

STUDENT NAME: _____ **SPORT:** _____

ATHLETIC REGISTRATION FORM

- THIS FORM MUST BE COMPLETED BY THE STUDENT'S ACADEMIC ADVISOR
- STUDENT-ATHLETES ARE REQUIRED TO REGISTER WITHIN THE FIRST FIVE DAYS OF EARLY REGISTRATION

Dear Faculty Advisor:

This student is a participant in our intercollegiate athletic program. To maintain eligibility for intercollegiate athletic competition, the student-athlete must be enrolled in courses for which the credit earned is applicable to his/her specific degree program. Prior to each season of competition the university certifies the eligibility of each of its student athletes. Your cooperation in completing the following verification form will greatly assist with one aspect of the academic eligibility certification process intended to assure academic progress.

It is anticipated that Faculty advisors may have questions as to the interpretation of the NCAA requirement in specific situations. In general, the following guidelines apply.

The student athlete must be enrolled in a minimum of 12 credit hours per term.

1. During the first two years all credits earned that are accepted toward any degree program at the University may be used if the student has not designated a specific degree program. However If the student has designated a specific degree program at least 12 credits per term must apply to that degree.
2. A student-athlete must declare a 4 year degree program prior to the beginning of the fifth semester of enrollment. Thereafter, a minimum of 12 credits per term must apply to that designated 4 year degree program.
3. A student-athlete may enroll in a maximum of 12 hours of remedial course the remedial courses will be acceptable only during the first year of attendance at any institution.
4. A change of major is acceptable as long as such change of major is accomplished in accordance with university procedures. Changes should be noted on the form.
5. Repeated credits that have been passed (D- and above) will not be counted as new credits (i.e. If a student is repeating a 3 credit English course that he/she received a D- in, the student would need to take an additional 3 credits to compensate for the repeated course.)
6. When appropriate, elective credits are allowed. The student may not enroll for more than the maximum electives necessary for the specific degree.

Individual student –athlete records of actual course enrollment and completion are audited to verify that credit hours earned are based upon the courses designated by the student's faculty advisor.

If you have questions you may call:

Terry Nerbonne (Faculty Athletic Representative) 591-2836

Carma Burcham (Coordinator: Records and NCAA) 591-2799

- THE STUDENT MUST REGISTER FOR AT LEAST 12 HOURS EACH TERM EXCEPT SUMMER TERM.
- A REPEATED CLASS WILL NOT COUNT AS NEW CREDIT.
- IF CLASSES WHICH HAVE BEEN AUTHORIZED BY THE ADVISOR ARE NOT AVAILABLE, STUDENT MUST RETURN TO THEIR ADVISOR FOR NEW SELECTIONS.
- **AFTER REGISTERING**, THIS FORM SHOULD BE TAKEN TO THE ADMISSIONS & RECORDS OFFICE (CSS 201) (CARMA BURCHAM x 2799)
- NO ATHLETE WILL BE CLEARED TO PARTICIPATE UNTIL THIS FORM HAS BEEN RECEIVED BY CARMA BURCHAM.
- STUDENT: YOU MUST CLEAR ALL OTHER REGISTRATION HOLDS PRIOR TO REGISTERING!!!

THIS FORM MUST BE COMPLETED BY THE STUDENT'S ADVISOR

CALL NUMBER	COURSE/SECTION #	HOURS	APPLIES TO STUDENT DEGREE		Is this course a repeat?	PERMIT REQUIRED?
			Advisor initials	YES NO		
	ALTERNATE CLASSES					

CURRICULUM _____

DATE: _____ ADVISOR SIGNATURE: _____

NAME: _____ STUDENT NUMBER: _____

SPORT: _____ TERM: _____

DO NOT TURN THIS IN TO CARMA BURCHAM (CSS 201) UNTIL AFTER YOU REGISTER