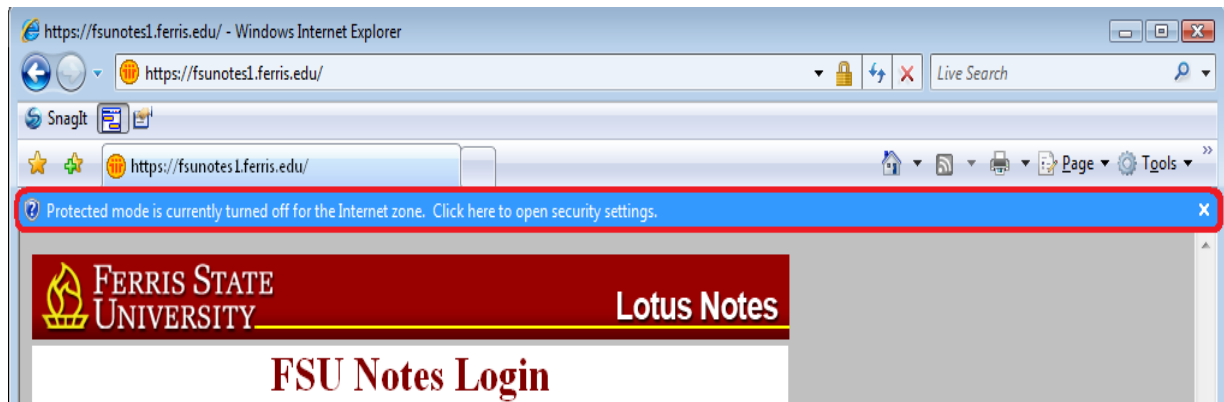


Using Lotus Notes Web with Windows Vista

To access fsnotes1.ferris.edu using Windows Vista, protection mode must be enabled.

(See Figure 1.1)



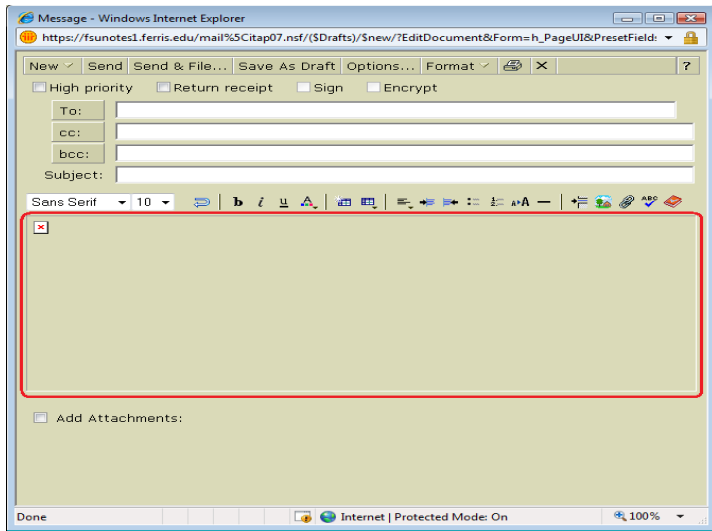
(Figure 1.1)

To enable protection mode:

1. Right click on the information bar that pops up under the window tabs
2. Select open security settings
3. Check the “Enable Protection Mode” box
4. Click “Apply”, and then “OK”

You are now able to login into Lotus Notes web.

Content Error



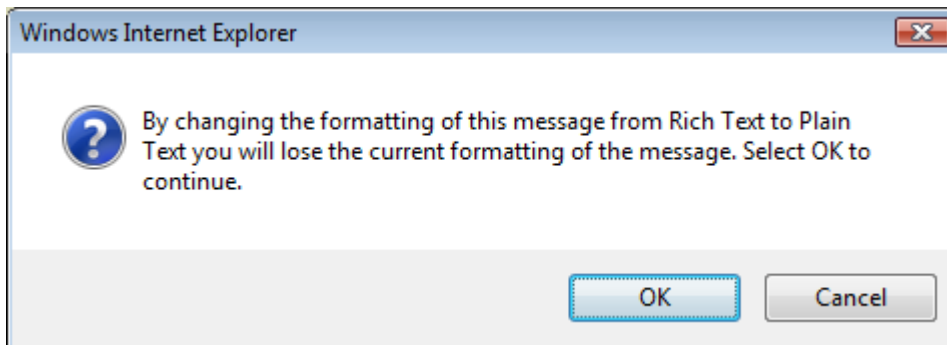
(Figure1.2)

When using the Lotus Notes web with Vista a content error appears when creating a new message or replying. (See Figure 1.2) To fix this error, change the format to “plain text”

To convert your message to plain text:

1. Click the “Format” button located in the top tool bar
2. Select plain text

Note: Converting from “Rich Text” to “Plain Text” will erase the current text such as signatures, history, and attachments. (See Figure 1.3)



(Figure1.3)