

Student Affairs Assessment Committee
Meeting Minutes
March 16, 2012

Present:

Mike Cairns Cindy Horn Angie Roman Kristen Salomonson
Leroy Wright

Recap Student Affairs Mid-Year Review Meeting

- Everyone felt that the mid-year review meeting went well.
- Everyone felt that meeting with their assessment buddy was helpful.
- The committee would like to assess the assessment process after the Assessment Highlight meeting in August.

Assessment Planning Session – July 212

- The committee decided to eliminate the Assessment Planning Session scheduled for July. Instead, the mentors will meet with their assessment buddy to answer any questions about final revisions for the Assessment Highlight report due in August.

Assessment Connections (Buddies)

- Institutional Research and Testing will be added to the Assessment Connections list.
- Kristen Salomonson will be Mitzi Day's mentor.
- Buddies will stay the same for 2012-2013.

Assessment Highlights Review Meeting (August 3, 2012)

- The agenda was approved for the August 3, 2012 meeting.

Student Affairs Assessment Newsletter

- The articles for the Student Affairs Assessment Newsletter are due to Sherry by March 23, 2012.

Student Affairs Assessment Professional Development Day

- The committee discussed offering a Student Affairs Assessment Professional Development Day, where all Student Affairs staff would be invited to learn about Student Affairs assessment.

Ideas for the Professional Development Day

- Hold in the Dome Room.
- Start with a welcome and an overview of assessment
- Inviting a featured speaker, such as Rick Underhile, is one possibility.
- Set-up tables around the Dome Room for areas to share their assessment successes.
- Have guests discuss back what they have learned after visiting the tables.
- Provide a fun interactive setting.
- The idea of creating a video that would be placed on the Student Affairs Assessment website was discussed.
- Hold in September or October 2012
- Invite all Student Affairs staff to attend.
- Invite guests from other divisions to attend.

Respectfully submitted by,

Sherry Hayes

Administrative Assistant to the Associate VP for Student Affairs