

**TRANSFER GUIDE FOR  
 KIRTLAND COMMUNITY COLLEGE**

**Bachelor of Science Degree  
 HEALTH CARE SYSTEMS ADMINISTRATION  
 Effective Fall 2008**

Home Page	Contact	Phone
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This is a guide for students who plan to transfer to Ferris State University. This guide is not intended to be a contract with Ferris State University. The information on this guide is subject to change; students should contact the College of Allied Health Sciences to keep informed of changes (see "contact" above). Final responsibility for verifying all transfer information lies with the students.

**ADMISSION REQUIREMENTS**

- 2.5 college GPA
- It is recommended that applicants have a strong preparation in English, Speech/Communication, and Computer Science.
- This is an excellent B.S. degree option for students who are earning, or have earned, a health related associates degree.

For assistance with the admission process, contact your transfer counselor at the community college, or the transfer admissions officer at Ferris State University, Shari Chamberlain, at 1-800-4-FERRIS, [chambers@ferris.edu](mailto:chambers@ferris.edu).

**APPLICATION**

- Students may begin the program any semester. For proper tracking of courses, we encourage students to apply one year prior to attendance at Ferris.
- Students interested in working in the business side of health care are encouraged to apply.
- If you have any questions about this program or how to apply, contact the Program Coordinator listed above.

**TRANSFER PLAN**

- Transfer of credit is awarded on a course-by-course basis.
- Transferable courses are those with grades of "C" (2.00 on a 4.00 scale) or better.
- The following is a list of courses students must complete to earn the degree. Community college equivalents are listed below and may be taken prior to transferring to Ferris. If a program will accept a course as a substitution, the word "sub" will follow the community college course number. Blank spaces in the community college column indicate there are no course equivalents or substitutions available.

**OFF-CAMPUS PROGRAMMING AND ON-LINE COURSES**

- Off-campus programming and online courses are available for this degree. Please contact the Program Coordinator for more information regarding these options.

**FSU COLLEGE OF ALLIED HEALTH SCIENCES  
HEALTH CARE SYSTEMS ADMINISTRATION**

REQUIRED	COURSE TITLE – FSU PREREQUISITES SHOWN IN BRACKETS ( )	FSU HOURS	COURSE AT Kirtland CC
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**COMMUNICATION COMPETENCE – 15 CREDITS REQUIRED**

ENGL	150	English 1	3	ENG 10300 or 10202 or 10399
ENGL	250	English 2 (ENGL 150)	3	ENG 10400, or 10403 or 10499
ENGL	321/325	Advanced Composition OR Advanced Business Writing (ENGL 250)	3	
<b>Recommended:</b> COMM	105 221	Interpersonal Communication OR Small Group Decision Making	3	SPE 11400 or 10500
COMM	365	Intercultural Communication (COMM 105 or COMM 121)	3	

**QUANTITATIVE SKILLS – 3 CREDITS REQUIRED**

MATH	115	Intermediate Algebra or ACT Math subscore of 24	0	MTH 12000
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**SOCIAL AWARENESS – 9 CREDITS REQUIRED**

Of the three Social Awareness courses:

- One must be a foundations course
- One must meet the race, ethnicity and gender requirement
- One must be at the 200 level or above

**CULTURAL ENRICHMENT – 9 CREDITS REQUIRED**

Of the three Cultural Enrichment courses:

- One must meet the Global Consciousness requirement (hyperlink to Global Consciousness and Cultural Enrichment.)
- One must be at the 200 level.

**SCIENTIFIC UNDERSTANDING – 8 CREDITS REQUIRED**

BIOL	109	Basic Human Anatomy and Physiology	4	BIO10700
		Elective	4	

**OTHER REQUIREMENTS**

ACCT	201	Principles of Accounting 1 (MATH 110 with grade of C- or above)	3	ACC12100
ISYS	105	Introduction to Microcomputer Systems and Software or Computer Competency	3	CIS 10500
ISYS	200	Database Applications (ISYS 101 or ISYS 105)	3	CIS 23501
MGMT	301	Applied Management (Junior standing or permission of instructor)	3	BUS 21000
MKTG	321	Principles of Marketing (ECON 221)	3	MKT 20000
MRIS	103	Medical Terminology	4	ALH 10101

**COURSE TO BE COMPLETED AT FERRIS STATE UNIVERSITY  
HCSA MAJOR: 47 CREDITS REQUIRED**

CCHS	101	Orientation to Health Care	3	
CCHS	102	Safety Issues in Health Care	1	
EHSM	315	Epidemiology and Statistics (Enrollment in CAHS)	3	
HCSA	202	Health Care Law (CCHS 101)	3	
HCSA	205	Computers in Health Care (ISYS 105)	2	
HCSA	220	Health Services Administration (CCHS 101)	3	
HCSA	320	Principles of Managed Care (HCSA 205)	2	
HCSA	335	Supervisory Practices in Hlth Care (Mgmt 301 or permission of instructor)	4	
HCSA	345	Internship Orientation	1	
HCSA	401	Finance Concepts in Hlth Care (ACCT 201, CCHS 101)	4	
HCSA	433	Quality Improvement in Hlth Care (CCHS 101, MGMT 301, HCSA 205)	3	
HCSA	460	Principles of Long Term Care (HCSA 320)	3	
HCSA	474	Planning and Promotion in Health Care (HCSA 401-co-requisite)	4	
HCSA	392	Internship I (Department permit)	6	
HCSA	493	Internship 2 (Department permit)	12	

**Also required: 6-9 hours of directed electives to be determined as professional courses are taken.**