

Withdrawal From All Classes: Things to Consider

What happens if I am registered for next semester classes?

Your future class schedule will be cancelled. You must apply for readmission through the Admissions and Records Office. You may apply online by going to www.ferris.edu, clicking on Apply Online, then select Re-Admit Application. The applicant must meet the same academic requirements expected of new applicants. **Exception:** Summer withdrawals do not normally affect the admission status or fall class schedule.

Will I owe the University money if I withdraw?

Many of the students who withdraw will owe the University money. Most times the tuition and housing charges, if applicable, that are reduced on your account are not the same amount of funds that must be returned to the federal financial aid programs if you are receiving financial aid. This results in the student owing the University money. **To inquire how this withdrawal may affect your account balance, please contact the Business Office, at (231) 591-3980.** (You may leave a message and someone will return your call.)

What happens to my financial aid?

1. **Your future financial aid may be cancelled.** You must contact the Financial Aid Office at **(231) 591-3174** to determine what steps may be required to assure your future Financial Aid.
2. The Business Office is required to determine how much of your federal financial aid you have earned and how much you have not earned. Any "unearned" federal financial aid must be returned to the appropriate programs, and is determined by the official withdrawal date. After 60% of the semester is completed, all of a student's financial aid is considered earned.

Will I get a tuition and housing refund if I withdraw?

Refunds are based on University Refund Policy. When Federal money is involved, a portion may have to be returned! This could result in a balance due to the University. **Questions should be directed to the Business Office, at (231) 591-3980.** (You may leave a message and someone will return your call.)

If I have a credit on my account after I withdraw, when do I get the money?

All refunds will be processed within three to four weeks. If the credit on the account is from a credit card payment, then the amount will be refunded to the credit card. If not, then a refund check will be mailed to the student's permanent address or the refund will be direct deposited if the student has a direct deposit account set up.

If I live on campus, how long do I have before I must move out?

1. Residence Halls: You must vacate your room within forty eight (48) hours after you process a total withdrawal. Questions should be directed to Residential Life at (231) 591-3745
2. Campus Apartments: The move out date may vary. Please call (231) 591-3758 to determine your apartment status.

Who do I contact to begin the withdrawal process?

- You can contact the Records Office by calling (231) 591-2792.
- You can do it in person by going to the Timme Center for Student Services.

- Medical Withdrawals should be initiated by contacting the Records Office at (231)591-2792 or toll free at 1(800)433-7747. Upon review of the possible ramifications, if a Medical Withdrawal is still desired, the student will be referred to the Health Center for Medical Withdrawal approval.