Fee

All students attending classes on campus are assessed a \$7.50 refundable fee each semester in order to support and enhance student activities.

### Student Health Center Fee

All students attending classes on campus are assessed a \$20 Health Center fee each semester. The Health Center fee entitles students to reduced fees at the Health Center (\$25 vs. \$45 per visit). To decline this benefit and receive a \$20 credit to your account, a letter must be written to the Birkam Health Center, 1019 Campus Drive, and postmarked no later than the fifth day of class.

## Athletic Events

There is no charge for full-time students to attend regularly scheduled Ferris team home games except hockey.

## Late Registration Fee

The \$100 late registration fee may be charged if a student decides to register for classes after the seventh day of classes. Courses may be scheduled in person at the registration center, or by using the telephone touch-tone system. This fee is in addition to the normal tuition and fees.

## Lost Student ID Card Replacement Fee

Ten dollars (\$10) is charged for an initial replacement of student identification cards. Twenty-five (\$25) is charged for all subsequent I.D. replacements.

## Meal Plan Change Fee

A five dollar (\$5) fee is assessed if changes are made in the meal plan.

## University Housing Rates

### Residence Halls

Residence hall rates for the 1999-2000 academic year for new students are \$4,864 with the 12-meal plan; \$5,110 with the 19-meal plan; and \$4,926 with the flex-meal plan. The 12- and 19-meal plans provide the opportunity to enjoy 12 or 19 meals per week at any of the four residence hall dining centers at meal times of the student's choice. Both plans include \$90 in "Dining Dollars" (discretionary funds for additional purchases.) The flex-meal plan is designed for non-traditional students residing in Pickell or Henderson Halls and provides a declining cash balance of \$757 per semester to spend in the four dining centers or The Pug Café and Coffee Shop located in the Rankin Student Center.

Residence hall rates include cable television, social fees, and access to residence hall computer labs and laundry facilities.

The residence hall rates include a data connectivity fee of \$30 per semester which permits students living on campus to have access to FSU's computer network and all of its data services.

Residence hall contracts are available by writing to the FSU Office of Residential Life, 1420 Knollview Dr., Big Rapids, MI 49307-2289, or by calling 231-591-3745. Residence hall contracts submitted for University housing must include a \$200 contract guarantee.

## University Apartments

The 1999-2000 annual rates for the new unfurnished West Campus Family Apartments are \$6,235 for a two-bedroom townhouse and \$6,813 for a three-bedroom townhouse. Rates include computer data connectivity, cable television, local phone service, heat, electricity, dishwasher, stove, refrigerator, washer, and dryer in each unit. There are 150 two-bedroom and 50 three-bedroom units, including six handicapped units.

The annual rental rates for the University Apartments on East Campus are \$5,078 for a one-bedroom, and \$5,656 for two-bedroom units. Rates include computer data connectivity, cable television, local phone service, heat, and electricity. Laundry facilities are available in each building.

(The computer data connectivity fee, which is included in the rent, permits students in all campus apartments to have access to FSU's computer network and all of its data services.)

Applications are available by writing to the FSU Office of Residential Life, 1420 Knollview Dr., Big Rapids, MI 49307-2289, or by calling 231-591-3745. Applications submitted for University housing must include the \$200 contract guarantee.

## Payment of Deposits and Guarantees

### Advance Enrollment Deposit

The \$75 advance enrollment deposit is required for new and transfer students. The advance enrollment deposit for new and transfer students in Pharmacy and Optometry is \$150. It is applied against the student's total tuition and fee bill. A "new" student includes students who have previously attended Ferris State, but were not enrolled for the previous semester, not including summer semester.

This deposit is due within two weeks after the new or transfer student is notified of acceptance at Ferris State.

For information on refund or forfeiture of this deposit, see "refund policies" in this section.

## University Housing Contract Guarantee

The \$200 University housing contract guarantee for a residence hall or university apartment must be sent when the contract is returned to the University.

### Payment of Tuition and Fees

An enrolled student has the opportunity to "early register" for the next semester classes. Based on the designated date of registration, an invoice/class schedule is mailed to the student by the University business office.

The amount owed and the deadline for payment are printed on the invoice/class schedule. All approved financial aid awards are applied to tuition, class fees, and on-campus housing amounts.

Tuition and fees are due and payable in full by the date on the student billing.

Initial fall semester invoices are always sent to the billing/permanent address. Failure to receive an invoice is not a basis for non-payment of tuition.

If someone other than the student, such as parents, pays the invoice, the student is responsible for notifying the Prakken Building business office of the correct billing address.

