

# The Academic Service Learning Project

## Ferris State University

### Project Expectations Form

*Let us in whatever way we are best qualified, serve our own community and thus fulfill the highest democracy.*

W.N. Ferris

Ferris State University has chosen to continue an Academic Service Learning (ASL) Project for the 2010-11 academic year. The participation expectations and incentives are listed below and at [www.ferris.edu/asl](http://www.ferris.edu/asl).

#### A. Participation in the Academic Service Learning Project:

To participate, a faculty member must teach a course using ASL. An ASL course needs to incorporate a project that addresses at least one course outcome. ASL projects must contain five elements:

- 1) Address a community need that is voiced by the community,
- 2) Orient and train students before engaging with the community,
- 3) Engagement by the students in thoughtful action,
- 4) Reflection, and
- 5) Assessment and evaluation.

These elements are described in more detail on the Essential Project Elements sheet.

To be part of the ASL project, each participating instructor will:

- 1) Take part in scheduled Academic Service Learning Project professional development programming prior to or during the semester of instruction OR demonstrate ASL competency,
- 2) Develop appropriate instructional activities and assignments for the designated course in order to meet the criteria of an Academic Service Learning Project,
- 3) Submit a completed ASL Course Information Sheet with syllabus, course outline or both,
- 4) Teach one section of that course,
- 5) Participate in ASL exchanges with other ASL faculty and the project coordinators,
- 6) Conduct the necessary student feedback, outcomes assessments and reports, and
- 7) Agree to have summary components of ASL-related course materials used on the ASL website and other FSU media distribution.

#### B. Incentives:

The Division of Academic Affairs will support the development of an academic service learning “culture” at Ferris State University by making the following resources available to faculty who participate in this program:

- 1) ASL orientation for those who would like to participate,
- 2) Optional meetings with potential community partners for ASL projects,
- 3) Support in finding community partners for ASL projects,
- 4) Budgetary support for course-related ASL expenses up to \$300.00 per course with the possibility of additional funding for multi-sectioned courses,
- 5) Opportunities for exchanges with other ASL faculty, and
- 6) Opportunities to share results through conferences and publications.

#### C. Approvals:

Faculty member should complete the first line below, fill in the community partner information, then submit to one of the co-coordinators for their signature.

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(Faculty Member Signature)

(Course # & Title)

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(Community Partner (s) Name)

(Community Partner Email or Mailing Address)

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(ASL Co-Coordinator Signature)

(Date)

CC: Department head

Revised: 1/11