

**TRANSFER GUIDE FOR
 KIRTLAND COMMUNITY COLLEGE**

**Bachelor of Science Degree
 HEALTH INFORMATION MANAGEMENT
 Effective Fall 2008**

Home Page	Contact	Phone
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This is a guide for students who plan to transfer to Ferris State University. This guide is not intended to be a contract with Ferris State University. The information on this guide is subject to change; students should contact the College of Allied Health Sciences to keep informed of changes (see "contact" above). Final responsibility for verifying all transfer information lies with the students.

ADMISSION REQUIREMENTS

- 2.5 college GPA
- As good preparation for the program, one semester of computer science and one semester of biology with a lab are recommended. These are not, however, prerequisites for the program.

For assistance with the admission process, contact your transfer counselor at the community college, or the transfer admissions officer at Ferris State University, Shari Chamberlain, at 1-800-4-FERRIS, chambers@ferris.edu.

APPLICATION

- Students may begin the program any semester. For proper tracking of courses, we encourage students to apply one year prior to attendance at Ferris.
- Students interested in working in the business side of health care are encouraged to apply.
- If you have any questions about this program or how to apply, contact the Program Coordinator listed above.

TRANSFER PLAN

- Transfer of credit is awarded on a course-by-course basis.
- Transferable courses are those with grades of "C" (2.00 on a 4.00 scale) or better.
- The following is a list of courses students must complete to earn the degree. Community college equivalents are listed below and may be taken prior to transferring to Ferris. If a program will accept a course as a substitution, the word "sub" will follow the community college course number. Blank spaces in the community college column indicate there are no course equivalents or substitutions available.

OFF-CAMPUS PROGRAMMING AND ON-LINE COURSES

- Off-campus programming and online courses are available for this degree. Please contact the Program Coordinator for more information regarding these options.

REQUIRED	COURSE TITLE – FSU PREREQUISITES SHOWN IN BRACKETS ()		FSU HOURS	COURSE AT Kirtland
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COMMUNICATION COMPETENCE: 15 CREDITS REQUIRED

ENGL	150	English 1	3	ENG 10300 or 10202 or 10399
ENGL	250	English 2 (ENGL 150 grade of C or higher required)	3	ENG 10400 or 10403 or 10499
ENGL	321	Advanced Composition (ENGL 250 or ENGL 211)	3	
COMM COMM COMM	105 221 121	Interpersonal Communication OR Small Group Decision-making OR Fundamentals of Public Speaking	3	SPE 11400 or 10500
COMM OR COMM OR COMM	305 365 370	Communication and Human Relations (COMM 105 or COMM 121) Intercultural Communications (COMM 105 or COMM 121) Communication and Conflict (COMM 105)	3	

QUANTITATIVE SKILLS: PROFICIENCY OR COURSE REQUIRED

MATH	115	Intermediate Algebra or Math subscore of 24 or higher on ACT	3	MTH 12000
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SOCIAL AWARENESS – 9 CREDITS REQUIRED

Of the three Social Awareness courses:

- One must be a foundations course
- One must meet the race, ethnicity and gender requirement
- One must be at the 200 level or above

CULTURAL ENRICHMENT – 9 CREDITS REQUIRED

Of the three Cultural Enrichment courses:

- One must meet the Global Consciousness requirement (hyperlink to Global Consciousness and Cultural Enrichment.)
- One must be at the 200 level.

SCIENTIFIC UNDERSTANDING: 8 CREDITS REQUIRED

BIOL	109	Basic Human Anatomy & Physiology	4	BIO 10700
		Elective	4	

OTHER REQUIREMENTS

ACCT	201	Principles of Accounting 1 (MATH 110 or ACT math subscore of 19 or 460 on SAT)	3	ACC12100
ISYS	105	Introduction to Microcomputer Systems and Software or Computer Competency	3	CIS 10500
ISYS	200	Database Design and Implementation (ISYS 105)	3	CIS 23501
MGMT	301	Applied Management	3	BUS 21000
MRIS	103	Medical Terminology	4	ALH 10101

MAJOR: 73 CREDITS REQUIRED

CCHS	101	Orientation to Health Care	3	
CCHS	102	Safety Issues in Health Care	1	
EHSM	315	Introduction to Epidemiology and Statistics (Enrollment in CAHS)	3	
HCSA	202	Health Care Law (CCHS 101)	3	
HCSA	335	Supervisory Practices in Health Care	4	

HCSA	345	Internship Orientation (Departmental approval)	1	
HCSA	401	Finance Concepts in Health Care (ACCT 201)	4	
HCSA	474	Planning and Promotion in Health Care (HCSA 401, MRIS 293)	4	
MRIS	101	Introduction to Health Information Systems	4	
MRIS	122	Health Information Systems 1 (MRIS 101)	3	
MRIS	123	Health Information Systems 1 Laboratory	2	
MRIS	204	ICD Coding (MRIS 101, MRIS 103)	4	
MRIS	209	Quality Management in Health Care (MRIS 103)	3	
MRIS	210	Fundamentals of Disease Processes (MRIS 102 or MRIS 103, and BIOL 109 or BIOL 205)	3	
MRIS	211	CPT Coding (MRIS 101, Co-requisite MRIS 228)	3	
MRIS	228	Billing Concepts (Co-requisite MRIS 211)	2	
MRIS	261	Health Information Technology Review	1	
MRIS	293	Professional Practice 1 (Departmental approval)	6	
MRIS	402	Health Information Management Principles	3	
MRIS	403	Health Information Informatics	3	
MRIS	404	Research in Health Information Management	2	
MRIS	461	Health Information Management Review	1	
MRIS	493	Professional Practice 2 (MRIS 293 or departmental approval)	10	