

**Student Affairs Assessment Committee
Meeting Minutes
June 16, 2010**

Present:

Mike Cairns

Cindy Horn

Kristin Norton

Lisa Ortiz

Kristen Salomonson

Leroy Wright

Mike Cairns asked for ideas on what the committee could do to strengthen their role in the overall assessment process.

- Meet with Directors two times a year.
- Bring learning outcomes and mission statement into the Assessment Highlights.
- Committee will review the Assessment Highlights report and provide recommendations.

It was decided that the Student Affairs Assessment Committee will meet the afternoon of July 20 to review the 2009-2010 Assessment Highlights and make recommendations. Sherry will send out an invitation for the meeting. Sherry will also send out copies of the Assessment Highlights prior to the meeting so that the committee members have time to look over the highlights.

Mike Cairns announced that the Student Affairs Assessment Newsletter is complete and will be sent out soon. He distributed a draft copy of the newsletter for the committee to look over.

Future articles for the newsletter:

- Leroy Wright will write an article on commuter students.

Sherry pulled up the Student Affairs Assessment Web page so that the committee could see what was included on the page.

Respectfully submitted by,

Sherry Hayes
Administrative Assistant to the
Associate VP for Student Affairs