

2011-2012 FINANCIAL AID CHECKLIST



DUE DATE

ACTION/PROCESS

- _____ Investigate free national scholarship search database resources. Visit www.ferris.edu click on “Financial Aid,” and then “Scholarships.”
- _____ Apply for **federal PIN** numbers for student and parent(s) at www.pin.ed.gov.
- _____ Electronically file the **FAFSA** at www.fafsa.ed.gov (Ferris’s Code is 002260)
*As soon as possible after **January 1**. Some types of financial aid are limited funding and are awarded on a first-come, first-served basis.
- _____ Receive electronic **Student Aid Report (SAR)**.
Are you selected for verification?
_____ No, No action is required.
_____ Yes, Go to www.ferris.edu, click on “Financial Aid,” and then “Financial Aid Forms.” Print and complete the **Verification Form for Dependent Students**, if you were required to include parental income on the FAFSA; **OR**, print and complete the **Verification Form for Independent Students**, if you were not required to include parental income on the FAFSA and send to the financial aid office **ASAP**. Submit signed copies of federal income tax documents as explained on the verification form. Students will not be awarded until the financial aid office receives the verification documents, so don’t delay! In some cases, delays could result in a loss of financial aid.
- _____ Receive **award notice** from FSU’s Office of Scholarships and Financial Aid.
- _____ Go online to accept or reject award notice (www.ferris.edu) click on “MyFSU.”
- _____ If you don’t have enough federal aid to cover your educational costs, review the **alternative loan chart** at www.ferris.edu. Click on “Financial Aid,” “Loans,” and then “Alternative Loans.” You may apply for one of these loans as soon as you receive your award notice.
- _____ Complete the **master promissory note (MPN)** for accepted **Direct Loans** at www.ferris.edu. Click on “Financial Aid,” “Loans,” and then “Direct Loan Master Promissory Note (Student and Parent.)”
- _____ Complete online **Direct Loan Entrance Counseling** for accepted Direct Loans at www.ferris.edu, click on “Financial Aid,” “Loans,” and then under Loan Counseling click on “Direct Loan Entrance Counseling.”
- _____ Complete the **master promissory note (MPN)** for accepted **Perkins Loans** at www.ferris.edu. Click on “Financial Aid,” “Loans,” and then “Perkins Master Promissory Note (Student and Parent.)” FSU will notify you via email to your FSU email account when you are able to sign your Perkins MPN electronically.
- _____ Parent must complete the **master promissory note (MPN)** if he/she has applied and has been approved for a **Direct PLUS (Parent) Loan**. Parent can sign note at www.ferris.edu, click on “Financial Aid,” “Loans,” and then “Direct Loan Master Promissory Note (Student and Parent.)”
- _____ If you anticipate working on campus, you may apply for available positions during Orientation. Fall jobs will be posted online on August 1 at www.ferris.edu, click on “Jobs/Employers,” and then “Student Employment & Career Services.”

**QUESTIONS? Contact Ferris State University at (231) 591-2110
or via email: finaid@ferris.edu**