



## Spring 2010 Class Registration and Orientation Agenda/Information January 7 & 8, 2010

Listed below is the schedule of events that begin on January 7 and continues through January 8, 2010. Please plan to arrive by 10:00 a.m. in order to complete the check-in process before the presentation begins.

Residence Halls open at 8:00 a.m. on Wednesday, January 6, 2010.

If you have not paid the \$200 contract guarantee, you do not have a housing assignment. You will need to sign a housing and dining contract and pay the \$200 contract guarantee (housing deposit) in order to receive your housing assignment. To pay the \$200 contract guarantee, you will be instructed to go to the Student Services counters inside Timme Center for Student Services.

If you have paid the \$200 contract guarantee and did not receive a housing assignment, please visit the Housing Office, located in the Rankin Student Center, Room 108 after your college meeting.

If you are eligible and plan to live off campus (to be eligible to live off campus you must be 20 years of age and/or live in your parents' permanent home within 50 road miles of the University) continue with the check-in process for Orientation. **YOU WILL NOT BE ABLE TO REGISTER FOR CLASSES UNTIL YOUR HOUSING HOLD HAS BEEN LIFTED.** If you would like to take care of this before Orientation, contact the Housing office at 1-800-433-7747, ext 3745.

### Thursday, January 7, 2010

10:00 a.m. – 11:30 a.m. **Orientation Check-in:** *Timme Center for Student Services, 1<sup>st</sup> floor, north entrance*

Check-in to clear registration holds, receive computer sign-on information, have your ID card picture taken, and meet with Housing, Dining Services, Health Center, Business Office, Huntington Bank and Financial Aid. As each student's needs and experience with the check-in process will vary, each student will complete the process at varied times. Some students may complete this process in 30 minutes; others will take much longer.

Resource tables will be available in the Interdisciplinary Resource Center (IRC). Receive information from the James L. Lundberg Bookstore, the Student Recreation Center, Veterans Services, ROTC, Disabilities Services, Educational Counseling Center, and more (participating departments subject to change).

12:00 p.m. – 1:00 p.m. **Welcome Presentation:** *Interdisciplinary Resource Center (IRC)/College of Business*

Learn more about your schedule for the day, what services are available on campus, including tutoring, support services, more information about Ferris, student employment, how to use our registration system, plus a lot more!

1:00 p.m. – 2:00 p.m. **College Meetings:** *Various Locations – Orientation staff will guide you to your specific location*

Learn more about your specific program, your college, graduation requirements, and receive your permit to register. **YOU MUST COMPLETE ORIENTATION CHECK-IN, ATTEND THE WELCOME PRESENTATION AND YOUR COLLEGE MEETING TO RECEIVE YOUR PERMIT TO REGISTER FOR CLASSES, CLASS REGISTRATION WILL OCCUR ON FRIDAY, JAN 8**

Find out how to register and what classes you'll need to reach your educational goals. Parents, family, and friends are invited to attend this meeting.

**Friday, January 8, 2010**

8:00 a.m. – 3:00 p.m.

**Class Registration**

Report to the registration room for your college on the date and time specified on the permit to register you received during your college meeting.

**IMPORTANT:** After registering for classes, you will need to verify that your financial aid is complete or be prepared to pay the first installment of your Spring charges (1/2 of tuition, 1/2 room and board, fees) at the Timme Center for Student Services. **Your class schedule may be dropped if ½ of your tuition and ½ of your room and board fees are not paid by 4:00 p.m. on Friday, January 8, 2010.**

**ADDITIONAL INFORMATION**

**After Registering for Your Classes**

**Ferris Student ID:** If you didn't get your student ID picture taken during the check-in process, please return to the Timme Center for Student Services to have your picture taken.

**REMINDER** - You will need to return to the Student Services desk inside Timme Center for Student Services after 3:30 p.m. to pick up your ID card. You will need this ID card to use the dining facilities, enter your residence hall, use Ferris facilities, etc.

**Student Employment:** On-campus job opportunities will be posted on the Student Employment web-site. Please log onto <http://www.ferris.edu>, and click on "Student Employment" for the most up-to-date offerings.

**Public Safety:** If you plan to bring a vehicle with you this fall, you'll need to register it with Public Safety. To register your vehicle visit the Public Safety Office, located in the West Commons Building, 1319 Cramer Circle. Office hours are: Monday through Friday, 8:00 a.m. to 4:30 p.m.

**Lundberg Bookstore – Rankin Center:** After registering for your classes, bring your schedule with you to the Lundberg Bookstore in the Rankin Student Center to purchase your books.

**Huntington Bank:** If you chose not to open a Huntington Bank account during check-in, and would like to now, you may visit the downtown branch of Huntington Bank. You will need to bring your student ID card (yellow) receipt with you when setting up the account so you can enjoy all of the benefits offered to Ferris students from Huntington. The bank is located at 301 S. State Street in Big Rapids, four blocks north of the University.

Please contact us at [orientation@ferris.edu](mailto:orientation@ferris.edu) or call 1-800-433-7747 with any questions.

