



---

## 2007-2008 Biennial Review

Ferris State University conducted a Biennial Review for the years 2007-2008 to fulfill the requirements of the 1989 amendments to the Drug-Free Schools and Communities Act. The report follows guidelines and suggestions from the U.S. Department of Education's Drug-Free and Campuses Regulations.

This document summarizes Alcohol Tobacco and Other Drug initiatives at Ferris State University. The following outline for this Biennial Review highlights the components requested by the U.S. Department of Education's Drug-Free and Campuses Regulations.

1. Alcohol and Other Drug (AOD) Prevention Program Elements
2. AOD Prevention Program Goals and Achievements
3. AOD Prevention Program Strengths and Weaknesses
4. Procedures for Distributing the AOD Policy
5. Recommendations for Revising the AOD Program
6. Attachments

The Ferris State University Alcohol and Other Drug Prevention Program supports the core values of the campus community by providing information to students, staff and faculty that promotes healthy life-style choices, professional development, personal & academic growth.

## **2007-2008 BIENNIAL REVIEW COMMITTEE**

---

***Daniel Burcham***

Vice President of Student Affairs

***Paul Sullivan***

Director of Birkam Health Center & Counseling Center

***Thomas Liszewski***

Assistant Director of Counseling Center

***Dana Bissett***

Assistant Secretary of Student Affairs

***Angela Deering***

Psychology Student Intern

## **ALCOHOL AND OTHER DRUG PREVENTION PROGRAM**

The goal of the alcohol and other drug prevention (AOD) program at Ferris State University is to develop multi-faceted AOD education and prevention campaigns and programs aimed at a variety of student populations. The intent is to offer comprehensive Alcohol and Other Drug Program elements. The educational program initiative provides information to students, faculty, and staff through numerous strategies. The university practices numerous initiatives such as the Safe Ride, Peer-education, and Social Norms programs. Additionally, a number of counseling programs help provide educational and treatment services, such as the psycho-educational programs offered at the Counseling Center. Later in this report, the importance of addressing underage and high-risk drinking at Ferris State University, as well as our progress of reducing the abuse of alcohol and other drugs use of the students on this campus will be apparent.

### **PROGRAM GOALS AND ACHIEVEMENTS**

#### **Program Achievements 2007-2008**

- *Implemented a Positive and Effective Program.* Through research, it has been demonstrated that our programs are both positive and effective. The data that has been collected from the National College Health Assessment (NCHA) indicates the success of these efforts. According to Kristen Salomonson, Dean of Enrollment Services and Director of Institutional Research, “When the CORE survey began in the late 1990’s the averages on our campus were significantly higher than the national averages; now our averages reflected in the results of the NCHA are slightly lower than the national figures.” For example, at the time of the survey, the percentage of students who consumed alcohol in the past 30 days had decreased from 75% to 66%, which was down roughly 10% from 1999 (*table from the brochure entitled: “Social Norming at Ferris State University”*). Additionally, the 2006 NCHA reported that students who had four or less drinks the last time they partied or socialized was 62%; the Ferris data was at 55%. Even though there was a slight increase in this percentage in the 2007 NCHA, Ferris State University’s numbers were still less than the national averages, and were reduced by nearly 50% as compared to the surveys of the 1990’s! We feel this significant improvement in our data is due to students being aware of what the actual use of alcohol is on our campus rather than relying on an inflated perception for their information. In response to the surveys given in the 2000’s, we have thus far experienced a trend in which the students’ perceptions of use were drifting closer to actual numbers—a primary goal of the AOD drug prevention program at Ferris State University.

- *Reduced AOD offenses on campus.*
- *Launched the “Norm Poster Campaign”.*
- *Implemented the Peer Education program funded by the CHOICES grant.*
- *Resuscitated the Social Norm Committee and Refreshed the Social Norm Campaign.*
- *Developed a Web Site for the Social Norm Program at FSU.*
- *Incorporated the results from the NCHA in Jim Matthews’ “Booze and Books” presentation.*

### **Program Goals 2009-2010**

- *Continue the efforts of the social norming committee to reduce underage & high risk drinking on campus*
- *Reinforce the message that most students make good choices regarding their health habits*
- *Continue and increase advertising for the Saferide program, to ensure future student use.*
- *Maintain resources in the campus community about the physiological, social, and environmental consequences of AOD use and abuse.*
- *Continue to view and improve campus policies and procedures regarding AOD use and abuse.*
- *Ensure that AOD policies are enforced consistently campus-wide.*
- *Collaborate with other health and wellness initiatives at the University.*
- *Promote overall “safe habits” of students.*
- *Continue with the “Good Choices, Great Future” grant.*
- *Collaborate more closely with academic affairs in promoting students making good choices regarding their use of AOD.*
- *Change the perceptions of AOD use closer to actual AOD use.*

- *Continue to allow Jim Matthews to incorporate NCHA figures in his “Booze and Books” presentations.*
- *Continue to bridge the gap between academic affairs and student affairs*
- *Work toward creating a central location on campus that houses all AOD information and resources.*

## **PROGRAM STRENGTHS AND LIMITATIONS**

### **Strengths**

- By conducting the NCHA survey every other year, we are able to track changes and the effects of our efforts. Also, we can compare Ferris State University’s findings to national figures.
- NCHA results show that the Social Norm & other AOD programs have been effective.
- A variety of strategies have been implemented to ensure that students are being reached.
- There are a large number of AOD initiatives on the FSU campus.
- A long standing Campus Community Task Force meets regularly.
- There is a large ‘buy-in’ from the entire campus.

### **Limitations**

- We do not have a central AOD office that collates all efforts towards the AOD awareness/prevention to better insure consistency in programming.
- Our University does not have a health educator/coordinator.
- The AOD community resources are significantly limited.

## ALCOHOL AND OTHER DRUG PROGRAMS

Alcohol and Other Drugs Program Chart 2008

AA Meeting	An open AA meeting has been started on the campus by a student and faculty member.
Academic Senate Sub-Committee on Health Education and Substance Abuse Prevention	This is a committee that is staffed by faculty through the Academic Affairs department. The committee sponsors the 'Great American Smoke-Out' every year. It also maintains a web site for students, parents, staff, & faculty that contains health-related information.
Academic Support Center	Provides a speaker on AOD almost every semester.
Alcohol 101 Plus	Interactive, educational, CD-ROM provided by the Century Council and used in FSUS & other classes.
Campus/Community Task Force	This committee, which houses representatives from the campus and community, usually meets each semester to collaborate on reducing underage and high-risk drinking.
Campus Entertainment/Activities	The Student Activities Office offers alcohol free events in latter hours of the evening including Bingo, Game Shows, Live Music and Art, Comedians, etc.
Classroom Requirements/Academic Affairs	Classes typically are held early Friday mornings. Oftentimes assignments or quizzes are due on that day and attendance is required.
Counseling Services	The Counseling Center provides outpatient substance abuse counseling and refers patients when mandated substance abuse counseling is required.
Department of Public Safety and Office of Student Conduct	The Department of Public Safety presents various educational programs on campus; it also helps refer students to the Office of Student Conduct, who oversees the disciplinary action on campus.
Drug Education Series	This psycho-educational program is for those students who violated marijuana and other drug use policies on campus. Students are referred by the Office of Student Conduct for placement in the program.
E-CHUG	Is provided by Student Affairs Office for interactive use by anyone on campus. Many FSUS instructors use this program. The use of this program becomes more popular every year
Good Choices=Great Future	This program is an initiative funded by a \$30,000 grant. It relies on the social norms marketing approach, using a poster campaign and a peer-education team, to teach students about AOD use on campus.

Harm Reduction	This psycho-educational program is for those students who violated alcohol and other drug use policies on campus. Students are referred by the Office of Student Conduct for placement in the program.
Mecosta County Coalition to Reduce Underage Drinking	The university sends representative(s) to this monthly coalition meeting which aims to reduce underage drinking in Mecosta county.
Peer-education Program	A team of peer-educators present health and AOD information to classes containing first-year students as well as other campus groups/organizations.
RA programming	Resident Assistants are required to host programs for their residence hall as a component of their job. The Counseling Center maintains pamphlets, videos, guest speakers, and other resources for programs pertaining to AOD topics.
Saferide	A service offered Thursday, Friday, and Saturday nights that allows students to gain a ride from local establishments back to their place of residence at no cost to the student.
Social Norming Campaign	Uses marketing strategies to alter student perception of the norm to actual campus norms.
Social Norm Committee	The Social Norm Committee coordinates both the social norm poster (SNP) activities as well as other AOD efforts on campus.
Student Recreation Center	On Thursday, Friday, & Saturdays The Student Recreation Center stays open later (11pm) to provide healthy alternatives to drinking, such as 'pool parties', rock climbing, aerobics classes, and intramural sports.
TIPS Training	In the TIPS training program, certified faculty/staff members teach various safety, intervention, and prevention tips/strategies to better help students and employees on campus deal with parties where alcohol is present. There is also a TIPS training program through the University that trains local establishment employees on safe practices when selling alcoholic beverages.

## **INFORMATION AND AWARENESS CAMPAIGNS**

### **AA Meeting**

In the spring of 2008, a student and faculty member formed an on-campus AA Meeting. This meeting meets every Thursday at 11am in the Rankin Student Center and provides an inviting, welcoming, private, and comfortable environment for those with alcohol abuse problems to share their stories and overcome their dependencies.

### **Academic Senate Sub-Committee on Health Education and Substance Abuse Prevention**

This committee increases awareness of existing Health Promotion and Substance Abuse activities both on and around campus. It is staffed with ten voting members drawn from faculty, students, and the community as set forth by the Department of Academic Affairs. As noted in the mission statement, this committee makes the campus and community aware of informational resources, programs, and services regarding alcohol and other drugs as well as other health promotion activities. It also identifies areas of need of attention, and then collects and disseminates Health Promotion and Substance Abuse Prevention information to the University Community in response to those needs. Every year this committee sponsors the 'Great American Smoke-Out' as it hands out smoking 'Quit Kits' and makes the campus community aware of the health hazards of smoking. It also maintains a website for students, parents, staff, and faculty that contains health-related information and can be found at:

<http://www.ferris.edu/htmls/administration/academicaffairs/vpoffice/senate/prevention/HPSAP/>.

### **Academic Support Center**

The Academic Support Center brings in speakers whose presentations relate closely to the topic of alcohol and other drugs. One such speaker was Wendi Fox, a comedian that "successfully blends the serious subject of alcohol awareness into a stand-up comedy format, while effortlessly maintaining a delicate balance of humor and insight, while still sending a strong message to students (as advertised)". For the last several years they have also invited Jim Matthews M.Ed. to speak to students about "Beer, Booze & Books." Jim Matthews is a Coordinator of Health Education at Merrimack College in Massachusetts, and was formerly the Vice President of Alcohol and Other Drug Programs at Keene State College in New Hampshire. In his presentations, Mr. Matthews stresses "a sober look at education" and oftentimes includes the latest results from Ferris State University's NCHA in his presentations.

