

The Academic Service Learning Project
Ferris State University
Demonstration of Academic Service Learning Proficiency Process

This process seeks to recognize faculty with previous experience using Academic Service Learning (ASL) as a pedagogical tool, as well as maintain consistency in the ASL across the FSU campus.

Completing the FSU ASL training is necessary to be part of the FSU ASL Project and to qualify for the \$300 course support. However in recognition that faculty at FSU have been successfully using ASL a process to demonstrate proficiency has been adopted to be used in lieu of training. Be aware that materials and examples included in the ASL Proficiency Form may be used in FSU ASL trainings or on the FSU ASL webpage at www.ferris.edu/asl/.

Please submit your proficiency documentation and other materials (your syllabus is recommended) to Wendy Samuels. Your materials will be reviewed by the ASL Steering Committee. If you have questions about this process, please contact Wendy Samuels (samuelsw@ferris.edu) at x5896 or Stephanie Thomson (thomsons@ferris.edu) at x3504.

There are five elements at the core of Academic Service Learning. Proficiency in each of these elements needs to be demonstrated in past ASL projects. Select one or more ASL projects that you have conducted in the past and submit responses that demonstrate proficiency for each element. Please use the FSU ASL Essential Project Elements Sheet found on the ASL webpage for thorough descriptions of these five elements.

1. Address a community need that is voiced by the community

Describe the process that you underwent to identify and select a community need(s) that would be addressed. Be sure to explain how the community group(s) voiced its need to you or how you became aware of the community need for this project. Please attach copies of email(s), letter(s), or other relevant communication. *Keep in mind that "community" may include populations inside or outside FSU.*

2. Orient and train students before engaging with the community

Describe the orientation that students underwent prior to your ASL project. Copies of handouts and/or outlines of presentational materials should be attached.

3. Engagement by the students in thoughtful and meaningful action

Submit a detailed description of your ASL project. Be sure to illustrate direct link(s) between your ASL project and one or more course objective(s).

4. Reflection

Describe all classroom assignments and activities related to this ASL project that followed the ASL action. Activities might include speeches, group presentations, journals, and/or essays. Copies of assignments should be attached.

5. Assessment and Evaluation

Describe the ways you assessed how this ASL's project met the community need(s), and furthered the course learning objective(s). Any other assessment of the ASL process and procedures should be explained. Copies of assessment tools should be attached.

Note: The ASL project will be conducting campus-wide assessment of service learning and will expect that you contribute to this effort when you participate in the FSU ASL project.