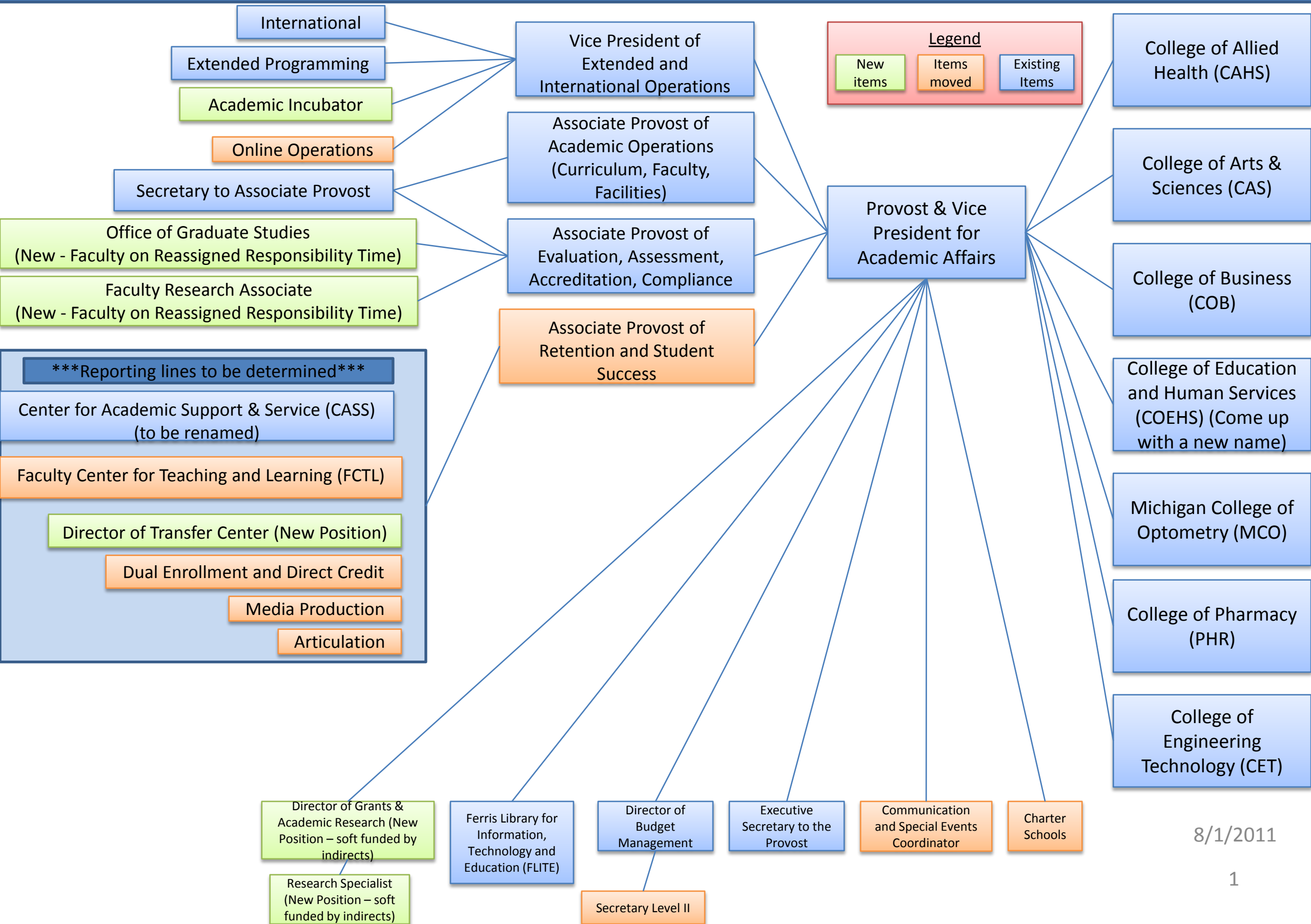DRAFTOFFICE OF THE PROVOST AND VICE PRESIDENT OF ACADEMIC AFFAIRS***DRAFT***