## **Alcohol 101 Plus**

Alcohol 101 is an interactive CD-ROM and now 'on-line' learning program from the Century Council, established to help educate students on the risks and consequences of alcohol abuse. It is a virtual educational resource that students can access via university software, given at no extra charge for the student. This tool is utilized by students because they were encouraged to do so in their FSUS class or because it was a recommendation by either judicial services or the counseling center.

## **Campus/Community Task Force**

The Campus Community Task Force was developed by the University to bring the University and local community together to find solutions to the problem of alcohol abuse and other related issues. Each semester the Vice President of Student Affairs gives a lunch for key members of the campus and community who have some role in finding solutions to problems related to alcohol and other drugs. This luncheon is almost always well-attended by the Department of Public Safety Chief, party store/bar owners, the mayor's office, the Dean of Student Life, the Director of the Health and Counseling Center, the Big Rapids Chamber of Commerce, and various other departments on campus as they discuss preventative and enforcement policies pertaining to alcohol and other drug use on and around campus.

## **Campus Entertainment/Activities**

Students are educated and encouraged to refrain from drinking by the large variety of non-alcohol related programs that the Office of Student Leadership and Activities brings to campus. The office is very involved with student interaction and interests, and they successfully host events that encourage having fun without drinking, such as game shows (complete with prizes), talent contests, concerts, entertainment arts, guitar hero competitions, free breakfasts/dinners, etc. All programs put on by the Office of Student Leadership and Activities are alcohol and drug free, which means that alcohol, is neither sold nor allowed at the event, and some are held late in the evening to offer late-night alternatives to partying.

## **Classroom Requirements/Academic Affairs**

Professors have been encouraged to hold classes, take attendance, give occasional quizzes/tests, and have assignments due on Friday mornings in hopes that students refrain from participating in the ever-so-popular “Thirsty-Thursday” Thursday night drinking activities. Ferris also requires that incoming freshman students take a freshman seminar class called FSUS. This class puts a lot of focus on ways to resist alcohol and other drugs, as well as safety tips if the consumption of alcohol and other drugs has occurred.

## **Counseling Services**

Ferris State University offers counseling opportunities for those students that have alcohol and other drug abuse or dependency concerns. There is a counseling center located conveniently on campus which offers mental health counseling, as well as the Harm Reduction program and the Drug Education Series. The Harm Reduction Program and the Drug Education Series are programs designed to educate students struggling with alcohol or other drug-related problems, as many participants are referred from the Office of Student Conduct. For those who are mandated or referred by court order, the counseling center serves as a liaison for the student and helps guide them to local resources.

Additionally, the counseling center offers various pamphlets and online resources about local support groups and other resources in the community and the surrounding areas, such as Alcoholics Anonymous and Alanon. There is also an employee assistance program called Encompass, which is offered through the university as a part of the employee benefits package. This service is an outside counseling center located in Grand Rapids and in Big Rapids which is available for faculty, staff, and their family members to use, free of charge, 24 hours a day, seven days a week. Further service is available online, with Ferris supporting online programs such as e-chug, which is a self-evaluation program that helps students by comparing themselves to the majority of Ferris students dealing with drugs and alcohol.

## **Department of Public Safety and Office of Student Conduct**

Each year the Ferris State University Department of Public Safety (DPS) hosts many health and safety programs on campus. These programs are usually held on Wednesdays to help teach students about AOD before they decide to participate in the “Thirsty Thursday” Thursday night drinking activities or before they go home on a weekend. Some of the programs hosted by DPS include Drug Awareness Programs, which discuss the law and consequences of using drugs, and the Illegal Update, which explains how the laws surrounding MIP’s and OWI’s work. DPS also works closely with the residence halls on campus to host 5-6 different hall presentations throughout the year. One of the most popular of these presentations is the one entitled “Beer Goggles”; in this presentation, students can wear goggles that simulate what it’s like to be intoxicated with a BAC of .10.

In addition to hosting programs for students, the Department of Public Safety also helps to refer students who are caught engaging in illegal AOD use on campus to the Office of Student Conduct. The Office of Student Conduct deals with students who chose to engage in inappropriate behavior on campus as set forth in campus rules and regulations. They work hand-in-hand with the counseling center, as they refer students involved in repeat AOD offenses on campus to the counseling center. In addition, The Office of Student Conduct can sanction students that get in trouble off campus as well. In this case, if the student is currently enrolled at FSU and if the individual officer chooses to do so, the local police department can drop off a referral form to the university.

## **Drug Education Series**

This psycho-educational group is for students who have run into difficulty related to marijuana and/or other drugs on or off campus. Typically this would be for cannabis use or possession. Most often this group involves individual referrals from Student Judicial Services, however occasionally students are referred from the court system.

Students completing the Drug Education Series are assigned to 2 one-hour long group sessions, comprised of six to eight students. During these sessions, group interaction and discussion are strongly encouraged as topics such as protective behaviors, marijuana and the body, amotivational syndrome, and marijuana and the law are discussed. The Drug Education Series typically meets Fall and Spring Semesters on the last Tuesday and Thursday of the month from 11:00am to 11:50am.

## **E-CHUG**

E-CHUG is an evidence-based, dynamic, on-line alcohol intervention and personalized feedback tool developed by counselors and psychologists at San Diego State University. E-CHUG is currently in use on nearly 400 universities and colleges across 42 states and in Canada and Australia, and it is designed to motivate individuals to reduce their consumption using personalized information about their own drinking and risk factors. Because it is offered online, E-CHUG can provide quick, confidential feedback in multiple settings. This also allows a student to complete a personal 'check-up' on multiple occasions to track changes in use and risk behavior.

The basic intervention portion of the program takes students 20-30 minutes to complete and review their personalized feedback report. The Personal Reflections portion of the program takes students an additional 15-20 minutes, and it requires students to respond to questions designed to deepen their thoughtful examination of their personal choices and the social norms surrounding and influencing their use of alcohol. The specific questions the student is required to answer are determined by each individual student's unique E-CHUG profile.

## **Good Choices=Great Future Program**

The Ferris State University Good Choices=Great Future program is an initiative funded by a three-year \$30,000 grant. It focuses on harnessing the leadership potential of both student athletes and non-student athletes by creating an alcohol and other drug awareness program where they serve as peer educators in the freshmen experience classes, residence halls, and other campus venues. Through the logic and techniques of the social norms approach, various 'Norm' marketing posters and student peer educators engage the freshmen population by educating them on behaviors relating to AOD and student health on campus.

## **Harm Reduction Program**

This psycho-educational group is for students who have run into difficulty relating to alcohol and/or other drugs on or off campus. Frequently these difficulties include minors in possession of alcohol, drinking in the residence halls, inappropriate use of alcohol and/or other drugs on campus, driving while impaired, drunk driving, drug use or possession, etc. Most often this group involves individual referrals from the Office of Student Conduct.

Students completing the Harm Reduction Program are required to attend one (50 minute) individual appointment with a counselor and then six (50 minute) group sessions. The small group format allows for discussion and facilitation by a trained professional. During these sessions, group interaction and discussion are strongly encouraged as topics such as protective behaviors, alcohol and the body, alcohol use vs. abuse, and pros and cons of alcohol use are discussed. The Harm Reduction Program typically meets on Tuesdays and Thursdays from 11:00am to 11:50am during both the Fall and Winter Semesters.

## **Mecosta County Coalition to Reduce Underage Drinking**

This coalition meeting meets once a month as it aims to reduce underage drinking in Mecosta County. The University sends representatives to this meeting as yet another way to help bridge the gap between the campus and community. Also many of the students at Ferris fall into the 'under-age' criterion.

## **Peer-Education Team**

The Peer-Education Team at Ferris State University is a subsidiary of the Good Choices=Great Future Program. It is comprised of a group of both student athletes and non-student athletes as they aim to educate students on behaviors related to AOD and student health on campus. As part of the team, students receive training from the Social Norming Campaign Coordinator on ways to effectively use the logic and techniques of the social norms approach as they present information to other students. Trained students then use what they have learned in order to serve as peer educators in the freshmen experience classes, residence halls, and other campus venues.

## **RA Programming**

There are many programs held by Residential Life that stress abstaining from the use of alcohol and other drugs. As a component of their job, a Resident Assistant (RA), a fellow student in the same age bracket who helps watch over and mentor the other students in the residence hall, will give these presentations in the residence halls. These programs tend to be not only informative, but interactive and fun as well.

In addition to abstinence campaigning, Residential Life also stresses the importance of safety if one does decide to engage in activities involving alcohol or other drugs. Residential Life educates students on 'harm reduction principles' if they do party, such as keeping track of the amount of alcohol consumed, the risks involved, and the potential harmful effects on one's body. They also inform students on the importance of utilizing designated drivers, cabs, or services such as Saferide when drinking.

## **Saferide**

This program reinforces our efforts in the Social Norming Campaign. It is inevitable that no matter how great of a program a university implements, some students will still drink. We cannot be naive to this fact, and so for those students who choose to drink even after hearing the facts, Saferide is an option. Saferide is a bus funded by the Counseling Center Harm Reduction Program, which travels to local establishments on Thursday, Friday, and Saturday nights. This bus serves as a "designated driver" or simply just a safe ride home, as it picks up students and returns them safely to their residence. The total usage in Winter 2001, the academic year it was implemented, was 332 and more recent totals have jumped to 993. This program keeps many of our students who choose to drink, safer.

## **Social Norming Campaign**

The Social Norming Campaign, our main campaign against AOD on campus, began in the fall of 2000, and holds the theory that students will conform to what they believe to be “the norm.” As one Social Norming brochure states, “College students drink to the extent that they think their peers are drinking. At the same time they overestimate how much their peers are drinking. If we educate them as to how much their peers actually drink, students will, in fact, drink less.”(cite the ‘social norm’ brochure). Ferris State University’s Social Norming Campaign agrees wholeheartedly with the aforementioned statement. This campaign operates by communicating facts and data from the NCHA in hopes that students will realize that the campus norm is not the typical college stereotype seen in popular media. For example, according to the FSU 2007 NCHA results, Ferris students perceive that 43.8% of their peers drink daily, when the factual figure is only 0.3% of Ferris students drink on a daily basis. Via posters, presentations, ads, brochures, t-shirts, lanyards, and pens that are distributed all over campus, the Social Norming Campaign relays social norming messages to students in hopes of altering their perceptions to more realistic standards. From review of the most recent data, the campaign has proven to be quite effective.

According to the comparison statistics from the CORE survey of 1999, two-thirds of students consumed 5 or more drinks in one sitting in the past 2 weeks, compared to more recent data by the 2007 NCHA, which shows that only 35.3% of students engaged in the same behavior. Additional Social Norming statistics compare data from 2001 to 2003, the beginning of the campaign, in order to analyze the effectiveness. These data sets include data for three Fall semesters: The Fall of 2001, where 52% had 0 to 5 drinks when they partied, the Fall of 2002, where 58% had 0 to 5 drinks when they partied, and better yet, the Fall of 2003, where 61% consumed only 0 to 4 drinks while at a party. The reduced numbers of reported drinking shows that this program is very effective and may be the key to reaching students.

