

## FALL 2012 - ORIENTATION & CLASS REGISTRATION

Listed below is the schedule of events for Orientation and Class Registration. Please plan to arrive no later than 8:15 a.m. in order to complete the registration process before the Welcome Presentation begins.

7:30 a.m.–8:15 a.m.

### **ORIENTATION CHECK-IN**

*Timme Center for Student Services, 1<sup>st</sup> floor, north entrance*

Check-in to clear registration holds, check your MyFSU (campus portal) user ID and password, have your student ID picture taken, and meet representatives from the Office of Housing and Residence Life, Dining Services, Health Center, Business Office, Huntington Bank and Financial Aid. As each student's needs and experience with the check-in process will vary, each student will complete the process at varied times. Some students may complete this process in 30 minutes; others will take longer.

Resource tables will be available in the Interdisciplinary Resource Center (IRC). Receive information from Veterans Services, ROTC, Educational Counseling & Disabilities Services, take a tour of a mock residence hall room, and more (*participating departments subject to change*).

9:00 a.m.–9:45 a.m.

### **WELCOME PRESENTATION**

*Instructional Resource Center (IRC)/College of Business*

Learn more about your schedule for the day, what services are available on campus; including tutoring, support services, student employment, how to use MyFSU (campus portal), and more.

10:00 a.m.–11:00 a.m.

### **COLLEGE MEETINGS**

*Orientation staff will guide you to your specific location*

Learn more about your specific major, your college, and graduation requirements. Learn how to register for classes and what classes you'll need to reach your educational goals. Parents, family, and friends are invited to attend this meeting.

11:15 a.m.

### **STUDENTS**

#### **Register for Classes**

*Orientation staff will guide you to your specific location.*

#### **11:15 a.m. – until schedule is complete**

After the college meeting, orientation staff will guide students to a meeting with college registration staff who will assist students with registering for Fall classes. Students will be directed to the Rankin Student Center Dome Room to the Orientation Resource Fair after they have registered.

### **FAMILY & FRIENDS**

#### **Orientation Resource Fair**

*Orientation staff will guide you to the Rankin Student Center Dome Room.*

#### **11:15 a.m.–12:00 p.m.**

Meet and mingle with a variety of Offices and Departments from the University and Big Rapids community to assist your student in a successful transition to Ferris State University.

#### **Financial Aid Tips for Success (optional)**

This fast-paced presentation will cover many aspects of financial aid such as; deadlines, parental support, maintaining eligibility and more.

12:00 p.m.–later

**REUNITE** – As each student's needs and experience with advising and registration will vary, each student will complete the process at varied times, normally between 12:00 p.m. and 1:00 p.m. We encourage students and their families to plan to reunite in the Rankin Student Center Dome Room.

## After Registering For Your Classes

**Billing/Authorized User Information:** Consolidated student bills are available electronically through MyFSU. Students are notified via their FSU e-mail address when an updated statement is issued. In order for others to have access to monthly billing notifications, to view the monthly E-bill statements and to make payments, the student will need to set up an Authorized User. Students can set up an Authorized User during Orientation check-in or through their MyFSU account. To add an Authorized User on MyFSU, log into MyFSU, choose 'E-bill' on the MyFSU tab (located on the left hand side, first column), then choose 'Authorized User' (located on the top of the page). If you have questions contact the Student Service Center at (231) 591-5242.

**Ferris Student ID:** If you didn't get your student ID picture taken during check-in, please return to the Student Services desk located in the Timme Center for Student Services to have your picture taken. It is important that students carry their student ID with them at all times while on campus. Student IDs are used to conduct University business, check out books from the library, to attend events, to receive student rates or discounts, to use recreation facilities, to enter their residence hall and to use their meal plan at Ferris' dining centers. If you lose your ID, you may purchase a new ID for \$25.00 through the Timme Center for Student Services.

In the Fall students may pick up their ID in one of the following places.

- If you plan to live on campus, you will receive your ID when you check into your residence hall in August.
- If you are eligible and plan to live off campus or you plan to live in family housing, your ID will be available at the Student Services Desk located in the Timme Center for Student Services starting August 24, 2012.

**Huntington Bank:** If you chose not to open a Huntington Bank account during check-in and would like to after class registration you may visit the Huntington Bank table at the Family and Friends information session or the downtown branch of Huntington Bank. You will need to bring your student ID (yellow) receipt with you when setting up your account. The bank is located at 301 S. State Street in Big Rapids, four blocks north of the University. Some benefits of having your Huntington Bank account linked to your ID card include no minimum balance, no monthly checking fee, on campus access to ATMs, debit-card capabilities and quicker access to financial aid refunds.

**Lunch on Your Own:** If you wish to dine on campus, lunch may be purchased (at your own expense) at The Rock Café. Please visit the Dining Services table during check-in to receive a discount coupon and a directional map.

**Lundberg Bookstore:** After registering for your classes, visit the Lundberg Bookstore, located in the Rankin Student Center, to purchase Ferris apparel and other novelties. Textbooks may be pre-ordered by visiting the bookstore website via the Ferris home page at [www.ferris.edu](http://www.ferris.edu) or through your MyFSU account. To purchase textbooks through MyFSU, you will need to log into MyFSU, choose the 'Academic & Services' tab, in the Registration box choose 'Detailed Schedule', where you will find a link to order books.

**Optional CLEP Testing:** College Level Examination Program (CLEP) examinations are available by appointment through the Institutional Research & Testing Office, Timme (CSS) room 313. Individuals desiring to take CLEP examinations must schedule a testing appointment. Appointment requests may be made by one of the following methods:

Email: [ottesona@ferris.edu](mailto:ottesona@ferris.edu)

On Line: [www.ferris.edu/clep](http://www.ferris.edu/clep)

Call: 1-800-433-7747, ext 3628 or 231-591-3628

**Parking Permit:** All students are eligible to possess, operate and park a motor vehicle on campus, as long as it is registered with the Department of Public Safety. To register your vehicle visit Ferris' home page at [www.ferris.edu](http://www.ferris.edu), click on the MyFSU icon, once in MyFSU choose the 'University Life' tab, go to Public Safety located on the left hand side of the page and choose 'Vehicle Registration'. You will need your Fall 2012 on campus housing assignment (if living on campus) or your local address (if you live off campus), a valid driver's license and a current vehicle registration. Visit the Department of Public Safety website for parking permit fees.

**Student Employment:** On campus job opportunities will be posted on the Student Employment website beginning August 1, 2012. Please log onto <http://www.ferris.edu> and click on 'Student Employment' to view job postings.

**Tours:** You may choose a personal tour or a campus tour, see descriptions below.

- *Personal tours* – Orientation staff will take you and your family on a tour of a specific area on campus. Personal tours are available by request, following the conclusion of the Orientation Resource Fair. Personal tours start from the Rankin Student Center Dome Room.
- *Campus tours* - Student Ambassadors will take you and your family for a tour of campus, starting with our mock residence hall room. Campus tours are available at 1:00 p.m., starting from the 2<sup>nd</sup> floor of the Timme Center for Student Services.

**If you have questions contact us at [orientation@ferris.edu](mailto:orientation@ferris.edu) or call 1-800-433-7747.**