It is the student's responsibility to notify the University of all address changes, whether local, permanent, or billing. This is very important as refunds may be mailed to the student.

Tuition and fees may be paid by check, money order, cash or VISA, Mastercard or Discover credit cards.

Class schedules may be dropped for students who do not pay tuition by mail or at the Prakken Building business office by the payment deadline.

Students unable to pay the tuition and fees should consult with the Director of Scholarships and Financial Aid no less than six weeks prior to the enrollment date concerning a loan. This is the only credit arrangement made through the University.

If a student is delinquent on any University account, the balance may be reported to a credit bureau and a registration/transcript hold placed on the student's account.

The University accepts no responsibility for monies given to a student for college expenses.

### Late Charge

Tuition or other charges added to a student's account after the start of classes must be paid by the next monthly invoice due date. If the invoiced amount is not paid, a late charge, not to exceed \$100, may be added to the student's account.

### Auditing Courses

Tuition rates and fees for students auditing classes are the same as for credit students.

# Refund Policies

## Tuition

Any questions about tuition refunds should be directed to the business office or financial aid office located in the Prakken Building, or the Student Service Center located in the Rankin Center.

A refund of tuition and fees is granted only when the request is approved by the dean of the college in which the student is enrolled. Without that approval, no refund is given. No refund is made to students dropped for disciplinary reasons. A student may not apply for a withdrawal refund while disciplinary action is pending.

For all students withdrawing from school, a special refund calculation is required by federal title IV regulation.

## Advance Enrollment Deposit

A refund of the \$75 advance enrollment deposit is made when notice of cancellation of enrollment is received by the admissions office no later than August 1 for fall semester enrollees or 30 days prior to the registration date for winter or summer semester enrollees. A refund of the Optometry-Pharmacy deposit is made if notice of cancellation is made by July 15 for fall semester. Cancellation after the deadline date will result in forfeiture of the advance enrollment deposit.

## University Housing Contract Guarantee

The \$200 University housing contract guarantee is forfeited at any time the contract is broken including failure of the student to enroll and is refundable only when the student fulfills the terms of the contract for each academic year.

## Student Activity Fee

Refunds of the \$7.50 student activity fee are available to students during the eleventh to fifteenth class days of each semester, from 8:00 a.m. until 4:30 p.m., at the cashier office, 117 Prakken Building. Additionally, refunds are available at the Student Service Center in Rankin 210A from 8:00 a.m. until 6:30 p.m.

## Racquet Facility Fee

The \$11 racquet facility fee may be refunded by presenting a valid student ID at the racquet facility from 8:00 a.m. to 5:00 p.m. during the first five days of classes each semester. The student may then use the facility only by paying a \$5 per visit guest fee.

## Veterans Benefits

A veteran eligible to receive educational training under the various public laws who wishes to apply for such benefits, must report to the veterans coordinator in the registrar's office where applications and other information are available.

Ferris State University is required to inform the Veterans Administration of the number of semester credit hours a student is carrying, the student's academic program, and if a student is on academic probation and fails to meet prescribed standards as outlined in the University Catalog.

## Health Insurance Option

Students who do not have medical insurance coverage through their family or employment may want to purchase the health and accident insurance plan that is available through the University's Birkam Health Center. This insurance is underwritten and administered by private companies. Information on rates and coverage is available by writing the Birkam Health Center, 1019 Campus Drive, 49307-2280, or calling 231-591-2614.

## Residency Regulations

Because Ferris is a state institution, some of the costs are determined by whether or not the student is a resident of the State of Michigan.

1. Since normally a student comes to Ferris State University for the primary or sole purpose of attending the University rather than to establish a domicile in Michigan, one who enrolls in the University as a nonresident shall continue to be so classified throughout his or her attendance as a student, unless and until he or she demonstrates that his or her previous domicile has been abandoned and a Michigan domicile established.
2. No student shall be eligible for residence classification unless the student or, if the student is a minor, the person from whom the person derives residence shall be domiciled in Michigan and have resided in Michigan continuously, for not less than six (6) months immediately preceding the first day of classes of the semester for which residence classification is sought.
3. For purposes of these regulations, a "resident student" is defined as a student domiciled in the State of Michigan. A "nonresident student" is defined as one whose domicile is elsewhere. A student shall not be considered domiciled in Michigan unless he or she is in continuous physical residence in this state and intends to make Michigan his or her permanent home, not only while in attendance at the University but indefinitely thereafter as well, and has no domicile or intent to be domiciled elsewhere.