## **Social Norm Committee**

This committee is at the heart of the Social Norming Campaign. It is comprised of members from the University Health/Counseling Center, the Department of Institutional Research, the Athletics Department, Graphic Design, the Communications Department, and a student psychology intern as they work together to make the Good Choices=Great Future Program and the Social Norming Campaign a success. The Social Norm Committee meets quite frequently to collaborate on such things as the ‘Norm’ posters used as marketing media in the Social Norming Campaign and ways to better address the student population on campus. It also works to coordinate other AOD efforts on campus.

## **Student Recreation Center**

The Student Recreation Center plays a large part in combating the use of alcohol and other drugs. Inside the facility, one will find weight rooms, an elevated track, fitness equipment, an indoor pool, a climbing wall, and aerobics studios, which are all available for students to use as alternatives to drinking. As an increased effort to help reduce underage drinking, the Student Recreation Center also stays open until 11pm on Thursdays, Fridays, and Saturdays to provide healthy alternatives to drinking, such as pool parties, rock climbing, aerobics classes, and intramural sports.

## **TIPS training and other programs**

TIPS stands for Training for Intervention Procedures, and it does just that—trains local establishments, fraternities, sororities, and other students on campus to deal with alcohol-related incidents in a proper manner. It is paid for by the University and there are two types of TIPS sessions, depending on the audience.

The TIPS training that takes place on campus emphasizes alcohol safety tips, intervention, and prevention strategies. This training is given to fraternities, sororities, other registered student organizations (RSO's), and resident advisors (RA's) for proactive reasons, or if their council orders them to complete the training as punishment for parties or other alcohol-related incidents. The sessions in this form of TIPS training discuss how to prevent and react to alcohol-related incidents before they get out of hand, and they also discuss intervention procedures in case someone passes out from drinking, etc. Approximately 5-12 sessions occur on campus each year, with roughly 25-30 people in each 3-hour long session.

The other form of TIPS training is given to local establishments and FSU students in the sports, entertainment, and hospitality management programs. For FSU students, training is included as part of the RFIM 207: Beverage Management Class. For the owners of the local establishments where training is required by the state, sessions are offered on a weekend or whenever is most convenient. In this version of TIPS training, trainees not only receive safety and intervention information, but also education on how to tell when someone has had too much to drink and ways to deal with them after they've reached this point. Approximately 6 training sessions occur each year, with no more than 36 people in attendance at each 4.5-5 hour session.

## **PROCEDURES FOR DISTRIBUTING THE AOD POLICY**

At the beginning of each year, the Drug and Alcohol Policy is distributed electronically to each student and faculty/staff member, whether it be in the form of the student handbook or as an employee code of conduct. The policy focuses on the student values, health concerns and risks, help resources, standards of conduct, legal sanctions, and Michigan State laws. An additional policy for tailgating is included in the handbook and sent to alumni, specifying regulations for those enjoying pre-game festivities. The Alcohol and Drug Policy is included at the end of the review.

## **RECOMMENDATIONS FOR REVISING THE ALCOHOL AND OTHER DRUGS PROGRAM**

- Submit a Unit Action Proposal (UAP) request to the Vice President and President for a full time health educator and AOD coordinator.
- Start a campus task force solely for drugs and alcohol.
- Formulate a mission statement for the newly formed group and gather all programs that are conducted on campus for drugs/alcohol to come through that committee.
- Spread the word of the drug/alcohol committee and get students to sit on the committee as well.
- Implement additional programs.
- Further collaborate with all of the initiatives on campus to regulate programs to spread once a month as a reminder instead of all in one month.
- Explore the possibility of a “Good Samaritan” program.
- Develop and implement a “Be a Friend” program that encourages students to bring is suspected Alcohol Overdoses to the appropriate resources.
- More advertisement for the ‘Safe Ride Program’

## **ATTACHMENTS**

### **Appendix Index**

Appendix A: Student Handbook  
Appendix B: Faculty Staff Policy  
Appendix C: Social Norming Data at Ferris  
Appendix D: Social Norm Ads  
Appendix E: Self Help Groups Counseling Center  
Appendix F: Local Counseling Centers  
Appendix G: Bulldog Values  
Appendix H: Entertainment  
Appendix I: Alcohol Survey  
Appendix J: Department of Public Safety  
Appendix K: Judicial Services Sanctions  
Appendix L: Judicial Procedures  
Appendix M: Office of Student Conduct Report  
Appendix N: SAFERIDE  
Appendix O: B.R.A.D.  
Appendix P: Tailgating Policy

## **APPENDIX A**

### ***Section IV: Administrative Policies***

#### **Ferris State University Policy on Alcohol and Drugs & Statement Supporting Drug-Free Schools and Communities:**

##### **Statement of Purpose**

This policy is designed to communicate a comprehensive approach to dealing with issues related to alcohol and other drugs. The policy will assist all members of the Ferris State University community, as it provides an educational context for these issues, identifies resources available, and enunciates specific policies that relate directly to faculty, staff, and students. The foundations for this policy reflect the University's core values:

- To support the academic mission of the University;
- To support education as the primary route to personal development, professional productivity, economic success, and social contribution;
- To provide a safe, supportive, and stimulating learning environment; and
- To provide a service to, and involvement with, the community, the state, the nation, and the world.

##### **Commitments and Values**

By fulfilling these commitments, Ferris is teaching these values. However, values cannot be taught in the abstract; they must be lived in the concrete world of the everyday tasks at the University. Therefore, every member of the Ferris community must be committed to:

- Behave ethically - to be honest, forthright, loyal, trustworthy, and compassionate
- Act civilly - to treat everyone with respect and courtesy; to resolve disputes openly and without rancor
- Be productive - to fully engage each person's intelligence, talents, and energy in fulfilling the mission and achieving the goals of the University
- Be responsible - to be accountable for individual performance and behavior

##### **Applicability of this Policy on Alcohol and Other Drugs**

This Policy on Alcohol and Other Drugs pertains to all activities on University property. This policy also pertains to off-campus, University-sponsored activities and to off-campus activities (social or otherwise) sponsored by students, organizations or individuals associated with the University.

Ferris State University, like all other institutes of higher education, supports the Drug Free Schools and Community Act Amendments of 1989. This legislation promotes the adoption and implementation of a program to prevent the abuse of alcohol and illicit use of alcohol and other drugs by

employees and students. This program has given us direction to compile and distribute annually this educational material to each employee and student affiliated with our University.

One purpose of this material is to make all of us more aware of the health risks involved with alcohol abuse and illicit alcohol and other drug use, as well as to be aware of the resources available should we determine that we would like or need assistance. In addition, it is important for each of us to be aware of legal consequences and University sanctions indicated by violations of local, state and federal laws and University policies and procedures.

### **Health Concerns and Health Risks**

Any individual choosing to abuse alcohol or illicitly use alcohol and other drugs needs to be more aware that there may be a wide variety of health risks associated with this behavior. Chemical dependency, or addiction to alcohol and other drugs, is a chronic progressive illness that, if untreated, can be fatal.

Long term effects of alcohol abuse or alcoholism may include liver damage, especially cirrhosis (scarring of the liver); heart disease, including congestive heart failure; ulcers and gastritis; malnutrition; cancer of the mouth, esophagus or stomach; brain damage and possible psychosis; and fetal alcohol effect and fetal alcohol syndrome in infants of drinking mothers.

### **Use of other illicit drugs may pose some of the following hazards:**

- Cocaine results in changes in blood pressure, heart and breathing rates, severe weight loss and liver damage, and it may cause seizures, coma and possibly death.
- Marijuana can effect coordination, short-term memory, visual tracking and heart rate. Regular use can produce reproductive system changes, damage to the respiratory system (lungs) and the immune system.
- Depressants in large doses can cause altered perception, blurred speech and a staggering gait. Very large doses can cause respiratory depression, coma and possibly death. In combination with alcohol, another depressant, these effects can be intensified and this multiplies the risk.
- Hallucinogens, like phenylcyclidine (PCP), can produce a range of effects that include slowed time and body movement, worsened muscular coordination and dulled senses. Speech can be blocked and often incoherent. Violent PCP episodes may result in self-inflicted injury. Increasing use may produce persistent memory problems and speech difficulties, depression, anxiety and violent behavior. Large doses may result in convulsions, coma, heart and lung failure and possible stroke.
- Narcotics (codeine, heroin, and a variety of prescription medications) will produce an initial feeling of euphoria followed by drowsiness, nausea and vomiting, constricted (shrinking) pupils, watery eyes and itching. Overdose may produce slow and shallow breathing, clammy skin, convulsions, coma and possible death. Due to frequent use of needles with this class of drugs, infectious diseases, including AIDS are a major concern.
- Inhalants, volatile breathable substances, which are abused by sniffing or inhaling, may interfere diversely with breathing or produce irregular

heartbeats that can lead to heart failure and death. Long-term use has resulted in bone marrow damage, drastic weight loss, impairment of vision and memory, and the ability to think clearly.

It is not necessary to become addicted to or dependent upon any of these drugs to experience a wide variety of personal and/or family problems. "Harmful involvement" with any of the drugs mentioned here may show up in a number of different ways. Use of alcohol and/or the other drugs may result in poor judgment; poor coordination; lessened concentration; slower reaction times; impaired eyesight; slips and falls; self-induced burns due to fire; injuries from improper use of hazardous materials, tools or shop machinery on the job or in class; and motor vehicle crashes. In addition, personal motivation and productivity may decline. Quality of work and cooperation with others may also be jeopardized.

The impact of alcohol abuse and illicit alcohol and other drug use is also seen in both family and social circles. Continued use and abuse often times may increase problems in existing dysfunctional family/social systems or may give rise to the development of dysfunctional family/social systems impacting on significant others, spouses, children, parents, and friends. Friendships and work relationships may suffer and personal relationships, including marriages, very often become strained to the point of separation or divorce. The incidence of alcohol and other drug use involved in car crashes, violent and petty crime, and domestic violence and sexual assault is well documented and very high.

It is important to note that while we as individuals may not be personally affected by the behaviors and consequences noted above, each of us at one time during our lives will probably have to deal with a friend, family member, or co-worker who is struggling with his or her use/abuse of alcohol and/or other drugs. It is therefore important for all of us to know how we can access available resources in our community.

As a community, we encourage individual members to reach their full potential as persons and citizens, unencumbered by destructive or counterproductive patterns of behavior.

### **Alcohol and Other Drug Helping Resources**

Campus and/or community resources are available to employees and students seeking assistance when alcohol and other drug use/abuse becomes a personal concern or problem. University students can take advantage of the assistance and referral services of the Counseling Center's counseling staff, including the services of an alcohol and other drug counselor. The Counseling Center is located in the Birkam Health Center, Room 210. This office is open from 8:00 AM to 5:00 PM, Monday through Friday. The telephone number is (231) 591-5968. Employees can get referral assistance including a list of alcohol and other drug counseling service providers available in the Big Rapids area from the Counseling Center or the Office of Human Resources, Prakken Building, Room 150. In addition, the Counseling Center maintains a statewide directory of alcohol and other drug service providers for those seeking assistance outside of the Big Rapids area.

Counseling services, individual and/or group, provided to students at the

Counseling Center are completely confidential and are provided at no charge. Off-campus service provider fees can vary and payment arrangements, many times, can be flexible from a sliding fee scale for those with little or no ability to pay, to fees for those with health insurance coverage. Employees and students with insurance should be advised that all health insurance policies written in Michigan are required by state law to provide at least some coverage for alcohol and other drug services.

In addition to providing or directing individuals to counseling services, the Counseling Center maintains a list of campus-based and Big Rapids area self-help, support groups (e.g. Alcoholics Anonymous or Al Anon). These programs have often provided a good first step for those struggling with alcohol and other drug problems, concern about a loved one or as an additional support for those involved with a counseling program. Finally, the University offers students an alcohol-free living option, presently located in Puterbaugh Hall.

### **Standards for Conduct at Ferris State University**

The possession, use or distribution of illicit drugs and the unlawful use of alcohol (e.g. underage use, distribution to minors, or operating a University vehicle while under the influence) by employees or students on University property, or as part of University activity is specifically prohibited by Ferris State University regulations, and/or by state or federal law. Those University regulations governing the use of alcohol and other drugs are so noted below for your information:

Consistent with state and federal law, Ferris State University will maintain a workplace and an educational environment free from the unlawful manufacturing, distribution, dispensation, possession or use of a controlled substance, (as defined under the Controlled Substances Act, 21 U.S.C. 812 and the Drug Free Schools and Communities Act, as may be amended from time to time). The unlawful manufacture, distribution, dispensation, possession or use of alcohol and other drugs, including narcotics by employees and students, is prohibited on any property under the control of and governed by the Board of Trustees of Ferris State University, or on any site where work or student activity is performed by individuals on behalf of the University.

The Ferris State University Student Community Standards Administrative Policies and Procedures include specific sections related to alcohol and other drug use or abuse. These sections are listed in Section 02 of the Student Handbook.

### ***Summary of Certain Applicable Laws and Legal Sanctions***

#### **Limited Scope and Purpose of Summary.**

This summary is not intended to be an exhaustive review of all alcohol-related laws and legal sanctions. Not all laws which may apply to a particular situation are included here. This summary is intended only to inform and educate and should not be construed as legal advice.

- **Big Rapids Ordinances**

**Consumption on Street or Parking Lot [Section 131.04 (as amended)].** It shall be unlawful to consume any alcoholic beverage on any street, sidewalk, parkway, alley or parking lot open to the public.

**Possessing Open Alcoholic Beverage [Section 131.05 (as amended)].** No person shall transport or possess any alcoholic beverage in a container which is open or uncapped, or upon which the seal is broken, on any street, sidewalk, parkway, alley or parking lot open to the public.

**Sale to Minors Prohibited [Section 131.07].** Alcoholic liquor shall not be sold or furnished to a person unless the person has attained 21 years of age. A person who knowingly sells or furnishes alcoholic liquor to a person who is less than 21 years of age, or who fails to make diligent inquiry as to whether the person is less than 21 years of age, is guilty of a misdemeanor.

**Purchase, Consumption, and Possession by Minors Prohibited [Section 131.08].** Except as otherwise permitted in the ordinance, a person less than 21 years of age shall not purchase or attempt to purchase alcoholic liquor, consume or attempt to consume alcoholic liquor, or possess or attempt to possess alcoholic liquor.

**Furnishing or Using Fraudulent Identification [Section 131.09].** A person who furnishes fraudulent identification to a person less than 21 years of age is guilty of a misdemeanor. A person, who uses fraudulent identification to purchase alcoholic liquor, or to enter a business where alcoholic liquor is sold, is guilty of a misdemeanor.

- **Michigan State Laws**

**Reasonable Cause to Administer Breathalyzer.** A peace officer who has reasonable cause to believe a minor has consumed alcoholic liquor may require the person to submit to a preliminary chemical breath analysis. Refusal to undergo a preliminary chemical breath analysis may result in a fine and/or costs assessed by the court.

**Driving Under the Influence.** A person shall not operate a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, including an area designated for the parking of vehicles, nor shall the owner of a vehicle authorize the operation of a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, including an area designated for the parking of vehicles if either . . . (a) the person is under the influence of intoxicating liquor or controlled substance . . . (b) the person has an alcohol content of 0.08 grams or more per 100 milliliters of blood, per 210 liters of breath, or per 67 milliliters of urine.

**Driving While Impaired.** A person shall not operate a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, including an area

designated for the parking of vehicles, when, due to the consumption of an intoxicating liquor or a controlled substance, the person's ability to operate the vehicle is visibly impaired.

**Minor Driving With Any Bodily Alcohol Content.**

A person who is less than 21 years of age shall not operate a vehicle upon a highway or other place open to the general public or generally accessible to motor vehicles, including an area designated for the parking of vehicles if the person has any bodily alcohol content. A person found in violation shall be guilty of a misdemeanor punishable by community service for not more than 45 days and/or a fine of not more than \$250.

**Legal Sanctions**

There are legal sanctions under the state and federal law, for the unlawful possession, use or distribution of alcohol and other drugs. Sanctions for violations of state and federal law may result in punishment for a misdemeanor or felony, depending on the nature of the crime. In the State of Michigan, the Michigan Controlled Substances Act #368 of 1978 lists a range of sanctions from up to six months in jail and up to \$500 in fines or both for misdemeanor convictions, to up to mandatory life in prison and up to \$75,000 in fines for felony convictions. Under the Federal Narcotics, Penalties and Enforcement's Act of 1986 Federal trafficking penalties range from not more than one year in jail or \$100,000 in fines for first offense violations, and up to life imprisonment with fines of not more than \$4,000,000 for repeat offenders or more serious violations.

Summaries detailing both Michigan law and Federal trafficking penalties will be available for employee or student review in the Office of Human Resource Development, the Counseling Center, the Office of Public Safety, the Office of Student Judicial Services, and FLITE.

- ***Student Policies and University Sanctions***

**Individual Students**

Consistent with State and Federal Law, the University prohibits the unlawful manufacture, distribution, dispensation, possession or use of alcohol and other drugs. The University also places limitations on the use and possession of alcohol on campus, above and beyond legal standards. Individual students who are found in violation of University policies, guidelines, or expectations with regard to alcohol and other drugs are subject to discipline, pursuant to established University procedures.

**Student Groups**

Student organizations are expected to follow all guidelines outlined in the Registered Student Organization Handbook. A violation of University policies, guidelines or expectations can result in both individual and group discipline, pursuant to established University procedures.

**University Sanctions**

Ferris State University will impose sanctions on employees and students

(consistent with local, state and federal law, and within applicable collective bargaining agreements) for violations of the standards of conduct, as expressed in any University regulations. Sanctions resulting from employee or student violations of these standards of conduct will result in disciplinary action up to and including termination for employees and dismissal for students. In addition, for both employees and students, the sanctions may include referral to appropriate authorities for prosecution of violations of stated policies.

Student sanctions in the Ferris State University Code of Community Standards Administrative Policies and Procedures specifically include official reprimands, behavioral contracts, disciplinary probation, suspension from the University, or dismissal from the University without opportunity to enroll in the future. In addition, these include the opportunity for other sanctions to be imposed, such as the requirement of reimbursement for damages, loss of special privileges, or participation in campus provided educational programs.

The University considers involvement in the student judicial process to be part of a student's learning experience. Through a system of progressive discipline, it is anticipated that a student will realize the importance of functioning within the University's policies, procedures, and regulations. Though every case involving the violation of University policies or procedures is considered on the basis of the merits in that case, there are some categories of violations for which the anticipated sanction would be suspension or dismissal from the University. Such serious infractions include but are not limited to the distribution of alcohol to minors, distribution of illegal drugs or the use, possession, or distribution of alcohol or illegal drugs that result in a serious safety or health matter for any member of the campus or local community.

#### **Policy Distribution**

This Policy on Alcohol and Other Drugs shall be distributed to students through the Code of Community Standards (Student Handbook) and through the Ferris State University home page [[www.ferris.edu](http://www.ferris.edu)] on the World Wide Web.

#### ***Campus Crime Hotline***

The Ferris State Department of Public Safety has a Campus Crime Hotline to make it easier to report crime or suspicious activity on our campus. Callers may remain anonymous and have a simple code number for their own reference. This gives the community of law-abiding citizens the opportunity to anonymously report any information they have about criminal or suspicious activity.

For more information or to report an alcohol or other drug related crime or suspicious activity, call the Campus Crime Hotline at (231) 591-5900.

## **APPENDIX B**



### **HR Related Policies & Procedures**

Eff. Date: October 22, 2004

Revised:



**FSU-HRPP 04:50**

## **Alcohol and Other Drug Use**

### **COVERED EMPLOYEES**

- All employees.

### **BOT POLICY**

**Sec. 8-501. Statement of Principles.** Consistent with State and federal law, the University will maintain a workplace free from the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, as defined under the Controlled Substances Act.

**Sec. 8-502. Prohibition of the Unlawful Manufacture, Distribution, Dispensation, Possession or Use of Drugs or Narcotics.** The unlawful manufacture, distribution, dispensation, possession or use of drugs or narcotics is prohibited on any property under the control of and governed by the Board, and at any site where work is performed by individuals on behalf of the University.

**Sec. 8-503. Disciplinary Action.** Pursuant to applicable University procedures governing employee discipline, any employee involved in the unauthorized use, sale, manufacturing, dispensing or possession of legal or illegal drugs or narcotics on University premises or work sites, or working under the influence of such substances, will be subject to disciplinary action up to and including dismissal.

**Sec. 8-504. Requirement of Notification Regarding Criminal Drug Statute Conviction.** An employee who is convicted under any criminal drug statute for a violation occurring in the workplace must notify the University no later than five (5) days after such conviction. Failure to provide such notice will subject the employee to dismissal. The employee shall notify his/her immediate supervisor, who will report the incident to the Office of Human Resource Development.

**Sec. 8-505. Prevention of Substance Abuse.** The University supports programs aimed at the prevention of substance abuse by University employees. The University shall make its counselors available to University employees who have problems relating to substance abuse. Such counseling is confidential, to the extent permitted by law, and unrelated to performance appraisals. Leaves of absence to obtain treatment may be obtained under the sick leave or medical leave provisions of the appropriate labor contract or policy.