4. An unmarried minor does not have the legal capacity to establish his or her own domicile. Where a general guardian has been appointed by the state of the ward's domicile at the time of appointment, the ward's domicile presumptively remains in that state. The appointment by a Michigan court of a resident guardian of a minor not domiciled in this state at the time of appointment has no effect upon the domicile of the ward.

Residence status may be accorded a minor whose normal familial relations with and reasonable expectation of support from, his or her parents have been dissolved and (1) who has resided in Michigan substantially during the years of minority and for six months immediately preceding the date of commencement of classes, or (2) who without being enrolled in school, has been self-supporting and employed on substantially a full-time basis in Michigan for at least six (6) months immediately preceding the day of the first day of classes of the semester for which residence classification is sought.

5. An alien who has been lawfully admitted for permanent residence in the United States shall not, by reason of that status alone, be disqualified from classification as a resident, provided, however, that aliens who are present in the United States on a temporary or student visa shall not be eligible for classification as a resident.
6. The following facts and circumstances, although not necessarily conclusive, have probative value in support of a claim for residence classification.
  - A. Continuous presence in Michigan during periods when not enrolled as a student.
  - B. Reliance upon Michigan sources for financial support.
  - C. Domicile in Michigan of family, guardian or other relatives or persons legally responsible for the student.
  - D. Former domicile in the state and maintenance of significant connections therein while absent.
  - E. Ownership of a home in Michigan.
  - F. Admission to a licensed practicing profession in Michigan.
  - G. Long term military commitments in Michigan.
  - H. Commitments to further education in Michigan indicating an intent to stay here permanently.
  - I. Acceptance of an offer for permanent employment in Michigan.
7. Other factors indicating an intention to make Michigan the student's domicile are considered by the University in classifying a student.
8. The following facts and circumstances, standing alone, shall not constitute sufficient evidence of domicile to effect reclassification of a student as a resident under these regulations:
  - A. Voting or registration for voting.
  - B. Employment in any position normally filled by a student.
  - C. The lease of living quarters.
  - D. A statement of intention to acquire a domicile in Michigan.

- E. Domicile in Michigan of the student's spouse.
- F. Automobile registration.
- G. Other public records, e.g., birth and marriage records.

9. If individuals can clearly demonstrate that they did not come to the state for either their own or a family member's educational pursuits, they may be able to file an application and immediately qualify for resident tuition. These individuals should contact the registrar's office for further clarification of the six-month requirement.
10. Discretion to adjust individual cases within the spirit of these regulations is vested in the vice president for administration and finance, an officer appointed by the Board of Trustees of the University.
11. These regulations shall be administered jointly by the admissions office and registrar's office in accordance with the following residence review procedures:
  - A. It shall be the responsibility of the student to register under the proper residence classification and to notify the appropriate University office of possible changes in residence and to furnish all requested information pertinent thereto.
  - B. Applications for reclassification shall be filed no later than 20 calendar days following the first day of classes of the semester for which such classification is sought. Such application shall be filed with the registrar's office, and shall set forth in writing a complete statement of the facts upon which it is based, together with affidavits or other supporting documentary evidence. Failure to timely file such an application shall constitute a waiver of all claims to reclassification or rebates for such semester.
  - C. Any student may appeal the decision made by the registrar's office or the admissions office as to residency by taking the following steps within 20 calendar days after notice of such decision was served upon him or her, either in person, or by mail:
    1. File with the vice president for administration and finance a written notice of appeal stating the reasons therefore.
    2. File a copy of said notice with the registrar's office together with a request that all documents submitted pursuant to paragraph (2) above, be forwarded to the vice president for administration and finance.
    3. Failure to timely comply with this paragraph (3) shall constitute a waiver of all claims to reclassification or rebates for the applicable term or terms.

D. The decision of the vice president for administration and finance shall be final.

Reclassification shall be effective for the semester in which the application therefore was filed so long as the circumstances upon which the reclassification was based shall remain unchanged. Appropriate refunds shall be made or accounts credited within a reasonable time following such reclassification.

E. Classification or reclassification based upon materially erroneous, false or misleading statements or omissions by or in support of the applicant shall be set aside retroactively upon the discovery of the erroneous nature of such statements. Any student having paid less than required to the University because of an erroneous classification or reclassification which is subsequently set aside, will repay any amounts not properly paid because of the erroneous classification or reclassification.

F. Inquiries should be addressed to:

Ferris State University  
Registrar's Office  
420 Oak Street  
Big Rapids, MI 49307-2020