**Sec. 8-506. Implementation of this Subpart.** The President is authorized and directed to immediately implement this subpart and to take such other action as may be required to comply with the Drug-Free Workplace Act of 1988 and administrative rules issued pursuant to that act. The University's Department of Human Resources shall be responsible for administering policies and procedures governing this subpart. Such policies and procedures shall be issued by the Vice President for Administration and Finance and approved by the President.

**Sec. 8-507. Applicability of this Subpart.** This subpart applies to all University employees, including but not limited to faculty, academic staff, support staff and student employees.

### **HR PROCEDURES/DESCRIPTION/DEFINITIONS**

I. The purpose of this procedure is to communicate a comprehensive approach to dealing with issues related to alcohol and other drugs. The foundation for this procedure is based upon the following University community member expectations:

- (A) To support the academic mission of the University;
- (B) To support education as the primary route to personal development, professional productivity, economic success, and social contribution;
- (C) To provide a safe, supportive, and stimulating learning environment;
- (D) To provide a service to, and involvement with, the community, the state, the nation, and the world.

Every member of the Ferris community (students and employees alike) must be committed to:

- (A) Behave ethically -- to be honest, forthright, loyal, trustworthy, and compassionate;
- (B) Act civilly -- to treat everyone with respect and courtesy; to resolve disputes openly and without rancor;
- (C) Be productive -- to fully engage each person's intelligence, talents, and energy in fulfilling the mission and achieving the goals of the University; and
- (D) Be responsible -- to be accountable for individual performance and behavior.

II. Any individual choosing to abuse alcohol, or illicitly use alcohol and other drugs, needs to be aware that there may be a variety of health risks

associated with this behavior. Chemical dependency, or addiction to alcohol and other drugs, is a chronic progressive illness, which if untreated, can be fatal. Additionally, use of alcohol or other drugs in the workplace can create an unsafe working environment for both the employee using the drug and his/her co-workers. Use of alcohol and/or other drugs may result in poor judgment; poor coordination; lessened concentration; slower reaction times; impaired eyesight, slips and falls; self-induced burns due to fire; injuries from improper use of hazardous materials, tools or shop machinery on the job or in class; motor vehicle crashes. In addition, personal motivation and productivity may decline. Quality of work and cooperation with others may also be jeopardized.

- III. Consistent with state and federal law, Ferris State University will maintain a workplace free from the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, as defined under the Controlled Substances Act, 21 U.S.C. 812, as may be amended from time to time. The unlawful manufacture, distribution, dispensing, possession or use of drugs or narcotics is prohibited on any property under the control of and governed by the Board of Trustees of Ferris State University, and at any site where work is performed by individuals on behalf of the University.
- IV. Any employee involved in the unauthorized use, sale, manufacturing, dispensing or possession of legal or illegal drugs or narcotics on University premises or work sites, or working under the influence of such substances, will be subject to corrective action up to and including termination of employment.
- V. The employee must notify the University of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction. Failure to provide such notice will subject the employee to termination of his/her employment. The employee shall notify his/her immediate supervisor, who will report the incident to Human Resources (HR).
- VI. Ferris State University supports programs aimed at the prevention of substance abuse by University employees. The University provides a confidential employee assistance service (EAS) to assist employees to deal with substance abuse and related issues. Employees may contact HR to obtain confidential information on the currently available EAS program. Employees are encouraged to seek assistance before their problems become overwhelming or jeopardize their work. Such counseling/service is confidential, to the extent permitted by law, and unrelated to performance appraisals. Leaves of absence to obtain treatment may be obtained under the sick leave or medical leave provisions of the [appropriate labor contract](#) or [University policy](#).

- VII. All employees will be given a copy of the policy statement at the time they begin their employment. Additionally, HR shall maintain an electronic version on the Ferris web site as well as periodically distribute hard copies of the policy to all employees.

### **RESPONSIBILITY**

Employee: Abide by the terms of this policy, take advantage of the offered resources when necessary, and notify the University of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

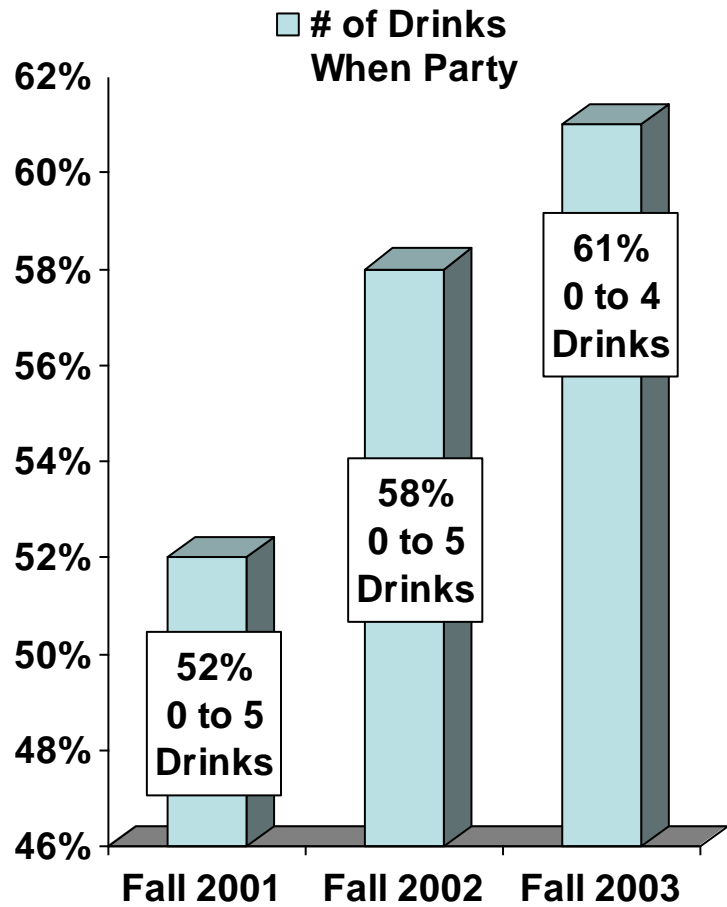
Supervisor: Be aware of the resources available to assist employees. Be prepared to assist employees who may request help. Report to HR if an employee has disclosed any criminal drug statute conviction for a violation occurring in the workplace.

Refer Questions To: *Human Resources*

## APPENDIX C

### Social Norming Data

- Decrease in average consumption of alcohol by FSU students since the Social Norms Campaign began in Fall 2000
- Our posters, ads, pens, and other items carrying the social norms messages can be spotted all over campus
- Our new poster features the 0 to 4 drink message



## APPENDIX C continued

Ferris State University  
*Social Norms Data*

- **98%** of Students have used one or more of the following strategies when partying

- - ☼ Ate before drank
  - ☼ Used a designated driver
  - ☼ Kept track of the # of drinks consumed
  - ☼ Had a friends tell them they'd had enough
  - ☼ Chose not to drink at all
  - ☼ Alternated alcohol with other drinks
  - ☼ Set a limit on the number of drinks
  - ☼ Paced drinks to 1 or fewer per hour
  - ☼ Drank a look-a-like drink
  - ☼

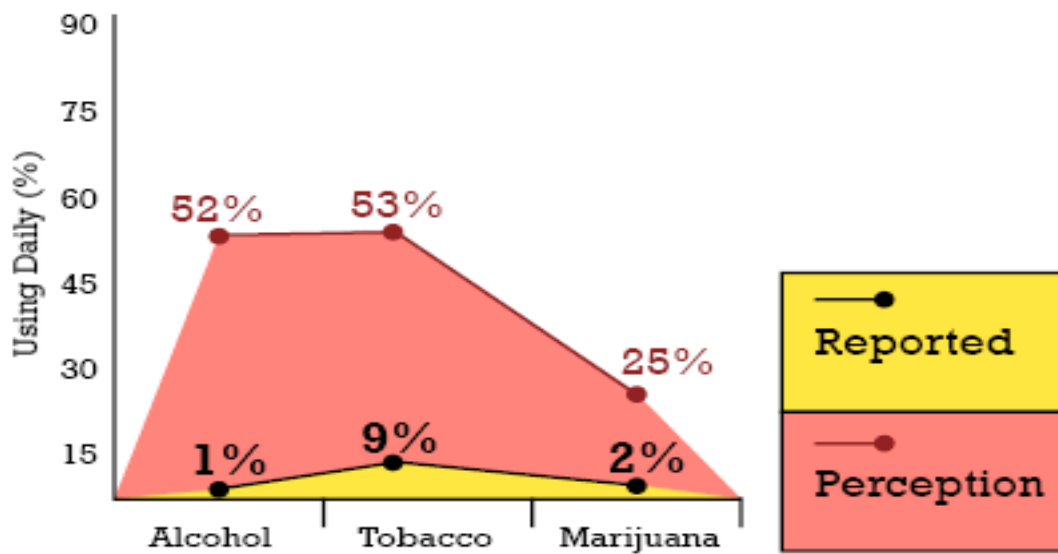
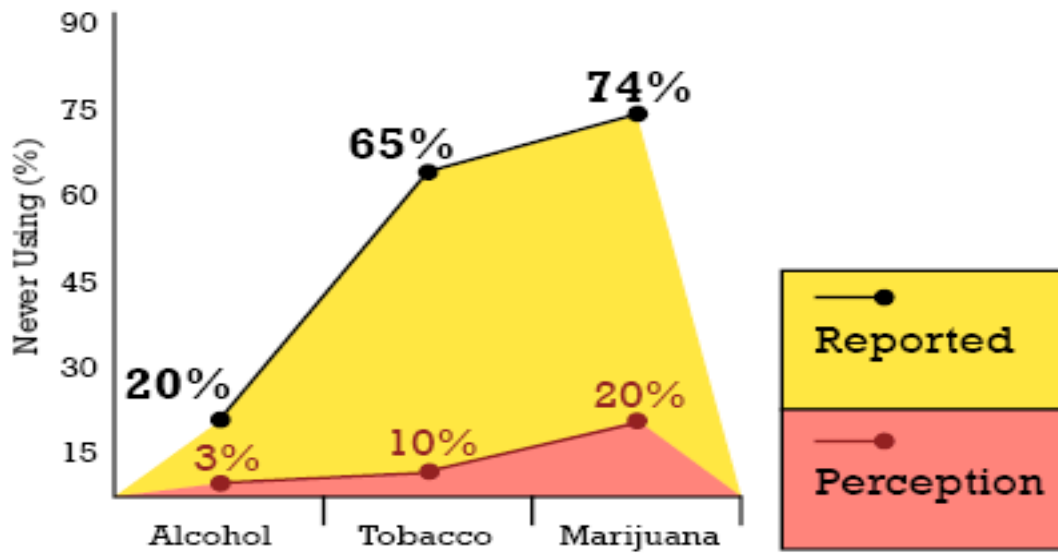
Source: NCHA Spring 2007

- We have some evidence that frequency of drinking is also decreasing at the University

- - ☼ **52%** of FSU students living in the Residence Halls drink less than once per week or they did not at all
  - ☼
  - ☼ **67%** of FSU students living in the Residence Halls indicated that alcohol negatively impacts life on their a little or not at all
  - ☼
  - ☼
  - ☼

Source: ACUHO-I Spring 2006

APPENDIX C continued



**APPENDIX D**

# Bulldogs

## Bulldogs Scooping

- Most (52%) FSU students always wear a seat belt.
- Most (51%) FSU students use a designated driver.
- Most (45%) FSU students have never smoked a cigarette.
- Most (25%) FSU students act responsibly and drink moderately or not at all (0-4 drinks per week).

\* FSU - 4 Breakout Study, Spring 2001.

Most Ferris students act responsibly and drink moderately or not at all (zero to four drinks per week).

© ACAPHS Breakout Study Spring 2001

# One Smart Dog

Most Ferris students choose to consume 0 to 5 drinks per week.

Be a friend to others. If you are choosing not to drink - be the DD. If you are choosing to drink, plan to have a designated driver.

FSU Student Solutions Center provides "Safe Ride" buses to pick you up from area establishments and take you home.

FERRIS STATE UNIVERSITY

Most Ferris students choose to consume 0 to 5 drinks per week.

Most Ferris students choose to consume 0 to 5 drinks per week.

Most Ferris students choose to consume 0 to 5 drinks per week.

Most Ferris students choose to consume 0 to 5 drinks per week.

Ferris students care about each other.

FERRIS STATE UNIVERSITY

Be a friend to others. If you are choosing not to drink - be the DD. If you are choosing to drink, plan to have a designated driver.

FSU Student Solutions Center provides "Safe Ride" buses to pick you up from area establishments and take you home.

## Most Ferris students drink moderately

\*Moderately means 0-5 drinks per week.\*

Don't drink and drive! Get behind the wheel sober. If you're drinking, have a designated driver. Spring 2000 and Ferris Student Survey Fall 2001.

Most Ferris students act responsibly and drink moderately or not at all (zero to four drinks per week).

© 2001 FSU Student Solutions Center

Most Ferris students act responsibly and drink moderately or not at all (zero to four drinks per week).

FSU Fall 2003 Alcohol Survey

## Do you run with the Big Dogs

You can do so much more, when you consume less.

Most Ferris students choose to consume 0 to 5 drinks per week.

FERRIS STATE UNIVERSITY

## **APPENDIX E**

### Reference List

#### **Alcohol And Other Drugs**

- **Group: Alcoholics Anonymous and ALANON**  
(Alateen meets every other week)  
(Open AA meeting, first Sunday of the month)  
Time: Sunday 7:00 pm  
Location: Old Jail, 220 S. Stewart,  
Big Rapids, MI  
Call: 231-796-8956  
  
Time: Monday 8:00 pm  
Location: St. Paul's Church, 1 Damascus Rd.,  
Big Rapids, MI  
Call: 231-796-7393  
  
Time: Wednesday 8:00 pm  
Location: St. Paul's Church  
Call: 231-796-7393  
  
Time: Thursday 12 noon  
Location: St. Paul's Church  
Call: 231-796-7393  
  
Time: Friday 8:00 pm  
Location: St. Paul's Church  
Call: 231-796-7393  
  
Time: Saturday 8:00 pm  
Location: St. Paul's Church  
Call: 231-796-2741
  
- **Group: ALANON**  
Time: Thursday 8:00 pm  
Location: St. Paul's Church, 1 Damascus Rd.,  
Big Rapids, MI  
Call: 231-796-7393
  
- **Group: Narcotics Anonymous**  
Time: Tuesday 8:00 pm and Saturday at  
10:00 AM same location

Location: St. Paul's Church, 1 Damascus Rd.,  
Big Rapids, MI  
Call: 231-796-7393

### ***Eating Disorders***

- **Group: Eating Disorders Facilitated Support**  
Time: Monday 7:30 pm  
Location: Forestview Hospital Community Room, Grand Rapids, MI  
Call: 616-957-7700 for directions
  
- **Group: Overeaters Anonymous**  
Time: Tuesday 7:00 pm  
Location: St. Paul's Church, 1 Damascus Rd., Big Rapids, MI  
Call: 231-796-7393

### ***Grief***

- **Group: Hospice of Michigan**  
Time: 2nd Wednesday 5:30 pm-7:00 pm - Child Loss Support  
4th Wednesday 5:30 pm-7:00 pm - Spouse and other loss  
Location: 400 Perry St., Big Rapids, MI

## **APPENDIX F**

### Local Counseling Resources

#### **Big Rapids Area Resources**

The Ferris State University Counseling Center is providing this reference list as a service to members of the FSU community. The presence of a counseling/therapy resource on this list does not mean that it is approved or endorsed by the Counseling Center or by Ferris State University.

#### **Central Michigan Community Mental Health**

Mental Health and Personal Counseling for Individuals and Families

500 South Third St., Big Rapids, MI 49307...(231)-796-5825

**Office Hours:** Monday (8:00 am - 7:00 pm) Tuesday-Friday (8:00 am - 5:00 pm)

FEE: Sliding Scale

INSURANCE: Yes, limited

---

#### **Counseling Center - Ferris State University**

Individual and Group Counseling/Therapy

Substance Abuse Services for Students

1019 Campus Dr., 2nd Floor Health Center Bldg.

Big Rapids, MI 49307...(231)-591-5968

**Office Hours:** 8:00 am - Noon, 1:00 pm - 5:00 pm

FEE: No

INSURANCE: No

---

#### **Omar Mangram, E.D., Licensed Psychologist and Biofeedback Practitioner**

Human Resources Associates

Accepting referrals for all psychological needs with an emphasis on health and anxiety disorders

Grand Rapids and Canadian Lakes...(231)-458-0692

**Office Hours:** By Appointment: Monday-Friday

FEE: Yes, hourly

INSURANCE: Yes

---

#### **Northland Counseling Services**

Bonnie Cripe, M.S.W., A.C.S.W., CCH

Counseling, Education and Consulting Services

Clinical Hypnotherapist 18554 Northland Dr., Big Rapids, MI 49307...(231)-592-8090

**Office Hours:** By appointment

FEE: Yes

INSURANCE: Some

---

#### **Sue Fowler, Psy.D., Fully Licensed Clinical Psychologist**

Individual, Marital and Family Therapy

415 Mecosta, Big Rapids, MI 49307...(231)-796-3339

**Office Hours:** By appointment

FEE: Yes

INSURANCE: Yes

---

**Samuels Counseling**

Wendy Samuels, MSW, CSW

Individual, Family and Marriage Counseling, Abuse and Addictiions Recovery

305 S. Warren, Big Rapids, MI 49307...(231)-592-9960

**Office Hours:** by appointment

FEE: Yes

INSURANCE: Yes

---

**Barbara Kenniston, Ph.D., RN, CSW (New Dimension)**

Individual and Family Counseling

806-D South Garfield, Traverse City, MI 49686...(231)-947-5103

**Office Hours:** in Big Rapids

9:00 am - 8:00 pm, Tuesday and Wednesday

FEE: Yes

INSURANCE: Yes

---

**Encompass**

Short Term for Ferris State University Employees and their families

Relationships, Depression, Work, Alcohol etc.

Offices located in Big Rapids, Grand Rapids and other locations....1-800-788-8630

**Office Hours:** By appointment only

FEE: No

INSURANCE: No

---

**Rockford Psychological Services PC**

Peter Birkeland, Ph.D.

Fully Licensed Clinical Psychologist

Individual, Group, Family Therapy, Assessment and Testing 415 Mecosta, Big Rapids, MI 231-796-6009

16 North Monroe, Rockford, MI 49341 616-866-4830

**Hours:** Big Rapids: Wed. 9:00 am - 8:00 pm

Rockford: Mon. 9:00 am - 9:00 pm; Thurs. 8:00 am - 5:00 pm

Fee: Yes Insurance: Yes

---

**Riverview Counseling Services and Wellness Center, PC**

Mark S. Kane, PH.D., CSW. Fully Licensed Forensic Psychologist

Psychiatrist, Psychologists, Social Workers, Counselors and MA nursing staff

Individual, Family and Crises Therapy, Alcohol Assessment

15495 Old Millpond Rd, Big Rapids, MI 49307...(231)-796-9188

**Office Hours:** Mon.-Thurs., 9:00 am - 8:00 pm; Fri., 9:00 am - 5:00 pm; Sat. by appointment

FEE: Yes

INSURANCE: Yes

---

**Totten Psychological Services PC**

Donald L. Totten, Ph.D., Fully Licensed Counseling Psychologist  
Adolescent and Individual Therapy, Group Therapy, Marriage and Family  
Therapy, Chemical Dependency Therapy  
211 Maple Street, Big Rapids, MI 49307... (231)-796-8881

**Office Hours:** Mon.-Fri., 8:00 am- Noon and 1:00 pm - 5:00 pm; other hours by  
appointment

FEE: Yes

INSURANCE: No

---

**Women's Information Service . . . WISE**

Domestic Violence & Adult Sexual Assault  
Shelter, Counseling and Advocacy Services  
P.O. Box 1249, Big Rapids, MI 49307  
24 HOUR HOTLINE... 1-800-374-9473 or (231)-796-6600

**Office Hours:** 24 hours a day

EMERGENCY SERVICE: Yes, 24 hr. Crisis Line

FEE: No

INSURANCE: No

---

**Additional Services**

**Listening Ear**

Crisis Hotline - Telephone Counseling and Referral  
Mt. Pleasant, MI 48858

**Office Hours:** Monday - Friday 8:00 am - 5:00 pm

CALL: 989-772-2918 or

Evenings and Weekends: 231-796-5825

EMERGENCY SERVICES: Yes, 24 hr. Helpline

FEE: No

INSURANCE: No

---

**John Nickisson, BS (ChEd), LLMSW., MA (Psy), CAC II (IC & RC)**

Cross-Trained, Licensed & Certified Counselor  
Mental health and Alcohol, Tobacco & Other Drug (ATOD) Use  
Individual & Group Counseling, Psychoeducation

**Office Hours:** 6pm - 9pm Mon, Wed & Thu/10am - 2pm Sat

Call: 231- 349-6111

Fee: Yes; Sliding Scale

Insurance: Some

---

**Catholic Social Services**

Christa Galer, AC, SW, MSW, CSW  
Traci Mondrella, MSW, CSW  
Individual, Family and Marital Counseling

Psychological and Psychiatric Services  
Substance Abuse and Assessment  
117 S. Warren, Big Rapids, MI 49307  
231-796-1583

**Office Hours:** Monday-Friday 8:30 am - 5:00 pm

**Counseling Hours:** Monday-Friday 8:30 am - 6:00 pm

FEE: Yes, sliding scale

INSURANCE: Yes

---

### **Heartland Community Services**

Donald Guernsey, LMFT

Julic Warner, LMSW

Paul Marsh, LLPC

Confidential Counseling for Individuals, Couples and Families

203-B S. Third Ave., Big Rapids, MI 49307

1-800-495-1890 or 231-527-1890

1-866-792-2133

**Office Hours:** Mon. and Fri. 9:00 am - 5:00 pm;

Tue., 9:00 am - 9 pm

FEE: Yes, sliding scale

INSURANCE: Some

[back](#)

## APPENDIX G



# **FERRIS STATE UNIVERSITY**

## **Bulldog Values**



Your commitment to being a student at **Ferris State University** begins with a fundamental understanding of and appreciation for the core values of the institution. It is expected that all students will uphold the **BULLDOG VALUES**.

### **AS A FERRIS STATE UNIVERSITY STUDENT, I WILL BE AN ACTIVE LEARNER.**

- I will attend class. Appropriate class attendance includes being on time, coming prepared and being attentive.
- I will study. Studying is an intentional, deliberate act requiring hard work. This includes seeking out the various resources designed to help me be academically successful.
- I will treat my professors and fellow classmates with courtesy and respect.
- I will be ethical in my scholarship and will practice academic integrity. This includes properly crediting others for their ideas that I may find useful.

### **AS A FERRIS STATE UNIVERSITY STUDENT, I WILL TAKE RESPONSIBILITY FOR MY HEALTH AND WELLNESS**

- I recognize that eating properly, getting adequate sleep and exercise are all factors in maintaining my health and that good health is conducive to my success.
- I recognize that the use/abuse of alcohol and other drugs is detrimental to my health and a potential barrier to my success.
- I will be responsible for my wellness and make use of appropriate University resources to assist me as needed.

### **AS A FERRIS STATE UNIVERSITY STUDENT, I WILL BE AN ETHICAL MEMBER OF THE UNIVERSITY COMMUNITY**

- I will respect the rights and property of others, recognizing that this includes the larger community of Big Rapids.
- I will discourage bigotry and strive to learn from differences in people, opinions and ideas.
- I will abide by the Student Code of Conduct/Student Community Standards/laws of the State of Michigan.
- I will involve myself in leadership, service and/or personal development opportunities outside of the classroom as part of my comprehensive educational experience.

**IT IS EXPECTED THAT YOU WILL HAVE A LOT FUN...WHILE INVESTING IN  
YOUR FUTURE BY KEEPING THE FOCUS ON YOUR ACADEMIC SUCCESS!**

As a Ferris State University student, I agree to uphold the BULLDOG VALUES:

*B. A. Success*

Signature

B. A. Success

(print name here)

**"Everyday"**

date

## **APPENDIX H**

### **"ALCOHOL INSANITY TOUR" COMES TO FERRIS**

#### **WENDI FOX USES "HUMOR AND INSIGHT" TO CONVEY A SERIOUS MESSAGE.**

By Shane Trejo, Ferris State Torch

"The first comedian to reinvent the lecture format" is coming to Ferris. Wendi Fox is coming Nov. 2 to the Rankin Center Dome Room from 7 to 8:30 p.m. to present her "Alcohol Insanity Tour" to Ferris students. Fox's speech will encompass topics such as date rape, drinking and driving, the circle of addiction, setting boundaries, living with an alcoholic and more.

"Wendi was the first speaker in the college market to successfully blend the serious subject of alcohol awareness with a stand-up comedy format and still maintain a delicate balance of humor and insight, while sending a strong message," Fox's website says. "She uses a comedic approach to talk about alcoholism in her lectures. I think it is a very effective approach to take when speaking to college students about that kind of a sensitive subject," Lauren Ogard, a senior in the College of Business who serves as Speaker Series Coordinator for Entertainment Unlimited, said.

"Wendi is and always will be a rapid-fire comedic speaker with a truckful of alcohol-related takes that come from her personal struggle with excessive and destructive behavior," Fox's website says. "I have watched those who have walked before me and behind me make fatal mistakes. I have a very addictive personality and was forced to make lifestyle changes before something unrepairable happened," Fox says.

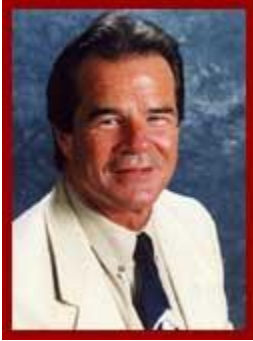
"Nothing good ever happened to me when I was drinking. Excessive drinking will always change the quality of your life or the length of it. It's usually one or the other," Fox says. Fox is coming to Ferris as a part of the 2006 Fall Speaker Series: "A Wealth in Knowledge About Health in College." This five star RSO event is apart of a series that have included "The Food Dude" speaking about healthy eating choices, HIV positive Playboy Playmate Rebekkah Armstrong speaking about living with the illness and will wrap up with Amaya and Veronica from MTV's Real World and Road Rules speaking about the pressure the media puts on women to be skinny, Nov. 8.

"With our series this semester, we tried to touch all bases' of health, that we personally assumed would be effective on our campus," Ogard said. "I feel that all students can benefit from these types of lectures because even if it isn't effecting them at this point in their lives, it could always become an issue in the future, whether if it has to do with body issues, alcohol, or drugs, which were all touched on so far in both of our lectures."

Fox also has other speeches that she does about inspiration, wellness and self-esteem. She also has been featured in a recent documentary titled “A Wave Of Compassion” that the artist’s website claims “will open your mind and heart to the human face of addiction.”

“I’m not telling people not to drink. I just want to make sure they don’t start their career in college and end it in prison.” Fox says. For more information on Wendi Fox and the “Alcohol Insanity Tour”, you can visit her website at [wendifox.com](http://wendifox.com), or call Entertainment Unlimited at 591-2606

## **APPENDIX H continued**



Jim Matthews, M.Ed. is Coordinator of Health Education at Merrimack College in Massachusetts. Prior to this position, for 13 years he was the Assistant to the Vice President for Alcohol and Other Drug Programs at Keene State College in New Hampshire where the campus newspaper identified his courses as the "most favorite courses" at Keene State.

He received his Bachelor of Science degree from Manhattan College and his Masters in Education from Queens College in New York City.

Jim is a certified trainer for the Prevention Research Institute, has a Certificate in Chemical Dependency Therapy, was a participant in the Professional in Residence Program at the Betty Ford Center and is the author of "Beer, Booze and Books...a sober look at higher education."

The NCAA has approved Jim's presentations as part of its Sports Sciences Speaker Program. Jim has been recognized by the New Hampshire Legislature for his work in alcohol and other drug education and abuse prevention.

He has appeared on ABC-TV, WOR-TV, CNN, NBC Radio and New Hampshire Public Radio and has been featured in numerous magazine and newspaper articles. Jim has spoken to over 190,000 students on more than 190 campuses throughout the country.

# APPENDIX I

## Ferris State University Social Norming Survey Results - Winter 2003

The survey was based on a total of 502 respondents of Ferris State University students enrolled during Winter 2003. A previous version of the survey was administered in Spring 2002. Overall, results improved in terms of awareness of the alcohol campaign and a reduction in average alcohol usage of students. Figures in parentheses represent the responses from the Spring 2002 Alcohol Survey.

### Question Results - Percent (%) Responding with that Answer

	<b>Yes</b>	<b>No</b>					
Aware of the FSU Alcohol Campaign	81% (73%)	19% (22%)					
	<b>Yes</b>	<b>No</b>					
Seen FSU Alcohol Campaign Material on Campus	79% (71%)	21% (29%)					
	<b>Daily</b>	<b>Weekly</b>	<b>1/2 Month</b>	<b>&lt; Monthly</b>	<b>1 or 2 times</b>		
Number of Times Seen Materials	11% (6%)	34% (28%)	39% (41%)	9% (19%)	7% (6%)		
	<b>Yes</b>						
Location Seen These Materials							
Residence Halls	59% (64%)						
Rankin Center	40% (31%)						
Classrooms/Administration Buildings	21% (45%)						
FLITE	8% (11%)						
Student Recreation Center	23% (19%)						
Course Schedule Book	35% (23%)						
Torch Newspaper	31% (22%)						
Other	4% (7%)						
	<b>Def. Inaccur.</b>	<b>S. Inaccur.</b>	<b>S. Accurate</b>	<b>Def. Accurate</b>			
Accuracy of 0 to 5 drinks per week statement	18% (23%)	29% (31%)	45% (41%)	8% (5%)			
	<b>Def. Not</b>	<b>Prob. Not</b>	<b>Prob. Did</b>	<b>Def. Did</b>			
Campaign Affect Your Perception of Drinking at FSU	9% (12%)	32% (38%)	41% (33%)	18% (17%)			
	<b>Def. Not</b>	<b>Prob. Not</b>	<b>Prob. Did</b>	<b>Def. Did</b>			
Campaign Affect Your Own Decisions Regarding Use of Alcohol	43% (47%)	31% (34%)	24% (18%)	2% (1%)			
	<b>Never</b>	<b>Not Often</b>	<b>Som. Often</b>	<b>Very Often</b>			
Discuss FSU Usage - Alcohol Statistics with Friends	5% (5%)	50% (56%)	41% (36%)	4% (3%)			
	<b>Very Unfav.</b>	<b>Som. Unfav.</b>	<b>Som. Fav.</b>	<b>Very Fav.</b>			
Impression of FSU Alcohol Information Used in Campaign	0% (3%)	30% (33%)	46% (40%)	24% (24%)			
	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>&gt; 5</b>
Ave. Number of Drinks per Week Consumed by Respondent	14% (13%)	8% (4%)	11% (7%)	14% (9%)	14% (12%)	11% (13%)	29% (40%)
	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>&gt; 5</b>
Number of Drinks Respondent Thought Were Consumed per Week by Average FSU Student	5% (1%)	2% (2%)	3% (3%)	8% (5%)	22% (14%)	21% (20%)	39% (55%)

## **APPENDIX J**

<b>Arrests</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
<b>LIQUOR LAW VIOLATIONS</b>			
Campus - All	223	227	185
-Campus Student Residence	84	118	117
Public Property	21	76	68
Non-Campus	0	1	0
<b>DRUG LAW VIOLATIONS</b>			
Campus - All	23	54	42
-Campus Student Residence	17	34	26
Public Property	0	17	16

<b>Disciplinary Referrals</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
Alcohol	613	394	223
Drugs	123	7	33
Weapons	15	0	0

## **APPENDIX K**

### **Section II: Judicial Procedures**

#### **[Disciplinary Procedures for Personal Misconduct:](#)**

#### **Sanctions:**

The Director of the Office of Student Conduct is authorized to impose any one or a combination of the following sanctions for acts of misconduct. Also, the University may impose other sanctions singularly or in combination with any of the following:

a) **Official Reprimand**

An official reprimand is a written reprimand informing a student that he/she has been found in violation of the university policy and that he/she should understand that further violations could result in harsher sanctions. With an official reprimand, a student should have a clear understanding of the University's expectations for his/her future behavior.

b) **Disciplinary Probation**

This probationary condition is in effect for a specified period of time and may involve the loss of specified privileges. Disciplinary Probation is the highest level of warning a student may be placed on while still actively attending the University. Further violation of University policies at any point during the probationary period will be viewed not only as a violation based upon the act itself but also as a violation of the probation, which shall result in further action up to and including suspension or dismissal.

c) **Alcohol On-line Program**

Alcohol On-line Education is an alcohol education program that encourages students to look at their everyday choices regarding alcohol use. This exercise is for first time offenders who have violated residence hall or University alcohol policy or for students that have made poor choices while intoxicated. The goal of this experience is to share with students the risks involved in misuse of alcohol, and assist students in gathering information to make more informed choices about their habits. There is a \$100 programming fee for this on-line experience.

d) **Drug Education Series**

Drug Education Series encourages students to look at their everyday choices regarding drug use. This exercise is for first time offenders who have violated residence hall or University drug policies or for students that have made poor choices while under the influence. The goal of this experience is to share with students the risks involved in misuse of drugs, and assist students in gathering information to make more informed choices about their habits. All students are required to attend two (50 minute) group sessions. The small group format allows for discussion and facilitation by a trained professional. There is a \$100 fee for the cost of administrating this class.

**e) Harm Reduction Program**

This group is for students who have run into recurrent difficulty relating to alcohol and other drugs on or off campus. The Harm Reduction Program's goal is for students to learn a set of practical strategies that reduce negative consequences of alcohol, tobacco, and other drug use. All students are required to attend one (50 minute) individual appointment with a counselor and then six (50 minute) group sessions. The small group format allows for discussion and facilitation by a trained professional. There is a \$200 programming fee for the class.

**f) Parental Notification**

A letter may be sent home to the parents or guardians of any student found in violation of an alcohol or drug violation. The intent of this letter is to ensure that the student, parent, and institution are able to work in partnership regarding individual student success. The parental notification letter informs the parent or guardian that a student's relationship with the University is tenuous and may be severed if the student's behavior is not altered.

**g) Individual Assessment/Counseling**

A potential sanction for students could be a visit with the Counseling Center here on campus for an individual assessment. Often, disciplinary problems arise because students are going through difficult times. The Counseling Center can help students with these problems to ensure that future behavioral issues do not occur. These situations are handled in complete confidentiality.

**h) Educational and Career Counseling Referral**

A student may be in the judicial process as a result of academic and personal challenges. Through a discussion with his/her hearing officer, it may be determined that the student may benefit from participating in a two-part strategies program with an Educational Counselor.

**i) Community Service**

The student may have the opportunity to choose the type of service he/she would like to perform and have the opportunity to work with staff at the Student Volunteer Center to find service opportunities that are meaningful to them, or he/she may perform service through in-hall service.

**j) Mediation**

Mediation is an opportunity to peacefully and appropriately resolve differences with another individual or individuals through the assistance of a trained, unbiased, third-party facilitator. A student or student organization(s) may be encouraged or required to attend mediation in lieu of formal adjudication or as a result of formal adjudication.

**k) Restitution**

A student may be required to pay the costs for the replacement or repair of any property damaged by the student.

**l) Behavioral Contract**

A behavioral contract is a mutually acceptable agreement between the University and a student that requires certain behavior by the student. If the contract is broken, it will be considered a violation of University policy and will subject the student to additional disciplinary action, up to and including suspension or dismissal from the University.

**m) Transfer to a Different Housing Unit**

An on-campus student may be required to transfer to a different residence hall or apartment when there exists a need to ensure the safety or the security of a specific person(s) or location where it does not warrant expulsion from Housing.

**n) Expulsion from University Housing**

An on-campus student may be expelled from University Housing, rescinding the student's contract with Housing. A student expelled from University Housing will be banned from entering any University Housing facilities.

**o) Suspension**

A student may be prohibited from participating in all aspects of University life for a specified period of time, usually a semester or a full academic year. When a student is suspended from the University, the suspension applies to all campuses of the University and prohibits that student from entering the grounds of all University campuses. When the term of the suspension has ended, the student may apply for readmission. Should a student choose to reapply and be readmitted to the University, the student would be placed on Disciplinary Probation for the remainder of their academic career at Ferris.

**p) Dismissal**

A student may be dismissed from the University permanently.

*Please Note:* For those individuals who are either suspended or dismissed from Ferris, an AW (Administrative Withdrawal) will be placed on the student's transcript prior to the deadline for withdrawal from classes published by the University. This means that no grades will be issued for that semester in which a student was suspended or dismissed. After the deadline for withdrawal an AW/F (Administrative Withdrawal/F Grade) will be assigned in the same manner as other students who withdraw after the deadline. That is, after the Withdrawal deadline, a suspended or dismissed student would receive a grade of F for the semester in which they were suspended or dismissed.

## **APPENDIX L**

### **Section II: Judicial Procedures**

The Ferris State University's procedures for imposing disciplinary sanctions are designed to provide students with the guarantees of due process and procedural fairness, to ensure equal protection for all students, and to provide for the imposition of similar sanctions for similar acts of misconduct. At the same time, the procedures reflect the need to be concerned about the individual student involved in a particular case. The procedures therefore provide that the imposition of disciplinary sanctions must also be based upon a consideration of all the circumstances in a particular case, including a student's prior record of misconduct, if any.

## **APPENDIX M**

### **Division of Student Affairs Student Judicial Services/Office of Student Conduct Annual Report**

#### **2006-2007 Significant Areas of Success:**

- Reviewed all policies and procedural language in the Code of Community Standards and made several changes to ensure clarity of language and that our code is consistent with institutional values.
- Printed 750 copies (250 less copies than last year) of the *Student Handbook* at a minimal cost. The handbook can also be accessed through the SJS webpage and the Ferris State University homepage. Printed copies will assist in the educational needs of Residential Life and Student Judicial Services staff. Additionally, printed copies are available for students upon request.
- Trained and mentored Residential Life Hall Directors to function as Hearing Officers and Resident Advisors in documenting residents' behavior. Presented an RA In-Service in the Fall 2006 semester.
- Retained, recruited, and trained volunteers from the University community for the University Committee on Discipline and Appeal Board panels: 14 students, 16 faculty, and 24 staff members. Held an appreciation luncheon for all UCD/AB volunteers on February 23, 2007.
- Adjudicated 20 University Committees on Discipline paneled cases and 2 Appeal Board paneled case.
- Reviewed and edited correspondence and other printed materials
- Presented at several FSUS classes and new faculty orientation on the topic of Academic Integrity.
- Met with the Department of Public Safety officers during their departmental meeting. Additionally, met with Frank West and Liz West from the Big Rapids Department of Public Safety to continue a working relationship.
- Collaborated with the Counseling Center and sanctioned 23 students to participate in assessments with an individual counselor to increase our students' chances of overall success at Ferris State University
- Collaborated with the Student Volunteer Center and Residential Life and sanctioned 140 students to participate in service projects within the Ferris and Big

Rapids community to increase our students' chances of positive engagement and overall success at Ferris State University

- Managed 16 Suspension and 10 Dismissal cases this year; a small drop from 19 Suspensions and 13 Dismissals from last year
- Adjudicated 2 specialized crisis/self harm cases this year, which is one less than last year, through the Office of the Dean of Student Life.
- Addressed and educated students on Alcohol and Other Drug related behaviors
  - Sent 75 parental notification letters to parents regarding student behavior with alcohol and other drugs
  - 317 students (406 last year) were sanctioned to participate in the Alcohol On-line Program while 67 students were sanctioned to attend the Drug Education Series.
  - 81 students were sanctioned to attend the Harm Reduction Program (134 last year).
- Tracked non-residential/on-campus, Apartment Housing and off-campus cases (161 non-residential/on campus cases, 15 Apartment Housing cases, 52 off-campus cases).
- Continued collaborative efforts with Academic Affairs in managing academic dishonesty/misconduct cases (7 cases representing 4 colleges)
- Adjudicated an overall caseload of 1285 (this is a decrease from the 1554 last year).
- Outsourced the comprehensive on-line Alcohol Program for a fourth year; the on-line program brought in \$25,900.
- Successfully implemented Judicial Action, maintained by PAVE Systems™, that is able to interact well with the new Banner system
- Served as a resource to Student Leadership and Activities students in regards to Facebook.com and online information and Hazing concerns.
- Changed the name of the office after researching the current trends of university offices addressing student conduct.

**2006-2007 Challenges:**

- An assessment plan for the Office of Student Judicial Services was instituted and implemented through an on-line assessment developed and maintained through the Office of Institutional Research and Testing. This was only conducted during the Fall semester.
- The overlap of mentoring and supervising Hall Directors presents the great need for a stronger relationship with the Housing Leadership team.

## **APPENDIX N**

### **Ferris State University**

#### **SAFERIDE Program Statistics**

Semester	Thursday	Friday	Saturday	Total
Fall 2000	150	138	134	422
Winter 2001	102	137	93	332
Fall 2001				
Winter 2002	269	209	213	691
Fall 2002	147	174	138	459
Winter 2003	240	94	119	453
Fall 2003	157	135	210	502
Winter 2004	302	169	212	683
Fall 2004	329	224	174	727
Winter 2005	383	304	359	1046
Fall 2005	376	273	252	901
Winter 2006				
Fall 2006	295	402	296	993
Winter 2007	305	347	403	1055

## **APPENDIX O**

### ***Section IV: Administrative Policies***

#### **Football Tailgate Policy :**

1. Tailgating (with and without alcohol) is permitted three hours prior to the game and at half time only. Game attendees are expected to behave in a responsible and civil manner at all times.
2. Tailgating (with alcohol) is permitted in the following parking lots only: Lots 35, 36, and 37 (lots immediately west of the stadium). Open alcohol may not be carried out of these parking lots.
3. Glass bottles, glass cups, and kegs are prohibited.
4. Underage drinking is prohibited; all local and state laws must be obeyed.
5. Parking Lots 35, 36, and 37 will be utilized for game parking; a fee for parking will be charged. Lot 17 is reserved for individuals utilizing the Student Recreation Center.
6. Entrance to parking lots will be allowed three hours prior to the game start time; any vehicle parked prior to entrance time will be requested to move and/or will be towed at owner's expense.
7. Parking spaces cannot be reserved; vehicles may not be parked in a fashion that obstructs the free flow of vehicular and pedestrian traffic.
8. A vehicle must occupy a parking space; grills, folding tables and chairs are permitted as long as they are of a size to occupy the same space.
9. Oversized vehicles that require more than one space will be charged accordingly.
10. Only tents authorized by the Athletic Director will be allowed.
11. Binge drinking, drinking games, and paraphernalia are prohibited from tailgating. These include, but are not limited to: Beer Pong, beer bong, shooting beers, etc.